Minutes of the
Dodge County Highway Committee Meeting
June 14, 2018

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on June 14, 2018, in the Dodge County Highway building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, Jeff Berres, David Frohling, and William Muche. There were no non-Committee County Board Supervisors in attendance. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. County Administrator Jim Mielke, Corporation Counsel Kim Nass, Operations Superintendent Steve Pett, Patrol Superintendent Joe Lechner, and Patrol Superintendent Nate Minnig were present for part of the meeting.

PUBLIC COMMENTS: There were no public comments.

APPROVAL OF THE MINUTES OF THE MAY 31, 2018 MEETING: Minutes of May 31, 2018 were approved as submitted.

COMMITTEE REPORTS:

- **HIGHWAY CONDITION/SAFETY CONCERNS:** Caine requested an update on the status of a change over from Stop Ahead word signs to Stop Ahead symbol signs. The Committee also discussed candidates for seal coating projects.

COMMISSIONER'S REPORTS:

- Field reported on some significant delays in the delivery of one-ton and pickup trucks from the vendor.

PROJECT UPDATES:

- CTH C (Jersey Road – USH 151) - This project is in progress as weather permits.

- CTH AW (CTH A – Jersey Road) - Fond du Lac County is currently in the process of reconstructing their section of CTH AW. The pulverizing bids will be opened on June 21st.

- Hot Mix Asphalt Paving Bids - Thompson reported that Northeast Asphalt was the sole bidder for the 2018 paving program.

- Airport Runway Reconstruction - Reconstruction of Runway 8/26 is in progress. This project includes subgrade drainage, lighting, base course, and paving. Both runways are

scheduled to be closed June 25th through July 5th to accommodate paving the intersection of the runways.

SUPERINTENDENT REPORTS:

- Lechner reported that crews are preparing for seal coating the week of June 18th and doing drainage improvements.

- Minnig reported that crews are performing concrete joint blow-up repairs and mowing roadsides.

- Pett gave an updated on building improvements and the CTH C (Jersey Road – USH 151) reconstruction project.

REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:

- **Proposals for Purchase of a Used Telescopic Aerial Platform:** Department staff presented the following quotations for a dual-fuel articulating boom lift:

RH Equipment, Mayville	2005 Genie Z45/25 J RT	3977 Hrs.	$26,900
Fabick Cat	2006 Genie Z45/25 J DF	3773 Hrs.	$18,500

  Motion by Berres and seconded by Muche to approve the purchase of a 2006 Genie Z45/25 JDF from Fabick Cat for $18,500 pending Department staff inspection. Motion carried.

- **Approve Per Diems and Expenses for WCHA (Wisconsin County Highway Association) Conference:** Motion by Muche and seconded by Fink to approve per diems and expenses for Caine and Muche for their June 5th attendance at the WCHA conference in Wisconsin Dells and for Berres, Caine, and Muche for their June 6th attendance at the WCHA conference in Wisconsin Dells. Motion carried.

DISCUSS PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR 2019-2023: Preliminary concepts for equipment replacement and highway improvements were discussed.

HOT IN PLACE ASPHALT RECYCLING DEMONSTRATION ATTENDANCE ON JUNE 20TH: Supervisor Muche will attend this event.

WCHA UPDATES – FUTURE CONFERENCE CONSIDERATIONS: Several concerns and suggestions regarding the WCHA road school events were discussed. These suggestions will be shared with the WCHA conference committee as requested.

ENTERTAIN A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO §19.85(1)(E), WIS. STATS., TO DELIBERATE OR NEGOTIATE THE PURCHASE OF PUBLIC PROPERTY OF A COMPETITIVE NATURE REQUIRING A CLOSED SESSION; SPECIFICALLY, TO CONSIDER AND DISCUSS AN APPRAISAL AND PARAMETERS FOR AN OFFER FOR A PARCEL OF VACANT LAND LOCATED IN THE TOWN OF LOWELL IDENTIFIED AS PIN 032-1014-2141-001 AS A POTENTIAL SITE FOR A HIGHWAY SHOP: Motion by Fink and seconded by Frohling to convene in closed session pursuant to §19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchase of public property of a competitive nature requiring a closed session; specifically, to consider and discuss an appraisal and parameters for an offer for a parcel of vacant land located in the Town of Lowell identified as PIN 032-1014-2141-001 as a potential site for a highway shop. A roll call vote was taken. Motion carried by unanimous vote of all members present at 10:11 a.m.

Members present: Jeffrey Caine, Richard Fink, Jeff Berres, David Frohling, and William Muche

Members absent: None

Others present: Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, County Board Chairman Russell Kottke and Corporation Counsel Kim Nass

RETURN TO OPEN SESSION: Motion by Frohling and seconded by Muche to return to open session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 10:31 a.m.

CONSIDER, DISCUSS, AND TAKE ACTION ON THE FOLLOWING:

- The property (PIN) discussed in closed session - Motion by Fink and seconded by Muche to authorize Corporation Counsel to prepare an offer to purchase as discussed in closed session and to authorize the Commissioner to present this offer and negotiate a purchase. Motion carried.

REVEW VOUCHER PAYMENTS: Voucher payments were reviewed.

DETERMINE NEXT MEETING DATE AND TIME: The next meeting will be at 8:30 a.m. on June 28th at the Juneau Highway Department.

FUTURE AGENDA ITEMS: The following items will be added to a future agenda: Capital Improvement Plan, Reeseville shop project, and equipment exchange options.

FIELD REVIEW: There was no field review.

ADJOURN: The meeting adjourned at 10:58 a.m.

Jeffrey Caine – Chairman

Richard Fink – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.