

NUTRITION ADVISORY COUNCIL

Wednesday, February 14, 2018

Thomas Koch called the Nutrition Advisory Council meeting to order at 9:03 am

Roll Call

Marlene Adelmeyer, Ivan Elm, Harvey Grulke, Patricia Kahlow, Patricia Knox, Thomas Koch, Anna Barbara Rich

Also Present

Becky Bell, Sheila Drays, Amy Ewerdt, Kris Schefft, Jackie Wendlandt

Excused

Eugene Bord, Caitlin Richardson, Carol Schulz

Absent

None

Consideration to deviate from the agenda if necessary

Tom Koch motioned and Harvey Grulke seconded to deviate from the agenda if necessary. Motion carried.

Action on the Minutes of the November 15, 2017 meeting

Ivan Elm motioned and Pat Kahlow seconded to approve the minutes of the November 15, 2017 Nutrition Advisory Council meeting. Motion carried.

Public Forum

None.

Discussion of GWAAR Updates

Amy Ewerdt stated she met with GWAAR a couple weeks ago and review items as written in the *GWAAR Recap* handout provided for members of the council. Discussion followed.

Review Dining Center Information

Amy Ewerdt reviewed items as written in the *Dining Center Information* handout provided for members of the council. Discussion followed. Ivan Elm suggested providing a cell phone to each dining center in the case the delivery driver doesn't have one to be able to call with questions or emergencies.

Review Program Report and Program Statistics

Amy Ewerdt reviewed the items as written in the *Nutrition Program Report*, the *2017 Donation and Participants Averages*, and the *Dodge County Meal Sites/Delivery* handouts. Discussion followed.

Action: Review and Discuss Changes to the Dodge County Senior Dining Center Manager Procedure Manual

Agenda item will be tabled until the next meeting. Amy Ewerdt will bring the policy changes on deposits and carry out meals to the next meeting for review.

Action: Review and Discuss Donation from the Maas Brothers

Becky Bell, Director of the Human Services and Health Department, stated that Dodge County received a donation of \$5,000 from Maas Brothers. They asked to utilize the monies on the Nutrition and Transportation Programs. One recommendation is to use \$2,000 of it to add 10 more licenses (\$200 each) to RouteMatch, our transportation software as licenses are maxed out at this point. The other recommendation is to use \$3,000 to reimburse volunteer mileage for delivery of home delivered meals in Beaver Dam. Pat Kahlow motioned and Marlene Adelmeyer second to recommend to the Human Services and Health Board the utilizing of the Maas Brothers donation for the Nutrition and Transportation Programs. Motion carried.

Dining Center Reports

Tom Koch mentioned he hopes for more people to attend the meals in Randolph. Patricia Knox, Bay Shore, asked what happens to the extra servings. It seems like a waste just to throw the extra away. Amy will look into the correct protocol for the next meeting. Anna Barbara Rich states that she has seen increasing numbers at the Watertown dining center. Marlene Adelmeyer, Lomira, stated it seems to be a struggle to get people in to eat the dining center. Harvey Grulke, Hustisford, states a lot of times they are short servings. A suggestion was made by both Marlene and Ivan to put the menus up at area grocery stores, libraries, even church bulletins. Discussion followed.

Success Stories

Amy Ewerdt reported that due to our committed volunteers and daily contact with home delivered meal participants, we have been able to alert medical personnel to a participant who fell at home recently. Our program provides a nutritious meal and watchful eye for our community members, which is an invaluable asset.

Action: Request to add a meeting in April to analyze current program/growth opportunities

Harvey Grulke motioned and Pat Knox seconded to add an extra Nutrition Advisory Council meeting on April 11, 2018 in room G050 at 9 am. Motion carried.

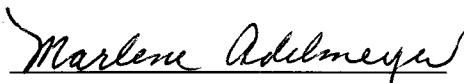
Next Meeting

Meetings are held the second Wednesday of February, May, August, and November at 9:00 am. The next meeting of the Nutrition Advisory Council will be held on **Wednesday, April 11, 2018 at 9:00 am** at **199 County Road DF** in **room G050** as well as **Wednesday, May 9, August 8,** and **November 14 at 9:00 am** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

Tom Koch motioned and Ivan Elm seconded to adjourn this meeting of the Nutrition Advisory Council at 10:07 am. Motion carried.

Respectfully Submitted,


Marlene Adelmeyer, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.