DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
October 24, 2018

By roll call, members present: Nickel, Bennett, Miller, Wurtz arrived at 10:32am. Also present was Deb Weber, Administrative Assistant.

Members absent: Greshay

Meeting called to order at 10:01 a.m. by Chairman Nickel.

Public Comment: None

Motion by Bennett, seconded by Miller to approve the minutes of October 11, 2018. Motion carried.

Old Business:

a) Justice Point – NEWAHEC Prevention Grant - Human Services – more detail needed

b) Capital Newspapers – County Clerk – Missing documentation needed in file director

c) Vet Info Sv – Veterans – Missing documentation in file director

d) Employee Expense report – what was $99.21 in parking for

US Bank Purchase Card Review of September Non-Department Head purchases:

Aplin, M – Human Services – Amzn Mktp US (1) – documentation needs to be rescanned in file director
Bebel, M – Human Services – Stony Creek Inn (1)
Beck, D – Sheriff Dept – Emblem Enterprises (1)
Boeck, J – Sheriff Dept – Mendards (1) – missing documentation in file director
Booher, A – Human Services – EB Ten Steps to Risk (1)
Boyd, K – Capital Newspapers (1)
Brewer, L – Highway – Kwik Trip (1)
Brooks, B – Maintenance – Herb Fitzgerald (1)
Hundt, J – Sheriff Dept – Galls (1) missing documentation in file director
Zitlow, J – Sheriff Dept – IN *Lite 11 LLC (1)

Motion by Bennett, seconded by Miller to allow payment of Clearview vouchers Batch # 219033 in the sum of $ 35,041.19 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Miller seconded by Bennett to allow payment of vouchers for County Board dated 10/19/18 for $ 21,575.15. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers for Employee Expenses dated 10/16/18 for $ 4,230.31 Motion carried.

Motion by Miller, seconded by Bennett to allow payment of vouchers for US Bank Purchase Card in Batch #219015for $ 266,687.07 Motion carried.

Motion by Miller, seconded by Wurtz to allow payment of vouchers in Batch #219046 for $ 114,031.88. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Batch #219035 for $ 358.63. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Paid Batches 218742, 901, 940, 219021, 074 for $ 70,578.66. Motion carried.

The next regular meeting of the Audit Committee is scheduled for November 8, 2018 at 8:00 a.m. in Room 4A

Motion by Bennett, seconded by Miller to adjourn. Motion carried. Meeting adjourned at 10:57 a.m.

Respectfully submitted,

Richard Bennett

Secretary
Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.