

**DODGE COUNTY PLANNING, DEVELOPMENT AND PARKS COMMITTEE
MINUTES
August 7, 2017**

The Dodge County Planning, Development and Parks Committee met on August 7, 2017 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Tom Schaefer, Allen Behl, William Muche and Joseph Marsik. Members excused were Janice Bobholz. The staff present at the request of the Chairman was Joseph Giebel.

The Chairman asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Mr. Giebel noted that the meeting was properly noticed in accord with the open meeting law and noted that the required notices for the public hearings listed on the agenda were posted, mailed and published in accord with the statute and code requirements.

The agenda was reviewed.

Motion by William Muche to approve the agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Second: Joseph Marsik Motion carried.

TOWN REZONING REQUESTS

David Apple Trust – Part of the SE ¼, Section 7, T11N, R14E, Town of Beaver Dam, Dodge County, Wisconsin. A petition to rezone approximately 22.861 acres of land from the A-2 General Agricultural Zoning District to the I-1 Industrial Zoning District and approximately 51.824-acres of land from the A-2 General Agricultural Zoning District to the C-1 Commercial Zoning District under the Town of Beaver Dam Zoning Ordinance has been submitted by the Town of Beaver Dam Town Board to the Dodge County Board of Supervisors for approval in order to allow for the future commercial and industrial development of these lots.

Motion by William Muche to submit a favorable recommendation on the petition for David Apple Trust to rezone approximately 22.861 acres of land from the A-2 General Agricultural Zoning District to the I-1 Industrial Zoning District and to rezone approximately 51.824-acres of land from the A-2 General Agricultural Zoning District to the C-1 Commercial Zoning District under the Town of Beaver Dam Zoning Ordinance as proposed.

Second by Joseph Marsik Vote 4-0 Motion carried.

The hearing procedures were read into the record.

PUBLIC HEARING

Beth Reanee and Sherry Boddie – Petition to rezone approximately 10.5-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District, and an application for a Conditional Use Permit under the Land Use Code, Dodge County, Wisconsin to bring the event facility use of the property into compliance with the Code in order *to allow for the conversion of an existing shed into a gathering and office facility with restrooms*. The site is located in part of the NE ¼ of the NE ¼, Section 22, Town of Elba, the site address being N3677 Roche Road.

Rezoning Petition:

Motion by Joseph Marsik to submit a favorable recommendation to the County Board of Supervisors on the petition to rezone approximately 10.5-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District in order to bring the event facility use of the property into compliance with the Code.

Second by Allen Behl Vote 4-0 Motion carried.

Conditional Use Permit Request:

Motion by Joseph Marsik to approve the conditional use permit request to bring the event facility use of the property into compliance with the Code and to allow for the conversion of an existing shed into a gathering and office facility with restrooms subject to the following conditions:

1. The business operation shall be conducted without offensive noise, vibration, dust, smoke, odor, glare, lighting or the risk of fire, explosion or other accident and shall not be detrimental to the public health and safety or general welfare of the immediate neighborhood or community;
2. The facility shall not be open after 12:00 midnight;
3. It shall be the responsibility of the applicant to obtain all Federal, State and/or local municipality permits, licenses and approvals that may be required for the construction and operation of the proposed event facility on this site. The owner shall provide documentation to this Department that the applicable Federal, State and local municipality permits, licenses and approvals have been obtained to operate this facility and to document that the facility meets the required fire and building codes prior to use of the facility for a public event;
4. All exterior lighting shall meet the functional and security needs of the proposed development without adversely affecting adjacent properties.
5. A land use permit shall be obtained by the developer for the proposed construction project and for any signs to be located on said property prior to beginning construction of the project and prior to locating a sign on this property;
6. There shall be no parking within the road right-of-way of STH 60;
7. Any significant change to or expansion of the business operation and/or of its facilities may require that a new Conditional Use Permit be obtained.
8. The decision of the Committee is valid for one year.

Second by William Muche Vote 4-0 Motion carried

PUBLIC HEARING

Eric Langenecker, agent for Kreilkamp Acres LLC – Request for a Conditional Use Permit under the Shoreland Protection Ordinance, Dodge County, Wisconsin to allow filling, grading and excavating within 300 feet of a navigable waterway (Butler Creek) associated with the expansion of an existing non-metallic mining operation. The property is located in part of the N ½ of the NW ¼, Section 13, and part of the NE ¼ of the NE ¼, Section 14, Town of Rubicon.

Motion by William Muche to approve the conditional use permit request to allow filling, grading and excavating within 300 feet of a navigable waterway (Butler Creek) associated with the expansion of an existing non-metallic mining operation subject to the following conditions:

1. It shall be the responsibility of the applicant to obtain all other permits or approvals that may be required (e.g., Wisconsin Department of Natural Resources and/or U.S. Army Corps of Engineers) for the proposed expansion project.
2. All erosion control measures required by the applicable Federal, State, County and Local codes shall be in place and shall be maintained throughout the duration of the project in accordance with Best Management Practices.
3. It shall be the responsibility of the applicant to revise the non-metallic mine reclamation plan if necessary prior to the expansion of the mine into the area located within 300 feet of Butler Creek.
4. All work shall be done in accord with the plans and specifications submitted with the application.

Second by Allen Behl Vote 4-0 Motion carried.

ADMINISTRATIVE BUSINESS

PARK SYSTEM

1. Consider, discuss and take action on request to change seasonal park crew leader position to part-time 20+.

Resolution to reclassify the Parks Crew Leader position from seasonal to Part Time +20. This change would allow the Department to have this person work about 15 hours per week during the winter months. The additional hours would provide improved equipment maintenance, volunteer development, better tree and winter facility maintenance. The total hours for the position would be about 1800. The position will be moved from the Miscellaneous/Seasonal Wage Scale to Grade 5 of the County Compensation Plan Scale. The position currently receives pro-rated health insurance. The change is estimated to add \$12,500 to the 2018 personnel budget.

Motion by Allen Behl to support the resolution to change the seasonal park crew leader position to part-time 20+.

Second by Joseph Marsik Vote: 4-0 Motion carried.

2. Consider, discuss and take action on Maintenance Agreement with WI DOT for Gold Star Memorial Trail.

The maintenance agreement is required by DOT for the use of the Highway 28 right-of-way for development, maintenance and operation of the proposed Gold Star Memorial Trail. It is a standard agreement for such paths. We are hoping to have all final approvals/permits in hand by mid to late August and then anticipate bidding the project by the end of August.

Motion by Joseph Marsik to approve the Maintenance Agreement with WI DOT for Gold Star Memorial Trail Park.

Second by Allen Behl Vote: 4-0 Motion carried.

3. No Managers Report

OTHER BUSINESS

1. The minutes from the July 17, 2017 meeting were reviewed by the Committee.

Motion by William Muche to approve the minutes as written.

Second by Joseph Marsik Vote: 4-0 Motion carried.

2. No Committee Member Reports

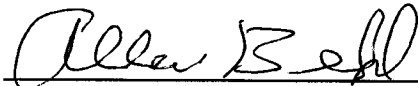
3. No additional Per Diems

Motion by order of the Chairperson to adjourn the meeting.

Motion carried.

Meeting adjourned at 7:52 p.m.

Respectfully Submitted,



Allen Behl, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.