DODGE COUNTY EXECUTIVE COMMITTEE
May 8, 2018, 10:00 A.M.
FIRST FLOOR – ROOMS H & I AUDITORIUM
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 10:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Sheahan-Malloy, and Schmidt.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; County Clerk Karen Gibson; Emergency Management Director Amy Nehls; Human Services and Health Director Becky Bell; Highway Commissioner Brian Field; Dodge County Sheriff Dale Schmidt; Physical Facilities Director Russ Freber; ERP Project Director Ross Winklbauer; Veteran Service Officer Andrew Miller; Beaver Dam Lake Improvement Association representative Bill Boettge; Beaver Dam Lake Improvement Association representative Ron George, and WBEV Radio Station Reporter Kevin Haugen.

There were no Non-Committee Member County Board Supervisors in attendance.

Motion by Maly, seconded by Frohling, to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

There was no public comment.

Motion by Schmidt, seconded by Marsik, to approve the April 2, 2018 minutes as presented. Motion carried.

Dodge County Sheriff Dale Schmidt provided a brief oral report to the Committee regarding an out-of-state travel request. Sheriff Schmidt reported that the out-of-state travel request is for two (2) advisor deputies to attend the 2018 National Law Enforcement Exploring Conference to be held in West Lafayette, Indiana, on July 15-21, 2018. Sheriff Schmidt further reported that the Explorers spend many hours preparing for the conference, the conference is a great networking opportunity, and the cost of the conference is included in the 2018 Sheriff's Office budget. Motion by Maly, seconded by Frohling to approve the out-of-state travel request. Motion carried.

Veterans Service Officer Andrew Miller provided a brief oral report to the Committee regarding an out-of-state travel request. Mr. Miller reported that the out-of-state travel request is for Veterans Benefit Specialist Joseph "Benji" Terrell to attend the National Association of Veterans Service Officers (NACVSO) Accreditation training to be held in Pierre, South Dakota, on August 20-24, 2018. Mr. Miller further reported that the cost of the training is included in the 2018 Veteran Service Office budget. Motion by Marsik, seconded by Berres to approve the out-of-state travel request. Motion carried.

Human Services and Health Department Director Becky Bell provided a brief oral report to the Committee regarding an out-of-state travel request. Ms. Bell reported that the out-of-state travel request is for Comprehensive Community Services (CCS) Service Facilitator Ann Nagle to attend the Youth Mental Health First Aid Training to be held in either Seattle, Washington, from June 11-15, 2018, or in Boston, Massachusetts, from June 25-29, 2018. Ms. Bell further reported that the dates and location have not been determined due to the competitive enrollment process. Ms. Bell

reported that as a certified trainer, Ms. Nagle will have the ability to train local school district staff and law enforcement, and the cost of the training will be paid through the Children's Crisis Grant. Motion by Maly, seconded by Schmidt to approve the out-of-state travel request. Motion carried.

The Committee had a discussion on the County Board Supervisor invitation to the White House Event to be held in Washington D.C., on May 23, 2018. Supervisor Frohling reported that he has registered for the White House Event, as well as the Transportation Development Authority (TDA) Legislative Fly-In, which is also held in Washington D.C., from May 22-24, 2018, and he is covering the cost of both events. Highway Commissioner Brian Field reported that the attendance of one (1) member of the Highway Committee to attend the TDA Legislative Fly-In was approved by the Executive Committee at their March 5, 2018 meeting, and he is pleased that Supervisor Frohling is attending. Mr. Kottke reported that attendance at the White House Event is not included in the 2018 County Board Budget. Mr. Field commented that the Highway Department Budget has funds available to cover the costs for Supervisor Frohling to attend the White House Event, and the TDA Legislative Fly-In. Motion by Schmidt, seconded by Maly to allow Supervisor Frohling to attend the White House Event and TDA Legislative Fly-in Washington D.C. from May 22-24, 2018, and to be funded by the 2018 Highway Department budget. Motion carried 6-1. Frohling abstained.

Dodge County Clerk Karen Gibson provided a brief oral report to the Committee regarding the May 16, 2018 County Board meeting. Ms. Gibson reviewed the document entitled *2018 May Resolutions as of 4/26/18* that was included in the Executive Committee packet materials. Ms. Gibson reported that item 7, the Resolution to create 3 Patrol Deputy in Training positions, will not be presented the County Board at their May 16, 2018 meeting. Ms. Gibson further reported that the agenda will also include an ordinance, a presentation by Corporation Counsel Kimberly Nass regarding County Board Supervisor training, a presentation by Sheriff Dale Schmidt regarding Detention Center Jail Revenue/Expenditure Analysis, and the 2018-2020 County Board Committee Appointments.

Ms. Gibson provided a brief oral report to the Committee regarding the Wisconsin Counties Association (WCA) Annual Conference to be held in La Crosse, Wisconsin, on September 23-25, 2018. Ms. Gibson reported that she has made reservations at the Holiday Inn for the seven (7) Executive Committee members, as well as the six (6) new members. Ms. Gibson further reported the deadline to submit resolutions to the WCA is June 25, 2018.

ERP Project Director Ross Winklbauer provided a brief update on the ERP Project. Mr. Winklbauer reported that Phase 1 has been completed, which included a review of eleven (11) modules, and twelve (12) fundamental review sessions. Mr. Winklbauer further reported that there were forty-two (42) different subject matter experts that attended the fundamental review sessions, with seventeen (17) departments represented, and the budget analysis sessions have begun, which includes work orders and inventory. County Administrator Jim Mielke commented that Tyler Munis will be onsite for three (3) weeks in June of 2018.

Mr. Mielke reported that there are no new claim for damages, and no updates on existing claims.

Emergency Management Director Amy Nehls provided a brief oral report to the Committee regarding the After Action Review from the April 24, 2018 incident, that occurred at 109 Knaup Drive, Beaver Dam, Wisconsin. Ms. Nehls reported that the incident went well, but there are always ways to improve. Ms. Nehls further reported that costs incurred with this incident were tracked, and the declaration was submitted to the State of Wisconsin.

Corporation Counsel Kimberly Nass provided an oral update to the Committee regarding the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Ms. Nass provided a brief oral update on activities from the Taxation Committee. Ms. Nass reported the following regarding three (3) In Rem petitions:

- In Rem No. 1 – Includes all of the tax delinquent properties from 2015. The Taxation Committee acquired seventeen (17) parcels, with eleven (11) parcels being listed for sale;
- In Rem No. 2 – Foreclose on the five (5) parcels in the City of Beaver Dam that are subject to the City/County agreement. The transfer of these parcels to the City of Beaver Dam is tentatively scheduled for the end of May of 2018;
- In Rem No. 3 – Foreclose on three (3) parcels – one (1) vacant land in the Town of Rubicon, and two (2) parcels owned by the same company located in the Village of Randolph. Foreclosure planned in May of 2018.

Ms. Nass provided an oral update to the Committee regarding the Wisconsin Counties Association Opioid Action. Ms. Nass reported that the federal cases have been consolidated, there is a litigation track and a settlement track, and public releases are provided by the litigation team.

Supervisor Schmidt provided a brief oral update to the Committee regarding building security for the Administration Building and the Henry Dodge Office Building. Supervisor Schmidt reported that the Building Committee, at their April 5, 2018 meeting, authorized the purchase of bullet resistance glass for the County Clerk's Office, and camera installation in the stairwells at the Administration Building. Physical Facilities Director Russ Freber reported that trackers will be placed in the Administration Building to determine the amount of foot traffic, and he has met with Ms. Bell to discuss the security concerns at the Henry Dodge Office Building.

Ms. Nass provided an update to the Committee regarding the petition by the Beaver Dam Lake Improvement Association to create a lake district. Ms. Nass reported that a petition is circulating for the creation of a lake district, the Land Resources and Parks Department and the Land and Water Conservation Department have been in contact with the Beaver Dam Lake Improvement Association, and she provided an overview of the timeline if the petition were to be filed. Beaver Dam Lake Improvement Association representative Bill Boettge and Beaver Dam Lake Improvement Association representative Ron George appeared before the Committee to provide information on the creation of the Beaver Dam Lake District. Mr. Boettge reported that 379 signatures have been obtained, there are 1,104 parcels, 1,490 eligible residents, and therefore, more support is needed. Mr. Boettge further reported that the property owners make the final decision on the budget. Mr. Boettge provided the Committee with a document entitled *Beaver Dam Lake Improvement Association Formation of a Lake District Q&A*.

Chairman Kotte reported that Supervisor Frohling has been re-elected to the Wisconsin Counties Association Board of Directors.

It was a consensus of the Committee to hold meetings on the first Tuesday of the month at 8:00 a.m. Ms. Nehls asked to be placed as an early agenda item at the June 2018 Executive Committee meeting.

The Committee had a brief discussion on the preferred method for distributing the Executive Committee agenda and packet. Supervisor Berres requested to receive the agenda and packet by mail or hand delivered, and Supervisors Frohling, Maly, Marsik, Sheahan-Malloy, and Schmidt requested to receive the agenda and packet electronically.

Chairman Kottke reported that there is a THRIVE event to be held on May 23, 2018 from 9:30 a.m.-11:00 a.m., at the Juneau Community Center.

Meeting adjourned at 11:07 a.m. by the order of the Chairman

The next regular meeting is scheduled for **Tuesday, June 5, 2018, at 8:00 a.m.**

Jeff Berres

Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.