

**DODGE COUNTY EXECUTIVE COMMITTEE**

October 2, 2017, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Miller, and Schmidt.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Dodge County Clerk Karen J. Gibson; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Emergency Management Director Amy Nehls; Human Resources Director Sarah Hinze; Planning and Economic Development Administrator Nathan Olson; Project Community Program Manager Leslie Covell Hershberger; Blue Zone employee Keith Hill; Blue Zone Co-Chair Renee Peterson; WBEV Radio Station Reporter Kevin Haugen; and Daily Citizen Reporter Terri Pederson.

Motion by Miller, seconded by Frohling, to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Schmidt, seconded by Maly, to approve the September 5, 2017 minutes as presented. Motion carried.

Dodge County Clerk Karen Gibson provided an oral report to the Committee regarding the October 17, 2017 County Board meeting. Ms. Gibson reported that there will be Special Orders of Business that will include a presentation by the Glacier Heritage Development Partnership, and a presentation regarding the Dodge County Compensation Plan. Ms. Gibson further reported that the agenda will also include Resolutions from the Building Committee, the Finance Committee, the Human Resources and Labor Negotiations Committee, the Judicial and Public Protection Committee, the Planning, Development and Parks Committee, Bridge Memorials from the Highway Department, and a Report and Ordinance from the Planning, Development and Parks Committee.

Emergency Management Director Amy Nehls provided a brief oral update to the Committee regarding the Simulcast Phase IV project. Ms. Nehls reported that the project is progressing very well, the St. Helena Communications Tower is awaiting an antennae dish, and the week of September 25, 2017, there were issues at the Ashippun Communications Tower. Ms. Nehls further reported that the estimated completion date for the project is the end of 2017.

Ms. Nehls provided a brief oral update to the Committee regarding the Active Shooter Exercises. Ms. Nehls reported that the functional exercise will be held on November 9, 2017 in the Administration Building, and this exercise will focus on the Circuit Courts and Department Heads involved with COOP. Ms. Nehls further reported that the full scale exercise will take place in January of 2018, and this exercise will involve the Henry Dodge Office Building, the Highway Department, and the Administration Building. Ms. Nehls commented that County Board Supervisors that are interested in attending the exercises should contact her, and she will provide them with an invitation.

County Administrator Jim Mielke provided an oral update to the Committee regarding the Dodge County Blue Zones Project. Mr. Mielke reported that the Blue Zones survey was included in the packet materials, and Dodge County meets the points qualifications of the pledge assessment, but

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would also need 25% employee engagement to be considered a Blue Zone worksite. Mr. Mielke further reported that County Board action would be needed to move forward with the Blue Zones project, and the tentative plan is to have a Resolution along with a Blue Zones presentation at the November 14, 2017 County Board meeting. Mr. Mielke commented that the Blue Zones Project would be a positive opportunity for Dodge County. Supervisor Berres asked why the City of Watertown is not a part of the Dodge County Blue Zones Project. Project Community Program Manager Leslie Covell Hershberger answered that the Beaver Dam Community Hospital is Dodge County's main sponsor, and the City of Watertown has their own hospital. Mr. Mielke reported that there will be no expense to Dodge County for becoming a Blue Zone worksite. Blue Zone employee Keith Hill reported that the Dodge County Blue Zone Project is in the process of working on receiving community certification, which includes the Cities of Beaver Dam, Horicon, Juneau, and Mayville. It was a consensus of the Executive Committee to include the Dodge County Blue Zones Project as an item for discussion on the November 2017 Executive Committee agenda.

Mr. Mielke provided an oral report to the Committee regarding the Claim for Damages form. Mr. Mielke reported that the Claim for Damages form has been revised, and a draft Claim for Damages form was included in the packet materials. Mr. Mielke further reported that the draft claim form has been revised to include the statement that the Corporation Counsel has consulted with Wisconsin Municipal Mutual Insurance Company (WMMIC), and WMMIC has recommended the denial of the claim. Corporation Counsel Kimberly Nass reported that in the October 17, 2017 County Board packet materials, she will include a memo to the County Board Supervisors explaining the claim process, and will also include the letter that her office sends to the claimant after the disallowance by the County Board. Ms. Nass stated that a disallowance form shortens the time that a claimant can file action against Dodge County. Motion by Marsik, seconded by Maly to approve the revised Claim for Damages form. Motion carried.

Mr. Mielke provided a brief oral report to the Committee regarding the 2018 Dodge County Mini-Budget presentations. Mr. Mielke reported that the mini-budget presentations were held on September 26-28, 2017, and these sessions went well. Mr. Mielke further reported that these presentations provide the Department Heads a good opportunity to present their department needs to the Finance Committee. Mr. Mielke reported that there will be a special Finance Committee meeting to be held on October 24, 2017, and the budget will be distributed to the County Board Supervisors at their October 17, 2017 meeting.

Ms. Nass provided an oral update to the Committee regarding the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Ms. Nass will provide a report from the Taxation Committee regarding the Monarch parcels located in the City of Beaver Dam to the Executive Committee at the November Executive Committee meeting.

Chairman Kottke reported that he signed a Proclamation proclaiming September as Chamber of Commerce month for the Beaver Dam Area Chamber of Commerce.

The Committee had a brief discussion on combatting the Opioid Epidemic. Mr. Kottke reported that this was a topic of discussion at the Wisconsin Counties Association (WCA) that was held on

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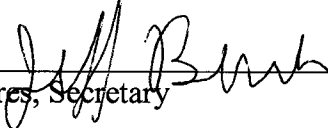
September 25-27, 2017, in Wisconsin Dells. Ms. Nass reported that she has received an engagement letter and a Resolution template, and she would customize the Resolution template to meet Dodge County's needs. This will be an item on the November Executive Committee meeting agenda.

Mr. Kottke provided a brief oral report to the Committee regarding compensation paid to County Board members and Committee members for the April 2018 – 2020 term. Mr. Kottke stated if changes were going to be made to the compensation, a Resolution would need to go to the County Board on or before the November 14, 2017 County Board meeting. Supervisor Berres asked when the compensation pay was last increased for County Board Supervisors and Committee members. Ms. Gibson reported that in April of 2014, the per diem increased from \$40.00 to \$50.00. The Committee had a brief discussion regarding technology needs for County Board Supervisors. It was a consensus of the Executive Committee not to make any changes to the compensation paid to County Board members and Committee members.

The Committee members briefly discussed the sessions that they attended at the Wisconsin Counties Association Annual Conference that was held on September 25-27, 2017, in Wisconsin Dells.

Meeting adjourned at 9:30 a.m. by order of the Chairman.

The next regular meeting is scheduled for **Monday, November 6, 2017, at 8:00 a.m.**

  
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Jeff Berres, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**