Minutes of the Regular Session of the Dodge County Civil Service Commission meeting on Tuesday, January 30, 2018 held in meeting room 4C of the Administration Building.

COMMISSION MEMBERS PRESENT: Birschbach, Diehlmann, Herren and Schmidt

MEMBERS EXCUSED: Krueger and Bell (alternate)

OTHERS PRESENT: None.

Meeting called to order by Chairman Herren at 5:00 p.m.

Roll call was taken to establish a quorum.

Election of officers to be effective January 1, 2018 was held. Motion by Donna Birschbach to elect Ken Herren as Chair. Second by Terri Diehlmann. Motion by Ken Herren to elect Donna Birschbach as Vice Chair. Second by Rochelle Schmidt. Motion by Ken Herren to elect Rochelle Schmidt as Secretary. Second by Terri Diehlmann.

Secretary Schmidt, verified that Certification of Compliance with the Open Meetings Law was met.

> Motion was made by Diehlmann to approve the Agenda. Second by Herren. Motion carried.
>
> Motion by Birschbach to approve the minutes of the November 28 and 29, 2016, Regular Meeting Minutes, and the Closed Session Minutes. Second by Herren. Motion carried.

The Commission reviewed materials for interviews of six (6) Detective Candidates before moving into Closed Session and commencing with the interviews.

Closed Session:

> Motion to move into Closed Session by Herren, second by Birschbach. The Commission went into Closed Session for the purpose of considering employment, promotion, compensation, or performance evaluation data of public employees over which the Commission has jurisdiction or exercises responsibility and that Section 19.85(1)(c) of the Wisconsin Statues authorizes the closed session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 5:30 p.m.

Open Session:

Reconvened into Open Session at 7:50 p.m.

> Motion made by Diehlmann to reconvene in open session. Second by Birschbach. Motion carried.

The next meeting of the Civil Service Commission is:

> **To be determined.**

Meeting adjourned by Order of the Chair at 7:51 p.m.

Rochelle Schmidt

Rochelle Schmidt, Secretary

Ken Herren, Chair

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Minutes of the Closed Session of the Dodge County Civil Service Commission on Tuesday, January 30, 2018 held in meeting room 4C of the Administration Building.

COMMISSION MEMBERS PRESENT: Birschbach, Diehlmann, Herren and Schmidt

MEMBERS EXCUSED: Krueger and Bell (alternate)

OTHERS PRESENT: None

Motion by Herren, second by Birschbach to convene in closed session. Before voting on the motion, Chairman Herren announced to all present the reason for convening into closed session is for the purpose of considering employment, promotion, compensation, or performance evaluation data of public employees over which the Committee has jurisdiction or exercises responsibility, and that Section 19.85(1)(c) of the Wisconsin Statues authorizes the closed session. A roll call vote was taken. Motion carried by unanimous vote of all members present, at 5:30 p.m.

Closed Session:

There was discussion concerning public business that included interviews to establish an eligibility list for employment purposes.

Motion by Diehlmann, second by Birschbach to convene into open session. A roll call vote was taken. Motion carried by unanimous vote of all members present, at 7:50 p.m.

Rochelle Schmidt, Secretary

Ken Herren, Chair

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