

**Dodge County, State of Wisconsin
Information Technology
Wednesday, February 8, 2017**

Minutes of the February 8, 2017 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 PM.

Members Present: Maly, Duchac, Bartsch, M. Bobholz, J. Bobholz

Members Excused: None

Also Present: Ruth M. Otto, Director of Information Technology; James Mielke, County Administrator; Dale Schmidt, Sheriff

Meeting called to order at 6:00 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is a quorum at start of meeting.

Supervisor Maly confirms compliance with open meetings law following brief posting report by IT Director.

Motion by M. Bobholz, seconded by Duchac, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments

No Committee Member reports

Motion by Duchac, seconded by M. Bobholz to approve minutes from December 14, 2016 of the Information Technology Committee meeting. Motion carried.

Motion by Duchac, seconded by M. Bobholz to approve the per diems for ERP Steering Committee and ERP PMO. Maly abstained. Motion carried.

Sheriff Schmidt provided a report to the committee on several technology items for his office. The first was the automatic license plate readers. One unit was purchased to try out. If it goes well it is the intention to purchase more. The second item is the Spillman project. The project will start next month but one of the going concerns is the cost of maintenance for the system to the municipalities and the hesitancy of some agencies to not come on board. One of the larger is City of Beaver Dam which is concerning. A resolution will be discussed to consider using sales tax to pay for the maintenance for the municipalities, which will not start until 2018. The final project discussed was the dashboard and body camera video systems. The current dashboard

system is failing and is no longer supported. Otto concurred with that statement. Currently the Sheriff's Office is working on a RFP for body cameras so it can hopefully get a grant to cover the costs. The intention is to purchase enough cameras for every officer, spares, and units for administration when needed.

Discussion was had on a resolution to fund Spillman maintenance costs for the municipalities with sales tax. Most of the committee understood what was being considered and agreed with the idea. Duchac had issues due to the responses lately from the City of Beaver Dam mayor. Motion made by J. Bobholz, seconded by Bartsch to approve the resolution. Duchac voted Nay. Motion carried.

Discussion was had on the purchase of a replacement email archiving system, Enterprise Vault by Veritas. This purchase would be using funds from 2016 that were refunded by Unitrends for a cloud backup solution that had failed. Duchac asked if the only vendor we could purchase this from was Sirius and Otto confirmed they offered the best price. Motion was made J. Bobholz, seconded by M. Bobholz. Duchac voted Nay. Motion carried.

Discussion was had on the carryover of funds from 2016 to 2017. Several items were being carried over for the reason it was budgeted in 2016 – data conversion, GFOA Consulting and GFOA Contract Negotiations. The remaining items are being carried over to be used for the cost of implementation of Performance and Compensation in Kronos. Motion was made by Duchac, seconded by M. Bobholz. Motion carried.

Under the IT Director's report the following were summarized and reviewed:

- GCS – Permitting is being worked on with the goal of completion in April. The ability to extract data as need by the property staff has been completed and what is left to work on is Farmland Preservation needs. We are waiting for the specifications from Land Conservation.
- Website – the new site went live February 7th with no major issues. Ongoing tweaks will happen. The new domain was also live.
- ERP status – preparing for contract discussions and asked if there were questions on the decision to go on-premises versus hosted – there were none.
- FuelMaster – the system was upgraded to SQL.
- Kronos – starting the discussions on the Version 8 upgrade. Will begin preparation of Performance and Compensation. Introduced the committee to the Kronos Governance committee and its goals.
- NetSmart – We are close to go live and there are concerns on the amount of testing yet for fiscal group. Shared the decision we are having to go lives – the first is clinical on March 1st with NetSmart available for problems and the second is for fiscal in early April when they do their first billing. Someone from NetSmart will be onsite to help and ensure problems are resolved. They continue to use TCM for at least the first month to ensure all invoicing can happen successfully.
- Secured Electronics – This project is reaching the final stages. The expectation is completion will be early April.

- Campground Master – the current system does not have the ability to allow self-service. The process has started at looking at alternatives.
- Trimin LandScan – this is a new product being implemented for ROD.
- Wi-Fi study – there is a need to perform a study at the Sheriff’s Office to ensure wireless is working well for the new dashboard video/body camera systems. There will also be a study at Henry Dodge to understand what can be planned for in the future for that building. A discussion was also had on the wireless graphs shared with the committee. This represents the traffic of the public wireless of the County. It is showing high usage after business hours (after 8pm weekdays and all day/night on the weekends). The discussion was considering turning off the public wireless after business hours as it is believed it is being used by apartments in the area. The committee agreed to consider turning it off at 10pm and turning on at 7am each weekday and off for the weekend. The committee recommended taking this to Management Council and getting feedback first.
- Exchange upgrade – this planned project is to upgrade our current environment to the latest version of Exchange. We are having quirky issues and feel it is a good time to make this change.
- Systems Review – a brief review of two of the systems of the county were covered. GCS is the system that handles the properties of the county and their taxes. This is the primary system for the Treasurer’s Office and Property and is hooked into ROD. The other system is NetSolutions – it is the billing system for Clearview. It is now in process of considering other options as it does have many issues and is manual for the staff.
- A copy of the most recent activity of the help desk was delivered. The tickets are at a very reasonable number and they are closed within days.

Action was taken on the following:

- Storage for \$17,170 for a 2017 budget item.
- Wireless survey for \$10,725 for a 2017 budget item.
- Exchange upgrade for \$22,000 for a 2017 budget item.
- Imaging licensing and maintenance for \$3,360 for 2017 budget item.
- Host server purchase for \$47,249 for 2017 budget item.

Motion was made by Duchac, seconded by Bartsch to approve the payment of all action items above. Motion carried.

Suggested next committee meeting date: Thursday, March 9th at 6:00 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Meeting adjourned by Supervisor Maly at 7:45PM.

Janice Bobholz, Secretary

Date