Minutes of the
Dodge County Highway Committee Meeting
April 5, 2018

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on April 5, 2018, in the Dodge County Highway building.

ROLL CALL: The following members were present – William Muche, Jeffrey Caine, and Jeff Berres. Ed Nelson absent. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. County Administrator Jim Mielke and Corporation Counsel Kim Nass were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Caine and seconded by Berres to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF MARCH 22, 2018: Minutes of March 22, 2018 were approved as submitted.

PUBLIC COMMENTS: None

STAFF REPORTS AND DEPARTMENT CONCERNS: Field reported on recent surplus equipment auction results. Revised Highway Department office summer hour schedule was reviewed.

COMMITTEE REPORTS: None

PROJECT UPDATES: CTH C (Jersey Road – USH 151) permits have been obtained and wetland mitigation acquisition has been completed. Utilities are being relocated and construction is scheduled to start mid-June.

CTH M (Watertown-Juneau) design projects have started.

REVIEW REVISED MEMORANDUM OF UNDERSTANDING REGARDING HIGHWAY COMMITTEE DUTIES AND RESPONSIBILITIES. The committee reviewed the revised Memorandum of Understanding.

DISCUSS AND CONSIDER AMENDING THE EXISTING EMINENT DOMAIN POLICY. Motion by Caine, seconded by Berres to ammend the Dodge County Highway Commission Eminent Domain Policy as presented by Corporation Counsel, Kim Nass. Motion carried.

REVIEW ATV UTV ROUTE APPLICATIONS ON COUNTY ROADS IN THE TOWNS OF LOWELL, CLYMAN, EMMET, LEBANON, AND SHIELDS. Thompson gave an update on the ATV UTV Route applications. No action was taken.

CONSIDER AND DISCUSS CITY OF JUNEAU STREET REPAIR COST SHARE CONCEPT. The committee discussed a City of Juneau street repair cost share concept. The Commissioner was authorized to discuss this proposal with city officials. It was the consensus of the committee that a local street repair cost share policy be drafted by department staff for consideration at a future meeting.

REESEVILLE SATELLITE SHOP REPLACEMENT PROJECT UPDATE. Field reported on recent discussions with land owners about possible land acquisition for the Reeseville satellite shop replacement. The committee authorized the Commissioner to continue negotiations and explore additional site options.

REVIEW AND POSSIBLY TAKE ACTION ON BITUMINOUS MATERIALS BIDS. The following bids were received for bituminous materials to be used for the 2018 sealcoat program.

Vendor	Type Emulsion	Furnished Price/Gallon	Application Fee	Total Cost/Gallon
Henry G. Meigs	HFRS-2	$1.86	$0.15	$2.01
	HFRS-2P	$2.06	$0.15	$2.21
Fahrner Asphalt Sealers, LLC	HFRS-2	No Bid	$0.345	
	HFRS-2P	No Bid	$0.345	
Flint Hills Resources	HFRS-2	$1.744	No Bid	
	HFRS-2P	$1.944	No Bid	

Motion by Caine and seconded by Berres to authorize the Commissioner to accept the bid from Henry G. Meigs for HFRS-2 bituminous material for $2.01/gal. and HRFS-2P bituminous oil for $2.21/gal. Motion carried.

DISCUSS AND TAKE ACTION ON A SPEED LIMIT ON CTH V IN THE TOWN OF LEROY. Thompson presented a speed limit reduction request on CTH YY in the Town of LeRoy. Motion by Caine and seconded by Berres to amend the speed limit ordinance to adopt the changes as presented. Motion carried. This proposed amendment will be presented to the County Board for consideration.

REVIEW VOUCHER PAYMENTS. Voucher payments were reviewed.

FUTURE AGENDA ITEMS: ATV UTV route applications, local street repair cost share policy draft review, City of Juneau street repair cost share proposal, Reeseville satellite shop replacement project update.

NEXT COMMITTEE MEETING: April 19, 2018

FIELD REVIEW: None

ADJOURNMENT: The meeting adjourned at 10:10 a.m.

William T. Muche – Acting Chairman

Jeffrey Caine – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.