

## **DODGE COUNTY EXECUTIVE COMMITTEE**

February 6, 2017, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Kottke, Maly, Marsik, Miller, and Schmidt.

Member(s) absent: Berres (excused).

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Deputy County Clerk Christine M. Kjornes; Human Resources Director Sarah Eske(Hinze); Clearview Administrator Jane Hooper; Information Technology Director Ruth Otto; Human Services and Health Department Director Becky Bell; and WBEV Radio Station Reporter Kevin Haugen.

Motion by Maly, seconded by Miller, to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Frohling, seconded by Marsik, to approve the January 3, 2017 minutes as presented. Supervisor Maly requested an amendment to the 2<sup>nd</sup> paragraph on page 4 regarding the proposed Economic Development Partnership Initiative with the Jefferson County Economic Development Consortium (JCEDC) and Glacial Heritage Development Partnership (GHDP). The following statement will be added to the minutes: Supervisor Maly requested that the Jefferson County Board Chair sign the agreement. Motion carried with Supervisor Maly's addition.

Information Technology Director and Clearview Administrator Jane Hooper provided a brief oral report to the Committee regarding their attendance at the Wisconsin Counties Association Ambassador Program that was held on January 18, 2017. Ms. Otto and Ms. Hooper reported that they were able to meet with state representatives to discuss such topics as child welfare, veteran services, the modernization of 911, and the Badke notice, and thanked the Committee for allowing them the opportunity to attend.

Motion by Maly, seconded by Schmidt to authorize out-of-state travel for Clearview Administrator Jane Hooper to attend the Leading Age Conference in Washington D.C., from March 18-22, 2017. Ms. Hooper reported that attending this conference will be a great opportunity because there are many changes coming regarding healthcare, and she is a member on the National Leading Age Board. Ms. Hooper further reported that funds are available in the Clearview budget to pay all costs for attendance at this conference.

County Clerk Karen Gibson provided an oral report to the Committee regarding the February 22, 2017 County Board meeting. Ms. Gibson reported that the County Board meeting is being held on Wednesday, February 22, 2017 because the Spring Primary election is on Tuesday, February 21, 2017. Ms. Gibson further reported that the agenda will include a presentation on the Jefferson County Economic Development Consortium (JCEDC) and Glacial Heritage Development Partnership (GHDP), a presentation of awards by Dodge County Sheriff Dale Schmidt, numerous Resolutions, an ATV Ordinance, and a zoning Ordinance.

Ms. Gibson reported that the Executive Committee packet included information regarding the 2017 Wisconsin Counties Association Regional Legislative meeting that will be held in DeForest,

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Page 2 of 3

Wisconsin, on March 20, 2017. Ms. Gibson further reported that registration is not required to attend this meeting.

County Administrator Jim Mielke provided an oral update to the Committee regarding a policy for identifying County owned and operated vehicles. Mr. Mielke reported that a draft policy was included in the Executive Committee packet, and he is requesting feedback from the Committee. Supervisor Maly commented that this is a great start, but she requests that the draft policy also reference what is included in existing Dodge County policy. Mr. Mielke provided a Powerpoint presentation with pictures of the current county owned vehicles and the logos on these vehicles. Supervisor Maly asked how the county owned vehicles are tracked. Mr. Mielke responded that the Finance Department has a fixed asset report, that includes the purchase date of the vehicle, the vehicle identification number (VIN), and original cost of the vehicle. Supervisor Schmidt asked what is the standard Dodge County logo. Mr. Mielke responded that it is the circular logo featuring the geese and the cattails. The Committee continued with a discussion on the design of the logo, the size limitations, and other possible options for Departments.

Mr. Mielke reported that the sanitary pipe replacement project at the Dodge County Detention Facility is progressing very well to date. Work on the project began January 23, 2017.

Motion by Maly, seconded by Miller to approve and forward to the County Board for its consideration at its February 22, 2017 meeting, a Resolution to amend the County Administrator Employment Agreement relating to the supervision and reporting of the Corporation Counsel. Motion carried.

Mr. Mielke provided a brief oral report to the Committee regarding a Resolution to confirm the appointment of Kimberly Nass as Dodge County Corporation Counsel. Mr. Mielke reported that Kimberly Nass has accepted the position of Dodge County Corporation Counsel, with an effective date of February 27, 2017, pending approval by the County Board. Motion by Frohling, seconded by Marsik to approve and forward to the County Board for its consideration at its February 22, 2017 meeting, a Resolution to confirm the appointment of Kimberly Nass as the Dodge County Corporation Counsel. Motion carried.

Emergency Management Director Amy Nehls provided a brief oral update to the Committee regarding the Courthouse active shooter exercise. Ms. Nehls reported that Dodge County did receive the Grant for Active Shooter Preparedness and Response and this grant will be used for training exercises in the Justice Facility. Ms. Nehls further reported that a full scale exercise will be held at the Justice Facility on January 15, 2018, which is Martin Luther King Day, a day that no court cases are held.

Ms. Nehls provided an oral report to the Committee regarding a Resolution requesting a carryover of redistribution funds in the amount of \$13,614.42 from the 2016 Emergency Management Budget to the 2017 Emergency Management Budget. Ms. Nehls reported that Dodge County Emergency Management received a check in the amount of \$13,614.42 on October 3, 2016 from the Wisconsin Department of Emergency Management, and Emergency Management is requesting a carryover of these funds into the 2017 Emergency Management budget, which will be used for the training of the Rescue Task Force and Search and Rescue training. Motion by Maly, seconded by Miller to

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FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 3

approve and forward to the Finance Committee for its consideration at its February 14, 2017 meeting, a Resolution to carry over funds in the amount of \$13,614 into the 2017 Emergency Management budget for the purpose of Rescue Task Force training and Search and Rescue training. Motion carried.

Mr. Mielke reported that Assistant Corporation Counsel Kathilynne Grotelueschen was unable to attend the meeting today, but included in the Executive Committee packet is a memo from Ms. Grotelueschen providing an update on contracts reviewed by Corporation Counsel.

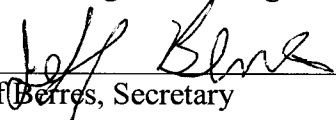
Mr. Mielke provided an oral update to the Committee regarding a Resolution for the Economic Development Partnership Initiative with the Jefferson County Economic Development Consortium (JCEDC) and Glacial Heritage Development Partnership (GHDP). Mr. Mielke reported that the Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership has been modified to include the signature of the Jefferson County Board Chairperson. Motion by Marsik, seconded by Frohling to approve and forward to the County Board for its consideration at its February 22, 2017 meeting, a Resolution to approve the Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership. Motion carried by a vote of 4 yes and 2 noes (Maly, Miller).

A short recess was taken at 8:45 a.m.

Meeting reconvened at 9:00 a.m. to participate in a WisLine presentation by the Dean of Cooperative Extension regarding the proposed UW-Extension Reorganizational Plan.

Meeting adjourned at 10:10 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, March 6, 2017, at 8:30 a.m.**

  
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Jeff Berres, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**