DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
June 28, 2018

By roll call, members present: Nickel, Miller, Bennett and Wurtz arrived at 8:10am. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: Greshay

Meeting called to order at 8:00 a.m. by Chairman Nickel.

Public Comment: None

Motion by Miller, seconded by Bennett to approve the minutes of June 14, 2018. Motion carried.

Old Business:

Leading Age Wisconsin – more details needed
Agvise Laboratories – no documentation in File Director

Expedia, Great Lakes & United – no documentation in File Director

US Bank Purchase Card Review of May Non-Department Head purchases:

Beeney, P - Maintenance - Horicon Hardware Hank (1)
Delarosa, J - Human Services - Kalahari Resort (1)
Ewert, A - Human Services - Amazon Mktplace (1)
Fett, L - Highway - Advanced Disposal Online (1)
Gaska, S - Human Services - Kwik Trip (1) - wrong receipt in file director - upload right one
Griesel, R - Human Services - Amazon Mktplace (1)
Grycowski, L - Human Services - Kwik Trip (1) - what is the gift cards used for
Gubin, W - Clearview - DOJ Epay Records Check (1)
Keith, K - Human Services - Office Depot (1)
Yuenger, M - Highway - Fleet Farm (1)

Motion by Miller, seconded by Bennett to allow payment of Clearview vouchers Batch # 215050 in the sum of $ $50,303.56 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Miller, seconded by Bennett to allow payment of vouchers for Employee Expenses dated 6/15/18 for $ 20,115.12. Motion carried.

Motion by Wurtz, seconded by Bennett to allow payment of vouchers for County Board Expenses dated 6/19/18 for $ 3,076.14 Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers for US Bank Purchase Card in Batch #214924 for $ 240,194.42 Motion carried.

Motion by Miller, seconded by Bennett to allow payment of vouchers in Batch #215022 for $ 267.60. Motion carried.

Motion by Miller, seconded by Wurtz to allow payment of vouchers in Batch #215042 for $ 96,490.45. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Paid Batches 214777, 214806, 214929 for $ 37,150.60. Motion carried.

The next regular meeting of the Audit Committee is scheduled for July 12, 2018 at 8:00 a.m. in Room 4A

Motion by Bennett, seconded by Miller to adjourn. Motion carried. Meeting adjourned at 8:47 a.m.

Respectfully submitted,

Richard Bennett

Secretary
Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.