

COMMISSION ON AGING AND DISABILITY SERVICES

Wednesday, June 12, 2018

William Hoekstra called the Commission on Aging and Disability Services meeting to order at 9:00 am

Roll Call

Dianne Birkholz, William Hoekstra, Shirley Kitchen, MaryAnn Miller, Gary Schmidt

Also Present

Sheila Drays, Amanda Higgins, Mitchell Matuszeski, Ashley Sanborn, Kris Schefft, Jackie Wendlandt

Excused

Judy Braun, Lorna Negen, Judy Patenaude

Absent

None

Roll Call

Roll call and introductions commenced. MaryAnn Miller motioned and Shirley Kitchen seconded to consider deviation from the agenda as needed to efficiently conduct the meeting. Motion carried.

Public Comment

None

Action on the Minutes of the April 10, 2018 meeting

MaryAnn Miller motioned and Shirley Kitchen seconded to approve the minutes of the April 10, 2018 meeting as presented. Motion carried.

Action on the Minutes of the May 8, 2018 meeting

Dianne Birkholz motioned and William Hoekstra seconded to approve the minutes of the May 8, 2018 meeting as presented. Motion carried.

Elections of chair, vice chair, and secretary

MaryAnn Miller motioned and William Hoekstra seconded to table elections of chair, vice chair, and secretary until the August meeting. Motion carried.

Starting July 2018: Training on rules regarding Agendas

Kris Schefft stated agendas will be created by the chair, with a draft submitted to the chair by the ADRC Supervisor. They need to be specific. Kris will verify with Corporation Counsel if "current events in my area" or something similar can be added in the agenda somewhere each time as board members' sharing happenings of events in or around their city is an important attribute to advocating for the elderly and disabled in Dodge County.

Review resolution, bylaws, and term limits for Commission on Aging and Disability Services

Kris Schefft reviewed bylaws as written. It was requested that bylaws be dated to ensure easy reference at a later date. This will be under the header on page 1. In Section 3 Terms of Membership on page 3, add that a member may be appointed mid-term to fulfill a vacancy. This can be in addition their two consecutive

terms. After serving two consecutive terms, former commission members can be considered for reappointment after a one year absence. Also, in Section 7 Officers on page 5, change the elections to occur in June instead of August. This will then coincide with the elections of County Board Supervisor appointments in May. Shirley Kitchen motioned and MaryAnn Miller seconded to accept the bylaws with the additional changes. Motion carried by the Vice Chair Gary Schmidt.

Move October 2018 meeting as Kris has conflict and also is unable to attend August 2018 meeting. Amy and Sheila will assist with August meeting

MaryAnn Miller motioned and Dianne Birkholz seconded to move the October meeting from the 9th to the 2nd. Motion carried.

Take action on reaffirmation of Judy Braun as a citizen member

Kris Schefft stated there is a vacancy on this commission but has an interested party to fill this vacancy. This will be brought forth at the August meeting for vote. Judy Braun's term has expired but she would still like to continue serving on this commission. Shirley Kitchen motioned and William Hoekstra seconded to reappoint Judy Braun to another term. Motion carried.

ADRC Supervisor's Report

- ADRC call data for April and May 2018: Kris Schefft briefly reviewed the *SAMS Agency Call Report* for both April and May.
- Marketing Events update for 2018: The ADRC is keeping busy this summer with many upcoming marketing/outreach events such as the Health Literacy Workshop on June 19 at the Juneau Public Library, a Dementia Friendly Community workshop on July 11 at the Henry Dodge Office Building in Juneau and also one on July 17 at the Waupun Senior Center, Dementia Live trainings on July 12 and August 30 at the Columbus Senior Center as well as August 21 at the Lomira Quad/Graphic Community Library, the SPARK! Program on July 13 in Beaver Dam, a Welcome to Medicare workshop on July 19 at the Watertown Regional Medical Center, a monthly Caregiver Support Group starting on August 7th at the Henry Dodge Office Building in Juneau, and a Train the Trainer workshop on August 8 at the Henry Dodge Office Building in Juneau.
- Birthday Party on June 14th: the ADRC is celebrating the 10th year as an ADRC in Dodge County on Thursday, June 14. The event will take place at the Henry Dodge Office Building, 199 County Road DF in Juneau. There will be informational booths from Adult Protective Services (APS), Public Health, the Dementia Concerns Coalition (DCC) of Dodge County, Dementia Friendly Dodge (DFD), Back in Action, chair massages, a brain health table, blood pressure checks, a smoothie bike, a lamination station, face painting, balloon animal making, and a live radio broadcast and brat fry through WBEV/WXRO.

Aging/Transportation/Nutrition Supervisor's Report

- Aging Plan
 - Update on Public Input: There are three input boards circulating around the community to identify the topics of interest/need of residents in Dodge County. Amy Ewerdt reviewed the *Goal Ideas for 2019-2021 Aging Unit Plans* handout provided for members of the coalition. There is a short survey that people can take on the Dodge County website as well.
- Senior Aging Coalition – Waupun
 - Collaborating with local businesses and agencies to improve senior aging in Waupun: Amy Ewerdt has been attending the coalition meetings in Waupun to help identify the needs of the population there. A survey is being put together to assist in determining those needs.

- Transportation
 - 10 new Volunteer Driver Slots in RouteMatch: a volunteer handbook has been put together to be able to organize trainings once a month for all new volunteers.
 - Introduction of new Transportation Coordinator Mitchell Matuszeski.
- Nutrition
 - Closing Bay Shore dining center: the Nutrition Advisory Council as well as the Human Services and Health Department (HSHD) Board approved to close the Bay Shore dining center. It is in the hands of the state for final approval. If approved, the Bay Shore dining center will be closed effective August 1 and those participants who qualify for a home delivered meal will be served that way.
 - Closing Fox Lake dining center: the Nutrition Advisory Council as well as the Human Services and Health Department (HSHD) Board approved to close the Fox Lake dining center. It is in the hands of the state for final approval. If approved, the Fox Lake dining center will be closed effective in August or September and those participants who qualify for a home delivered meal will be served that way.
 - Actively searching for more home delivered meal drivers: Amy Ewerdt stated that the home delivered participants rates have been increasing. Brownsville, the outskirts of Beaver Dam, and between Fox Lake and Beaver Dam there is a need for services. There is a home delivered route already filled up and ready for Beaver Dam. This new route will be starting around August 1.

Elder Benefit Specialist

- New Medicare Cards: New Medicare cards have begun to be mailed to Wisconsin beneficiaries in April. This distribution will be random and will take 12-18 months to complete.
- Health Literacy Class on June 19: There will be a free Health Literacy workshop to take place on Tuesday, June 19 from 2-4 pm at the Juneau Public Library. This workshop is for professionals, caregivers and loved ones to come and learn better ways to understand and use medical information of those with early Alzheimer's and other Dementias.
- Dodge/Jefferson County Medicare Class on July 19: There is a shared Medicare class being held on Thursday, July 19 from 4-6 pm at the Watertown Regional Medical Center.
- New monthly office hour site: Amanda Higgins, Elder Benefit Specialist, will be starting office hours at Bay Shore Apartments the 2nd Thursday of the month from 1-3 pm.
- April/May Statistics: Amanda Higgins reviewed the April and May *EBS Program Statistics* and *EBS Call Topics* handouts provided for members of the commission.

Disability Services

Ashley Sanborn, Disability Benefit Specialist, explained that there is a new Medicaid rollout for Dodge County residents. Discussion followed.

Next Meeting

The next meetings of the Commission on Aging and Disability Services will be held on **Tuesday, August 14, October 2, and December 11** at **9:00 am** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

Dianne Birkholz motioned and Shirley Kitchen seconded to adjourn this meeting of the Commission on Aging and Disability Services at 10:05 am. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'W. Hoekstra', with a long horizontal line extending to the right from the end of the signature.

William Hoekstra, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.