

**DODGE COUNTY PLANNING, DEVELOPMENT AND PARKS COMMITTEE
MINUTES
April 17, 2017**

The Dodge County Planning, Development and Parks Committee met on April 17, 2017 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Tom Schaefer, Allen Behl, William Muche, Joseph Marsik and Janice Bobholz. The staff present at the request of the Chairman were Joyce Fiacco, Dan Schultz and Joseph Giebel.

The Chairman asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Mr. Giebel noted that the meeting was properly noticed in accord with the open meeting law and noted that the required notices for the public hearings listed on the agenda were posted, mailed and published in accord with the statute and code requirements.

The agenda was reviewed.

Motion by William Muche to approve the agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Second: Allen Behl Motion carried.

ADMINISTRATIVE BUSINESS – Parks

1. Discuss, consider and take action on purchase of compact utility tractor with attachments.

Dan Schultz provided the committee with an update on the bids for the purchase of a compact utility tractor with attachments for Ledge Park. Three bids were received. Powersports Company provided the lowest bid for a Kubota L4060, 40HP tractor however, full compatibility with the articulating mower could not be confirmed and therefore was removed from consideration. Quotes for the John Deere 3046R were received from Ballweg Implement out of Waupun and Mid-State Equipment out of Watertown. All quotes included the trade in of the JD855 Tractor with loader and 60" mower deck.

The bid from Mid-State – Watertown for the 2017 John Deere 3046 Utility Tractor with a H165 loader and Berlon 48" Pallet forks for \$25,150 was determined to be the most advantageous for the County based on the cost, reliability, features, safety and maintenance efficiency and mower compatibility.

Additionally, the Berti TA/K 145 Articulating Flail Mower with wheel weights attachment with a cost of \$6,125.00 was added for a total cost of \$31,275.

Motion by Janice Bobholz to approve the purchase of the compact utility tractor with attachments as proposed.

Second by Joseph Marsik Vote 5-0 Motion carried.

TOWN REZONING REQUESTS

William Bohl Trust – Part of the NW ¼ of the NW ¼, Section 7, Town of Beaver Dam, Dodge County, Wisconsin. Petition to rezone approximately 26-acres of land under the Town of Beaver Dam Zoning Ordinance, from the A-2 General Agricultural Zoning District to the I-1 Industrial Zoning District has been submitted by the Town of Beaver Dam Town Board to the Dodge County Board of Supervisors for approval. Committee review and recommendation to the County Board.

Motion by William Muche to provide a favorable recommendation to the County Board on the petition of William Bohl Trust to rezone approximately 26-acres of land under the Town of Beaver Dam Zoning Ordinance, from the A-2 General Agricultural Zoning District to the I-1 Industrial Zoning District.

Second by Janice Bobholz Vote 5-0 Motion carried.

The hearing procedures were read into the record.

PUBLIC HEARING

Doug Strehlow - Request for a Conditional Use Permit under the Shoreland Protection Ordinance, Dodge County, Wisconsin to allow filling and grading within 300 feet of a navigable waterway associated with the establishment and maintenance of a personal race track. The property is located in part of the NE ¼ of the SE ¼, Section 11, T11N, R16E, Town of Hubbard, the site address being N6675 State Road 67.

Motion by William Muche to approve the conditional use permit request of Doug Strehlow under the Shoreland Protection Ordinance, Dodge County, Wisconsin to allow filling and grading within 300 feet of a navigable waterway associated with the establishment and maintenance of a personal race track subject to the following conditions:

1. It shall be the responsibility of the applicant to obtain all other permits or approvals that may be required (e.g., Wisconsin Department of Natural Resources and/or U.S. Army Corps of Engineers) for the proposed grading and filling project.
2. The applicant shall establish and maintain a vegetative buffer area along the west edge of the property line adjacent to the race track in order to minimize erosion of soil off of the site.
3. All erosion control measures required by the applicable Federal, State, County and Local codes shall be in place and shall be maintained throughout the duration of the project in accordance with Best Management Practices
4. All work shall be done in accord with the plans and specifications submitted on January 24, 2017
5. The decision of the Committee is valid for one year.

Second by Joseph Marsik Vote 5-0 Motion carried.

PUBLIC HEARING

Sal Okon, agent for Lawrence Fleischman - Petition to rezone approximately 0.3-acres of land out of the Wetland Zoning District under the Shoreland Protection Ordinance, Dodge County, Wisconsin in an attempt to resolve a wetland filling violation. The property is located in part of the NE ¼ of the NW ¼, Section 15, Town of Lomira, the address being 1101 N Milwaukee Street.

Motion by Janice Bobholz to lay over a decision on the rezoning petition of Lawrence Fleischman to the June 5, 2017 Committee meeting to allow the owner additional time to discuss the rezoning petition options with the Department of Natural Resources.

Second by Joseph Marsik Vote 5-0 Motion carried.

ADMINISTRATION

1. "Discuss, Consider and Take Action on Resolution Regarding Proposed Staffing Changes in the Land Resources and Parks Department"

Joyce Fiacco provided the committee with an update on the staffing changes being proposed for the Department. The retirement of Dean Perlick, Manager of Planning and Economic Development last month, provided the Department with an opportunity to review staffing levels to cover the job responsibilities for his position. The Department is proposing to merge the Manager of Planning and Economic Development position with the Senior Planner position and to create a hybrid position with the title of Planning/Economic Development Administrator. The position would be set at a grade level 10 based on a recommendation by Carlson-Dettmann which is subject to the HR Committee approval. This will be an exempt position. The position will be under the direction of the Director of Land Resources and Parks and will be responsible for the planning, development and implementation of economic development and tourism activities and initiatives. The position will also be responsible for the administration of the Farmland Preservation, community planning services and housing programs and other activities related to the planning and economic development activities of the Department.

It is anticipated that there will be a savings in Department expenses as a result of consolidating the Manager of Economic Development position and the Sr. Level Planner position. The savings from the lower employee costs will be used to fill a vacant Land Use/Sanitation Specialist position. The workload for the code staff has increased greatly with the addition of three towns that have adopted County Zoning in 2015 and 2016 and with the added time that is required to enforce the newly adopted Shoreland Ordinance requirements. It is also anticipated that the code staff will absorb the Non-metallic mining Ordinance responsibilities which have been enforced by the Sr. Planner position. Depending on the cost savings from the merger of the two positions, the code position would be filled in the fall.

OTHER BUSINESS

1. The minutes from the April 3, 2017 meeting were reviewed by the Committee.

Motion by Joseph Marsik to approve the minutes as written.

Second by William Muche Vote: 5-0 Motion carried.

2. No Committee Member Reports

3. No Additional Per Diems

Motion by order of the Chairman to adjourn the meeting.

Meeting adjourned at 8:55 p.m.

Respectfully Submitted,



Allen Behl, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.