

**Dodge County, State of Wisconsin
Information Technology
Wednesday, May 10, 2017**

Minutes of the May 10, 2017 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 PM.

Members Present: Duchac, Bartsch, M. Bobholz, J. Bobholz

Members Excused: Maly

Also Present: Ruth M. Otto, Director of Information Technology; Julie Kolp, Finance Director.

Meeting called to order at 6:00 PM by Supervisor Duchac.

Supervisor Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is a quorum at start of meeting.

Supervisor Duchac confirms compliance with open meetings law following brief posting report by IT Director.

Motion by Bartsch, seconded by M. Bobholz, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments

No Committee Member reports

Motion by M. Bobholz, seconded by Bartsch to approve minutes from April 18, 2017 of the Information Technology Committee meeting. Motion carried.

Motion by M. Bobholz, seconded by J. Bobholz to approve per diem for PMO and Steering Committee meetings for April 28, May 2 and May 8. Motion carried.

The decision was made to table the item of discussing the role of the Kronos Governance Committee until next month when Supervisor Maly could be available to participate.

The committee discussed the request to allow Ian Dodge to attend the InfoComm conference in Orlando, FL. This conference is specific to the systems that Ian supports, such as teleconference systems (courts), RFID card and closed circuit camera systems. This conference not only provides a great opportunity for training but also includes the opportunity to become certified.

The motion was made by M. Bobholz, seconded by Bartsch to approve out-of-state travel and attendance of the InfoComm conference. Motion carried.

Under the IT Director's report the following were summarized and reviewed:

- ERP Project – Met with the department heads on the new procurement policy, met with Tyler with our potential team who would be working with us, presented to the Executive Committee the resolution to have Finance Committee oversee the financial policies of the ERP.
- NetSmart – There are four billing scenarios in the system, one has been worked through but the three remaining have many issues. The decision was made to have NetSmart back on-site to help work out the other issues.
- Secured Electronics – the project is officially complete. Camera issues have been resolved but there are still issues with paging and computer lockups.
- Printers – we are working on moving three print servers to one single one. It is a challenge as far as security but needs to be finished so printer issues stop and the root problem is resolved.
- Clearview messaging system – the AMX environment has had failures and it was determined the only way to get new units is to upgrade the entire system at a cost of \$22,000. IT brought another option to the table that uses a microcomputer with the current TV screen and PowerPoint slides pushed. This has been a very successful change for Clearview. Works as planned and more areas, such as dietary, can post their own information to the screens on their own. Very efficient.
- Kronos – The design is complete for the Attestation Toolkit (ATK) and Performance & Comp. Version 8 upgrade – the team is working on the test plan.
- Reviewed the latest Help Desk report

Suggested next committee meeting date: Monday, June 12th at 6:00 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Meeting adjourned by Supervisor Duchac at 6:49 PM.



Janice Bobholz, Secretary

6-12-17

Date