

# **NUTRITION ADVISORY COUNCIL**

**Wednesday, May 9, 2018**

Thomas Koch called the Nutrition Advisory Council meeting to order at 9:18 am

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## **Roll Call**

Marlene Adelmeyer, Ivan Elm, Patricia Kahlow, Patricia Knox, Thomas Koch, Caitlin Richardson, Carol Schulz

## **Also Present**

Becky Bell, Sheila Drays, Amy Ewerdt, Jackie Wendlandt

## **Excused**

Eugene Bord, Harvey Grulke, Anna Barbara Rich

## **Absent**

None

## **Consideration to deviate from the agenda if necessary**

No action taken.

## **Action on the minutes of the February 14, 2018 meeting**

Patricia Kahlow motioned and Ivan Elm seconded to approve the minutes of the February 14, 2018 Nutrition Advisory Council meeting. Motion carried.

## **Action on the minutes of the April 11, 2018 meeting**

Marlene Adelmeyer motioned and Ivan Elm seconded to approve the minutes of the April 11, 2018 Nutrition Advisory Council meeting. Motion carried.

## **Public Forum**

None.

## **Follow Up**

- a. Cell phones for Volunteer Drivers: Amy Ewerdt stated there will be no pursuing of cell phones for drivers at this time.
- b. Leftover food at meal sites: Amy Ewerdt explained that if there is enough food to offer to all participants, then the meal can get raffled off otherwise it needs to be thrown out.
- c. Bay Shore: The Human Services and Health Department (HSHD) Board approved to close the Bay Shore dining center. This is hopeful to take effect August 1, 2018.
- d. Lomira: The Human Services and Health Department (HSHD) Board approved to change locations of the Lomira dining center. Amy Ewerdt stated that she has checked with Bublitz's to do a restaurant program there. Amy also met with a local church but is waiting on a decision to be made by them. Hoping to hear by the end of the week. The City Hall in Lomira is available most Mondays and Fridays.

## **Action: Fox Lake Site Proposal**

According to our Corporation Counsel department for Dodge County there was not enough votes at our last meeting to propose closing the Fox Lake dining center so another vote needs to take place. Motion carried by unanimous decision to close the Fox Lake dining center.

### **Action: Review, Discuss changes to Manager Procedure Manual**

Amy Ewerdt reviewed items as written in the Manager Procedure Manual. All changes made are underlined. Ivan Elm motioned and Patricia Kahlow seconded to approve the changes to the Manager Procedure Manual. Motion carried.

### **Program Report**

Amy Ewerdt reviewed the items as written in the *Nutrition Program Report* and the *2018 Donation and Participants Averages* handouts. Discussion followed.

### **Action to review, discuss, and approve closing all ten dining centers to allow staff to attend the District Training in Sun Prairie on Tuesday, September 26, 2018**

Carol Schulz motioned and Marlene Adelmeyer seconded to approve the closing of all ten dining centers to allow staff to attend the district training in Sun Prairie on Tuesday, September 26, 2018. Motion carried.

### **Dining Center Reports**

Ivan Elm, Mayville, mentioned since bingo takes place once a month that perhaps we could give a gift certificate to the winner to try a meal. Carol Schulz, Horicon, reports all things are running smoothly. Patricia Knox, Bay Shore and Beaver Dam, also reports all things are running smoothly at both Bay Shore and Beaver Dam. Marlene Adelmeyer, Lomira, stated the only talk she has heard about switching locations is by the drivers. Thomas Koch, Randolph, states everything is peachy keen in Randolph. Discussion followed.

### **Next Meeting**

The next meetings of the Nutrition Advisory Council will be held on **Wednesday, August 8** and **November 14** at **9:00 am** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

### **Adjournment**

Patricia Kahlow motioned and Ivan Elm seconded to adjourn this meeting of the Nutrition Advisory Council at 9:43 am. Motion carried.

Respectfully Submitted,

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Marlene Adelmeyer, Secretary

*Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.*

NUTRITION ADVISORY COUNCIL TERMS  
Updated 5/9/2018

	<u>Dining Center Representation</u>	<u>Term Start</u>	<u>Term Expire</u>	<u>Term Start</u>	<u>Term Expire</u>
<b><u>Marlene Adelmeyer</u></b> 325 Church Street PO Box 124 Theresa, WI 53091 Phone: 920-488-2351	Lomira	7/1/2017	7/1/2020		
<b><u>Eugene Bord</u></b> 210 Beaver Dam Road Lowell, WI 53557 Phone: 920-382-7494	Reeseville	7/1/2017	7/1/2019		
<b><u>Ivan Elm</u></b> 331 N. Main Street Mayville, WI 53050 Phone: 920-387-5708	Mayville	7/1/2017	7/1/2018		
<b><u>Harvey Grulke</u></b> W4001 Elmwood Rd Hustisford, WI 53034 Phone: 920-349-3795	Hustisford	7/1/2017	7/1/2019		
<b><u>Patricia Kahlow</u></b> N10432 Howard Drive Fox Lake, WI 53933 Phone: 920-928-2741	Fox Lake	7/1/2017	7/1/2020		
<b><u>Patricia Knox</u></b> 116 Lakecrest Drive Apartment 218 Beaver Dam WI 53916 Phone: 920-319-2061	Bay Shore & Beaver Dam	7/1/2017	7/1/2020		
<b><u>Thomas Koch</u></b> 388 Holland Drive #5 Randolph, WI 53956 Phone: 920-326-3649	Randolph	7/1/2017	7/1/2019		
<b><u>Barbara Rich</u></b> 1121 Highland Avenue Apartment #323 Watertown, WI 53098 Phone: 920-206-2578	Watertown	7/1/2017	7/1/2018		
<b><u>Caitlin Richardson</u></b> UW Extension Office 112 E. Edgewater St Rm 212 Portage, WI 53901 Phone: 608-742-9693 caitlin.richardson@ces.uwex.edu NO PER DIEM	Public	7/1/2017	7/1/2018		
<b><u>Carol Schulz</u></b> 127 Barstow Street Horicon, WI 53032 Phone: 920-485-2768	Horicon	7/1/2017	7/1/2020		