

**DODGE COUNTY  
LAW ENFORCEMENT COMMITTEE MEETING  
November 4, 2016**

**Call to order:** Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller  
Dan Hilbert  
Larry Bischoff  
Thomas Nickel  
Larry Schraufnagel

**Also Present:** Steven Bauer, Circuit Court Judge; Joseph Sciascia, Circuit Court Judge; Michelle Kenning, Chief Deputy, Clerk of Courts; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Bernie Mueller, Child Support Agency; Dale Schmidt, Dodge County Sheriff; Scott Smith, Chief Deputy, Sheriff's Office; Patrick Schoebel, Medical Examiner; Barb Brandt, Br. 4 Judicial Assistant.

Miller certifies compliance with the Open Meeting Law.

**Approval of Agenda and Allow for Deviation:** Motion made by Nickel to approve Agenda and to allow for deviation; second by Bischoff. Motion carried.

**Public Comment:** None

**Approval of Minutes:** Motion by Schraufnagel to approve Minutes of October 7, 2016; second by Bischoff. Motion carried.

**Committee Member Reports:** Chair Miller attended a recent WCHA meeting which included discussion on evidence based decision making and 911 funding.

**Communications:** None

**Announcements:** Jim Mielke announced that Bernie Mueller from the Child Support Agency recently was the Child Support Agency Director of the Year at their annual conference.

**Circuit Court/Judge's Report:** No report

**Clerk of Courts Report:** Michelle Kenning expressed Lynn's thanks to the District Attorney's Office for its help during the fax machine outage recently for 3 days.

**Child Support Report:** Bernie Mueller showed the Committee the award she recently received from the Wisconsin Child Support Enforcement Association. She stated that she believes the award was due in part to all of the work her office has been doing regarding e-filing.

As an update regarding that e-filing, Bernie reported that some changes have been made so that staff does not have to use the attorney PIN's. She hopes that these changes will be completed in the next few months. Otherwise, she feels that the e-filing is going well.

**District Attorney Report:** Bob reported that his office was happy to help the Clerk of Courts when that office recently had a problem with their fax machine. He pointed out that staff in Dodge County helps each other out and works together as a team. This is not the case in every county.

When law enforcement hires new officers, the District Attorneys Office likes for them to spend a day in the DA's office in order to get a better understanding on how cases proceed and are prosecuted.

**Medical Examiner Report:** ME Schoebel introduced the new Chief Deputy Medical Examiner, Brooke Bittner. She will be full time once her training is finished and she will be working the second shift position. The Committee extended its welcome to her.

PJ went over his year to date numbers. While the total case load is down, the amount of autopsies is up and that number includes inmate deaths. Right now, the autopsy amount is more than at the end of last year. Basically, the increase is because of the number of inmate deaths and drug overdose deaths.

Because the pathologist in Fond du Lac County has taken a new position in Washington, D.C., and Fond du Lac County is where a number of Dodge County autopsies are held, until that position is filled, most of the Dodge County autopsies will be going to Madison at UW.

**Sheriff Office Report:** Sheriff Schmidt reported that the law of the month for November is regarding driving too fast for conditions.

The Honor Guard is attending the funeral of a law enforcement officer who was killed in the line of duty in Rusk County today.

Next week will be the final week of training in West Bend for leadership and police organization. The intent is to send supervisory officers to that training.

The Sheriff's Office continues to have a struggle with on-going recruitment. There is constant movement with new hires and another round of interviews and background checks. There have been new hires in transport and his Office is still working on filling an administrative position.

The Sheriff informed the Committee that the Jail Supervisor is equal to a sergeant position and he will be changing the name of Jail Supervisor to Jail Sergeant.

The budget review remains positive as contract beds have continued to be over 300.

Sheriff Schmidt commented that he would like all full time officers in the County to receive the Spellman training. The county cost was built into the original proposal with 250 of county people to receive the training, but other county agencies would be charged approximately \$700 per person. While this amount may seem high, it is important for other agencies to make the commitment to making this system work. He feels working out of this commitment will be accomplished by the end of the year.

Scott Smith brought an Inter-agency budget before the Committee. It would transfer funds from the Highway Department Fuel cost to Other Operating Supply and the Capital Equipment lines.

It would provide \$22,000 for a gun cleaning station and one automatic license reader. One of these readers will be installed on one of the new squads next year.


He also reported that the upgrade of text to 911 is working well.

**Other business:** As for the information presentation for this meeting, both the Clerk of Courts Office and the Child Support Agency informed the Committee of common acronyms used in their offices. The rest of the departments would give their acronyms at the next Law Enforcement Meeting. Barb would then put together a master list for the Committee.

**Next Meeting:** Friday, December 2, 2016 at 8:00 a.m. at the Dodge County Justice Facility.

**Adjournment:** Motion by Bischoff to adjourn meeting; second by Hilbert. Motion carried. Meeting adjourned at 8:56 a.m..

**Disclaimer:** The above minutes may be approved, amended or corrected at the next committee meeting.

  
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Larry Schraufnagel, Secretary

  
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Barbara N. Brandt, Recording Secretary