

COMMISSION ON AGING AND DISABILITY SERVICES

Wednesday, August 8, 2017

Jeffrey Duchac called the Commission on Aging and Disability Services meeting to order at 9:02 am

Roll Call

Dianne Birkholz, Judy Braun, Jeffrey Duchac, William Hoekstra, Shirley Kitchen, MaryAnn Miller, Lorna Negen, Judy Patenaude, Gary Schmidt

Also Present

Sheila Drays, Amanda Higgins, Sarah Hinze, Stephanie Levenhagen, Kris Schefft, Jackie Wendlandt

Excused

None

Absent

None

Consideration to Deviate from the Agenda if Necessary

MaryAnn Miller motioned and Gary Schmidt seconded to consider deviation from the agenda as needed to efficiently conduct the meeting. Motion carried.

Action on the Minutes of the June 13, 2017 meeting

Shirley Kitchen motioned and Dianne Birkholz seconded to approve the minutes of the June 13, 2017. MaryAnn Miller abstained as she was not in attendance at the previous meeting. Motion carried. The Aging Advisory minutes of the June 13, 2017 meeting will be approved at the Nutrition Advisory Council meeting as most of their previous members are on the new council.

Public Forum

None

New Business

- *Election of Officers: Chair, Vice Chair, and Secretary.* Dianne Birkholz nominated and Shirley Kitchen seconded to elect Jeffrey Duchac as Chair of the Commission on Aging and Disability Services. Judy Patenaude motioned to close nominations. Motion carried.
Jeffrey Duchac nominated MaryAnn Miller for Vice Chair of this commission; MaryAnn declined stating term expirations of Chair and Vice Chair being the same. William Hoekstra nominated and Jeffrey Duchac seconded to elect Gary Schmidt as Vice Chair of the Commission on Aging and Disability Services. Dianne Birkholz motioned and Judy Patenaude seconded to close nominations. Motion carried.
MaryAnn Miller nominated and Shirley Kitchen seconded to elect William Hoekstra as Secretary of the Commission on Aging and Disability Services. Gary Schmidt motioned and Judy Patenaude seconded to close nominations. Motion carried.
- *HR: Assistance with direct deposit per diem:* Kris introduced Sarah Hinze, staff person from Human Resources. Sarah reviewed items as written in the handouts provided to members of this commission.

- Review new draft by-laws: Kris reviewed items as written in the *Commission on Aging and Disability Services By-laws* handout provided for members of the commission. Members of the commission requested further clarification in section 3 'Terms of Membership' on page 3. Members of the commission are wanting to know if a partial term is considered a full term. In depth discussion followed. Kris stated she will get clarification and bring that to the next meeting.
- Conflict of Interest Policy for new members: Kris will contact new members and review this policy. Other members reviewed and signed under the previous board
- Maintain same schedule of day and time?: As decided by members of the commission, all meetings will be held the second Tuesday of every other month at 9:00 am.

Sharing from the Board

Lorna Negen is still a participant of the Alzheimer's Disease Research Study and they recently had a dinner down in Madison stating there is attempts to send skin cells to Sweden to be converted to brain cells. Judy Patenaude received a piece of mail on behalf of her son that states there is no longer a BOND program. MaryAnn Miller states she received a strange phone call about receiving a letter that she had "won a prize" in the form of a new car and cashier's check. Jeffry Duchac suggested that identity theft information be put on the ADRC website. Jeffry Duchac also states that hospice is incredibly wonderful as it was utilized for his father in law. Should there be a hospice and palliative care brochure? Suggestion for the next meeting is to discuss the difference between the two. Perhaps a nurse from Public Health nurse can attend a future meeting to discuss in more detail.

Update from Elder Benefit Specialist, Amanda Higgins: SHIP Funding

Amanda Higgins stated that SHIP, a federal term which stands for State Health Insurance Assistance Program, is only funded thru 3/31/18. It is uncertain after that date if the program will be eliminated. The SHIP program assists in all health insurance topics whereas a benefit specialist covers all pieces of insurance. From January to June, the Elder Benefit Specialist position received 263 cases. Brief discussion followed. Amanda also reviewed information from a N4A publication. The commission members requested a copy of this publication be sent to them. Jackie Wendlandt will take care of this after the conclusion of this meeting.

Supervisor's Report:

- GWAAR rep John Schnabl willing to attend the next meeting: Kris will contact John, our GWAAR rep to see if he is available for our October meeting. He would be willing to speak to the group about how the Aging funds and contract work to give the Commission a better picture of these programs
- Upcoming events: Dementia Walk and Dementia Summit: The Steppin' Out for Dementia Awareness Walk put on by the Dementia Concerns Coalition (DCC) will be held on Saturday, October 14, at the Wesley Center in Waupun. Every spring and fall the DCC holds a conference. This year the conference will be held in conjunction with the DCC Summit on Wednesday, October 25. All are encouraged to reach out to the ADRC to get registered for these events. The summit/conference is all about supporting caregivers. Kris Schefft also made mention of an Aging and Disability Network Conference available for all board members to attend. Please let Kris know if you want to attend and she will register you free of charge. This conference will be held at the Madison Marriott West in Middleton on Wednesday, September 6.
- Update on positions/possible reports for data – samples?: Our Disability Benefit Specialist (DBS) Sara Mills has since retired. Michael Momberg is filling that role in the ADRC. He will start on Thursday, August 11. Kris Schefft reviewed items in the *Aging Unit Budget* handouts provided to members of

summary of budgets and also a brief data related summary of all ADRC/aging activities between meetings.

- ***Awarded next Dementia Innovations Grant:*** Dodge County was awarded the second round of the Dementia Innovations Grant in the amount of \$67,400. The ADRC just recently finished the initial 18 month grant geared towards education of providers, first responders, law enforcement and materials and programs for libraries. The second round grant will be more focused on educating doctors' offices and clinics, ERs, and schools on Dementia. Our Public Health and Adult Protective Services Unit will be spearheading this grant and the ADRC will focus on collaborating with schools


Next Meeting

The next meetings of the Commission on Aging and Disability Services will be held on **Tuesday, October 10, 2017 and Tuesday, December 12, 2017**, at **9:00 am** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

Jeffrey Duchac, Chairperson, adjourned this meeting of the Commission on Aging and Disability Services at 10:23 am. Motion carried.

Respectfully Submitted,



William Hoekstra, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.