

**DODGE COUNTY PLANNING, DEVELOPMENT AND PARKS COMMITTEE
MINUTES
December 18, 2017**

The Dodge County Planning, Development and Parks Committee met on December 18, 2017 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Tom Schaefer, Allen Behl and William Muche. Members excused were Joseph Marsik and Janice Bobholz. The staff present at the request of the Chairman were Bill Ehlenbeck and Joseph Giebel.

The Chairman asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Mr. Giebel noted that the meeting was properly noticed in accord with the open meeting law and noted that the required notices for the public hearings listed on the agenda were posted, mailed and published in accord with the statute and code requirements.

The agenda was reviewed.

Motion by William Muche to approve the agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Second: Allen Behl Motion carried.

The hearing procedures were read into the record.

PUBLIC HEARING

Dodge County Drainage Board – Request for a Conditional Use Permit under the Shoreland Protection Ordinance, Dodge County, Wisconsin to allow filling, grading and dredging within a Shoreland and Floodplain district associated with the cleanout of a navigable waterway (Pratt Creek) and with the replacement of a culvert within this waterway. The project begins at the intersection of County Road W and Pratt Creek to a point 4,545 feet southwest downstream of County Road W. The project ends approximately 1,840 feet upstream of intersection of County Road S and Pratt Creek. The culvert to be replaced is located approximately 1,731 feet southwest downstream of County Road W.

Motion by William Muche to approve the conditional use permit request to allow filling, grading and dredging within a Shoreland and Floodplain district associated with the cleanout of a navigable waterway (Pratt Creek) and with the replacement of a culvert within this waterway subject to the following conditions:

1. It shall be the responsibility of the applicant to obtain all other permits or approvals that may be required (e.g., Wisconsin Department of Natural Resources and/or U.S. Army Corps of Engineers) for the proposed project.
2. The clean-out project shall not exceed the original dimensions of the ditch (no increase in depth or bottom width), although sideslopes may be flatter than the original sideslopes if necessary to conform with modern erosion-control practices, provided that the sideslopes are not flatter than 2:1 (horizontal to vertical).
3. Spoil materials removed from the waterway shall be spread on lands located outside of the floodplain and wetland districts.

4. All disturbed areas along the sides of the waterway shall be leveled and graded (as needed) and seeded to permanent vegetation as soon as possible to prevent erosion of silt/sediment into the waterway.
5. The proposed project shall not obstruct flow and shall not increase the regional flood height.
6. All erosion control measures required by the applicable Federal, State, County and Local codes shall be in place and shall be maintained throughout the duration of the project in accordance with Best Management Practices.
7. All work shall be done in accord with the plans and specifications as revised on December 1, 2017.
8. The decision of the Committee is valid for one year.
9. The applicant shall submit a revised plan to the Land Resources and Parks Department for review and approval showing the proposed changes to the culvert replacement project.

Second by Allen Behl Vote 3-0 Motion carried.

PUBLIC HEARING

Thomas Otto - Request to rezone approximately 25-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District under the Land Use Code, Dodge County, Wisconsin to allow for the creation of an approximate 10-acre and 15-acre non-farm residential lot on this site. The property is located in part of the SE ¼ of the NE ¼, Section 8, Town of Leroy, the address being W4134 Point Road.

Motion by William Muche to submit a favorable recommendation on the rezoning request to rezone approximately 25-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District.

Second by Allen Behl Vote 3-0 Motion carried.

ADMINISTRATIVE BUSINESS

Gerald and Jacqueline Tracy Revocable Trust – Request to rezone approximately 40-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District and an application for a Conditional Use Permit under the Land Use Code, Dodge County, Wisconsin to allow the establishment of a Pet Crematorium on this site. The property is located in the NE ¼ of the SE ¼, Section 1, T09N, R14E, Town of Shields, the site address being N2082 County Road K. Decision laid over from December 4, 2017 Committee meeting.

Rezoning Request:

Motion by Allen Behl to submit a favorable recommendation on the rezoning request to rezone approximately 40-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning district.

Second by William Muche Vote 3-0 Motion carried.

Conditional Use Permit Request

Motion by Allen Behl to approve the conditional use permit request to allow the establishment of a Pet Crematorium on this site subject to the following conditions:

1. The operation shall be conducted without offensive noise, vibration, dust, smoke, odor, glare, lighting or the risk of fire, explosion or other accident and shall not be detrimental to the public health and safety or general welfare of the immediate neighborhood or community.
2. A land use permit shall be obtained for the proposed Cremator unit.
3. It shall be the responsibility of the applicant to obtain all other Federal, State and/or local municipality permits and approvals that may be required for the proposed cremation business operation on this site.
4. All exterior lighting shall meet the functional and security needs of the proposed development without adversely affecting adjacent properties.
5. All animal cremation remains and any hazardous wastes used or generated in the operation of the proposed business shall be disposed of in accord with the applicable federal, state and local municipality regulations.
6. Any significant change to or expansion of the business operation and/or of its facilities may require that a new Conditional Use Permit be obtained.
7. The decision of the Committee is valid for one year.

Second by William Muche Vote 3-0 Motion carried.

PARK SYSTEM

1. Consider, discuss and take action on Gold Star Memorial Trail construction bid extension or approval.

Bill Ehlenbeck updated the committee on the funding project for the Gold Star Memorial Trail. The Citizens group will be meeting on Wednesday to discuss ways to address the funding issues. The person with the accepted bid has agreed to extend the bid to January 15, 2018 with a change in the bid being that the final completion date would be extended by 120 days. The Committee agreed to the bid extension to give more time to bridge the funding gap.

2. Consider, discuss and take action on an Amendment to the DOT Maintenance Agreement for Gold Star Memorial Trail.

Bill Ehlenbeck reviewed the final DOT Maintenance Agreement for the Gold Star Memorial Trail with the committee. The changes made to the document included wording that allows the County to consult with the State on the extent and final determination as to the cause of any potential damage to the box culvert near Schwarze Road.

Motion by Allen Behl to approve the maintenance agreement.

Second by William Muche Vote: 3-0 Motion carried.

3. Parks report

Bill Ehlenbeck provided the Committee with an update on the parks projects that were completed this year.

Astico-Danville Campsite: New electrical pedestals were installed, the upper road was widened and paved to allow for two way traffic, a parking area was developed around the vault toilet and the hillside roads to and from campsites were paved. County Highway Department was contracted for the road work. The number of campsites were reduced from 16 to 9 to remove the sites that did not have existing gravel pads and to reduce the sites that had issues with flooding.

Wild Goose State Trail: The park staff along with the Burke Correctional inmates removed over 100 box elder trees along the trail that were damaged during the storms this year or that had grown over the trail. The work was necessary to provide cleanup of the damage from this year's storms and to prepare for the new trail surface to be completed south of Juneau. A new limestone screening surface was laid by the Highway Department from Juneau to Shady Lane Road and Gubin Road to Highway 60. Approximately 1 mile of trail surface was not resurfaced this year due to lack of 2017 funds. This segment will be resurfaced in 2018.

Burnett Footbridge Rehab: The park staff rehabbed the footbridge on the Wild Goose State Trail in Burnett. This bridge is used by hikers, bicyclists and horses.

Glacier River Trail road route signage was installed this summer in the Town of Emmet. Approval from the Town of Clyman was also received to sign their town roads.

Mound clearing continues at Nitschke Mounds Park with a volunteer archeology group led by Kurt Sampson, Dodge County Historical Society Director and archeologist. Kurt has been leading volunteers on brush and invasive tree clearing from the mounds in the north end of the park.

Harnischfeger's north pavilion relocation started in mid December with completion expected around the beginning of 2018 depending on weather. The pavilion is being relocated to higher grounds out of the seasonally wet area that limits the use of the building.

The Snowmobile trails in the County are in process of being mapped through ArcGIS this winter/spring due to a new State requirement of the program.

Storm damage cleanup continues on the Wild Goose State Trail and at Astico Park.

OTHER BUSINESS

1. Discussion – Updates:

- Bill indicated that the new aerial photography has been received by the Department. The new aerials are currently available to staff internally and should be uploaded to website for public access in the next few weeks.
- Bill provided the Committee with an update on the 2017 Department revenues and discussed potential carryover requests for projects that have not been completed. A detailed list and resolution for carry over will be presented to the Committee at one of the January meetings.

2. The minutes from the December 4, 2017 meeting were reviewed by the Committee.

Motion by William Muche to approve the minutes as written.

Second by Thomas Schaefer Vote: 3-0 Motion carried.

3. No Committee Member Reports

4. No additional Per Diems

Motion by order of the Chair to adjourn the meeting. Motion carried.

Meeting adjourned at 8:18 p.m.

Respectfully Submitted,

Tom Schaefer Chair
Allen Behl, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.