

**DODGE COUNTY LAND RESOURCES AND PARKS COMMITTEE
MINUTES
August 6, 2018**

The Dodge County Land Resources and Parks Committee met on August 6, 2018 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Joseph Marsik, William Muche, Tom Schaefer, Jeff Schmitt and Larry Schraufnagel. The staff present at the request of the Chairman were Bill Ehlenbeck and Joseph Giebel.

The hearing procedures were read into the record.

PUBLIC HEARING

Kevin Shaver – Request for a Conditional Use Permit under the Shoreland Protection Ordinance, Dodge County, Wisconsin to allow filling and grading within 300 feet of a navigable waterbody associated with the construction of a residence on this site. The property is known as Lot 6, Bainbridge Court Subdivision, located in part of the SW ¼ of the NE ¼, Section 7, T11N, R14E, Town of Beaver Dam.

Motion by William Muche to approve the conditional use permit application to allow filling and grading within 300 feet of a navigable waterbody associated with the construction of a residence on this site subject to the following conditions:

1. It shall be the responsibility of the applicant to obtain all other permits or approvals that may be required (e.g., Wisconsin Department of Natural Resources and/or U.S. Army Corps of Engineers) for the proposed project.
2. All disturbed areas shall be leveled and graded (as needed) and seeded to permanent vegetation as soon as possible to prevent erosion of silt/sediment into the waterway.
3. All erosion control measures required by the applicable Federal, State, County and Local codes shall be in place and shall be maintained throughout the duration of the project in accordance with Best Management Practices.
4. All work shall be done in accord with the plans and specifications submitted on June 24, 2018.
5. The decision of the Committee is valid for one year.

Second by Jeff Schmitt Vote 5-0 Motion carried.

PUBLIC HEARING

Neosho Sportsman's Club – Request for a Conditional Use Permit under the Land Use Code, Dodge County, Wisconsin to bring the Sportsman's Club use of the property into compliance with the Code in order to allow the construction of a parking area and a clubhouse on this site. The property is located in part of the SW ¼ of the SW ¼, Section 4, T09N, R17E, Town of Ashippun. The site address being W2056 Town Road MM.

Motion by Joseph Marsik to lay over a decision on this conditional use permit request to the August 20, 2018 meeting at the request of the Town of Ashippun Planning Commission to allow town input on the request.

Second by Larry Schraufnagel Vote 4-1 (Schmitt) Motion Carried.

REZONING REQUEST

New Frontier Land Surveying, agent for Chris Ganske – Petition to rezone approximately 10-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District under the Land Use Code, Dodge County, Wisconsin to allow the expansion of a non-farm residential lot at this location. The property is located in part of the NW ¼ of the NW ¼, Section 8, T12N, R14E, Town of Trenton, the address being W9221 Breezy Point Road. Decision laid over on July 16, 2018 to allow input from the Town of Trenton.

Motion by Larry Schraufnagel to submit a favorable recommendation to the County Board of Supervisors to rezone approximately 10-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District under the Land Use Code, Dodge County, Wisconsin to allow the expansion of a non-farm residential lot at this location.

Second by Joseph Marsik Vote 5-0 Motion carried.

TOWN REZONING REQUEST

Town Rezoning Petition – God Green Acres LTD – Part of the NE ¼ of the NE ¼, Section 32, Town of Theresa, Dodge County, Wisconsin, the site address being N7596 Plover Road. Petition to rezone approximately 3.8-acres of land under the Town of Theresa Zoning Ordinance, from the A-1 Farmland Preservation Zoning District to the A-2 General Agricultural Zoning District to allow for the transfer of land to the adjacent land owner for non-farm residential use has been submitted by the Town of Theresa Town Board to the Dodge County Board of Supervisors for approval. Committee review and recommendation to the County Board.

Motion by William Muche to submit a favorable recommendation to the County Board of Supervisors on the petition to rezone approximately 3.8-acres of land under the Town of Theresa Zoning Ordinance, from the A-1 Farmland Preservation Zoning District to the A-2 General Agricultural Zoning District to allow for the transfer of land to the adjacent land owner for non-farm residential use.

Second by Larry Schraufnagel Vote 5-0 Motion carried.

TOWN REZONING REQUEST

Town Rezoning Petition – Lois L. Masche Trust – Part of the NW ¼ of the SW ¼, Section 33, Town of Lowell, Dodge County, Wisconsin, the site address being N5085 County Road. Petition to rezone approximately 2.3-acres of land under the Town of Lowell Zoning Ordinance, from the AG-1 General Agricultural Zoning District to the RC-1 Rural Cluster Residential Overlay Zoning District has been submitted by the Town of Lowell Town Board to the Dodge County Board of Supervisors for approval. Committee review and recommendation to the County Board.

Motion by Joseph Marsik to submit a favorable recommendation to the County Board of Supervisors on the petition to rezone approximately 2.3-acres of land under the Town of Lowell Zoning Ordinance, from the AG-1 General Agricultural Zoning District to the RC-1 Rural Cluster Residential Overlay Zoning District

Second by Jeff Schmitt Vote 5-0 Motion carried.

ADMINISTRATION

Resolutions for proposed position changes in Department reorganization;

Bill Ehlenbeck provided the Committee with an update on the proposed Department reorganization to address staffing realignment and needs. The proposed reorganization will result in the reduction of 1 budgeted staff position (Parks Manager) with corresponding adjustments in other positions to accommodate the resulting changes in job workloads, duties and responsibilities. The proposed position modifications include:

1. Department Director: Shifting from the Land Information Division emphasis to Parks Division emphasis. Replacement of some of the GIS administration roles and the Land information Manager duties with some of the Park Manager duties.
2. Create a Land Information Manager position (Grade 11) to incorporate the Land Information Management duties of the LRP Director position.
3. Create a GIS Administrator position (Grade 9) and abolish the Sr. GIS Specialist position which incorporates some GIS administrative duties and responsibilities from the Director position and updates the actual roles and responsibilities that have evolved as Dodge County's GIS expert supporting several enterprise functions beyond Departmental duties.
4. Create a Parks Supervisor position (Grade 9) to incorporate a portion of the Parks Manager position duties and responsibilities and supervisor roles over seasonal and other park staff.
5. Parks Crew Leader position would be eliminated and current staff would be promoted to the vacated Foreman position.
6. Land Information Systems Specialist would be eliminated and current staff would be promoted or transferred to the vacated Land Information Specialist I or II position.

The new position grades are based on the Carlson-Dettmann review. The proposed reorganization would result in an approximate \$21,000 in savings to the Department for the balance of 2018 and will continue to provide annual savings. A resolution was presented to the Committee with the proposed changes.

Motion by Joseph Marsik to approve the resolution and forward it onto the appropriate Committees and the County Board.

Second by Larry Schraufnagel Vote: 5-0 Motion carried.

Seasonal Park Staff wage proposal;

Bill Ehlenbeck presented a proposal to the Committee to increase the Department seasonal park staff wage levels. The proposal would cover the Park Attendant and Caretaker seasonal positions. There are 4 Attendants and 5 Caretakers. Bill relayed the difficulty in filling the Ledge Park Attendant and Caretaker positions this year and is hoping to increase the wage to better attract good candidates. The last increase was January 2017.

Bill Ehlenbeck updated the Committee on the new Parks Reservation System. During the initial change-over, there were glitches with all the group reservations that transferred over and it was discovered after close review that approximately 150 single reservations did not transfer at all. The staff and the summer intern worked quickly to fix and add the reservations without any significant disruption in taking new reservations. The link to the on-line reservation option has

not yet been released to the public pending an update of our web pages and press release which should happen this week.

Bill Ehlenbeck updated the Committee on the construction status of the Gold Star Memorial Trail. He will be meeting with State DOT and County Highway staff this week to check progress of the changes and corrections that were needed. Paving has begun on some of the sections of the trail.

Approval of the Minutes of the July 16, 2018 meeting;

Motion by William Muche to approve the Minutes of the July 16, 2018 meeting

Second by Larry Schraufnagel Vote: 5-0 Motion carried.

No Committee Member Reports

No additional Per Diems

FUTURE MEETING SCHEDULE

1. Monday, August 20, 2018 – 7:00 p.m. • Rooms 1H/1I • 1st Floor, Administration Building • Juneau, WI – Public Hearings
2. Monday, September 10, 2018 – 7:00 p.m. • Rooms 1H/1I • 1st Floor, Administration Building • Juneau, WI – Public Hearings
3. Monday, September 17, 2018 – 7:00 p.m. • Rooms 1H/1I • 1st Floor, Administration Building • Juneau, WI – Public Hearings

Motion by order of the Chairperson to adjourn the meeting.

Meeting adjourned at 8:20 P.M.

Respectfully Submitted,



Joseph Marsik, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.