

DODGE COUNTY
LAND RESOURCES & PARKS DEPARTMENT
 127 E. OAK STREET • JUNEAU, WI 53039
 PHONE: (920) 386-3700 • FAX: (920) 386-3979
 E-MAIL: landresources@co.dodge.wi.us

CONDITIONAL USE PERMIT APPLICATION

Application Fee: \$350 (After the Fact Application Fee - \$700)

Please complete page 1 and 2 of this application form and submit the application form with all of the required information listed in the "Application Checklist" for your project. **PRINT OR TYPE. Use blue or black ink, do not use pencil.** The Dodge County Land Resources and Parks Department will not consider your application unless you complete and submit this application form, the applicable information listed in the "application checklist" for your proposed project and the application fee. Personally identifiable information on this form will not be used for any other purpose, but it must be made available to requesters under Wisconsin's open records law [s.19.31-19.39, Wis. Stats.].

THIS AREA FOR OFFICE USE ONLY	
Activity No.	Permit Issued Date
Application Date:	Receipt #:
	Sanitary Permit #:

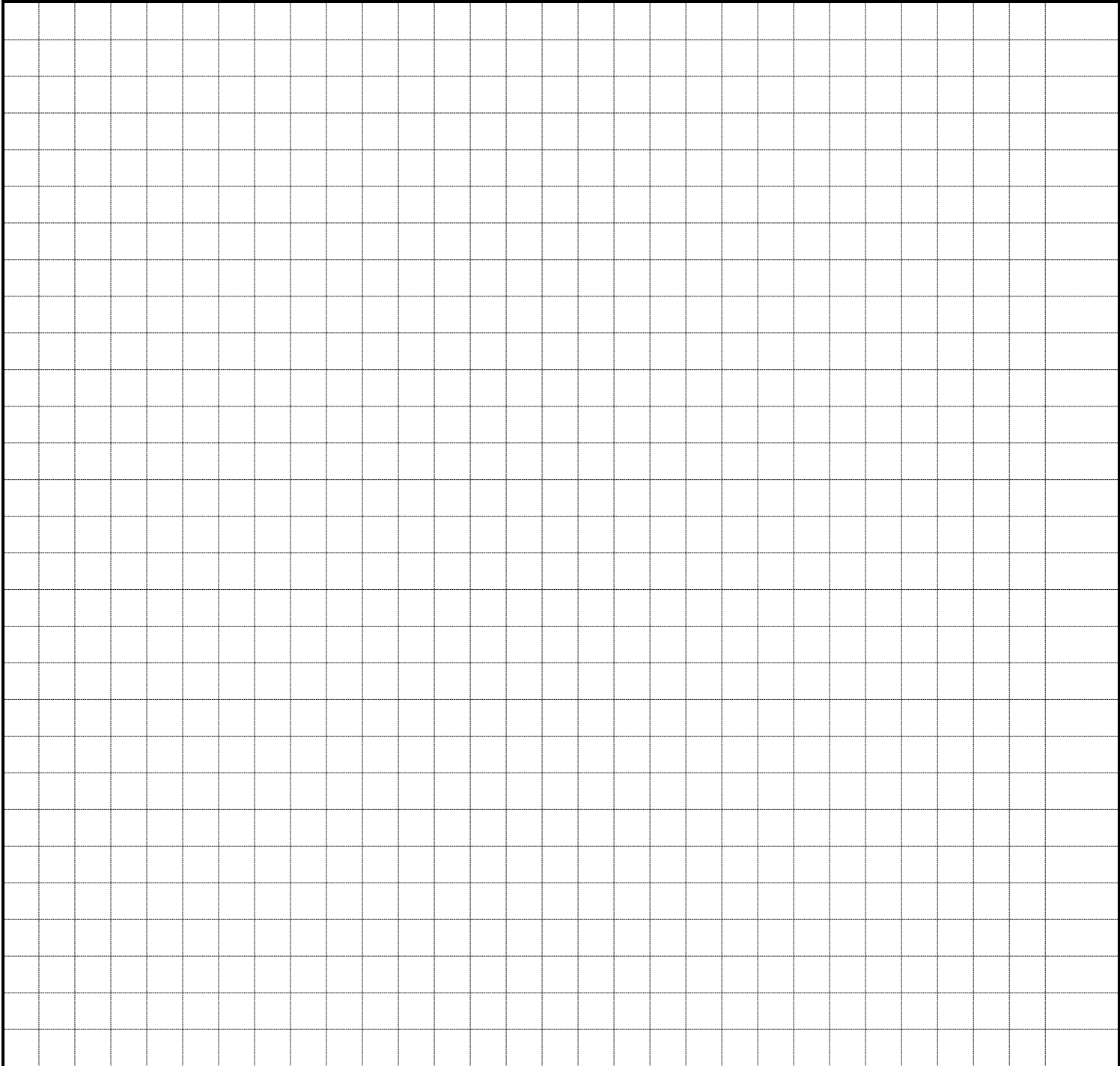
(1) NAMES & MAILING ADDRESSES	(2) PROPERTY DESCRIPTION					
Applicant (Agent)	Parcel Identification Number (PIN)					
Street Address	Town <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>T</td> <td>N</td> <td>R</td> <td>E</td> </tr> </table>	T	N	R	E	
T	N	R	E			
City • State • ZipCode	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>1/4</td> <td>1/4</td> <td>Section</td> <td>Acreage</td> <td>Lot (Block)</td> </tr> </table>	1/4	1/4	Section	Acreage	Lot (Block)
1/4	1/4	Section	Acreage	Lot (Block)		
Property Owner (If different from applicant)	Subdivision or CSM (Volume/Page/Lot)					
Street Address	Address Of Property (DO NOT include City/State/ZipCode)					
City • State • ZipCode	Is this property connected to public sewer? <input type="checkbox"/> Yes <input type="checkbox"/> No					

(3) PROPERTY USE	(4) PROPOSED PROJECT
Current Use Of Property	(Please check/complete all that apply below)
<input type="checkbox"/> Vacant Property <input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Active-Working Farm Operation <input type="checkbox"/> Business • Industrial • Commercial • (Describe below) Other _____	<input type="checkbox"/> Non-Farm Residential Lot <input type="checkbox"/> Single Family Residence <input type="checkbox"/> Two-Family Residence <input type="checkbox"/> Multi-Family Residence <input type="checkbox"/> Tavern or Restaurant <input type="checkbox"/> Professional Office <input type="checkbox"/> Non-Metallic Mine/Quarry <input type="checkbox"/> Wind Tower <input type="checkbox"/> Create/Expand Business <input type="checkbox"/> Wildlife Pond > 2-acres <input type="checkbox"/> Wireless Communications Tower <input type="checkbox"/> Contractor's Offices and Storage Yards <input type="checkbox"/> Filling, Grading or Dredging in the Shoreland District Other: _____
DNR Notice	
DNR NOTICE: You are responsible for complying with State and Federal laws concerning construction on or near wetlands, lakes and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources Wetlands Identification Web Page (www.dnr.state.wi.us) or contact a Department of Natural Resources Service Center.	

(5) CERTIFICATE
I, the undersigned, hereby apply for a Conditional Use Permit and certify that all the information both above and attached is true and correct to the best of my knowledge. I affirm that I have read the DNR Notice shown above. I affirm that all work performed will be done in accordance with the Dodge County Land Use Code and with all other applicable laws and regulations. I hereby authorize members of the Dodge County Land Resources and Parks Department to enter the above-described property for purposes of obtaining information pertinent to my application request and to conduct land use code inspections.
Signature _____ Date _____
Daytime Contact Number (____) _____ - _____

AREA BELOW THIS LINE FOR OFFICE USE ONLY		
PLANNING, DEVELOPMENT & PARKS COMMITTEE ACTION		
Date of Decision _____	Decision _____	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	CONDITIONS _____	Land Resources and Parks Department _____ Date: _____

SITE PLAN (SKETCH)



See Attached Site Plan (Sketch)

THIS AREA FOR OFFICE USE ONLY

CUP ID No.	CUP File Date	LRP P/H Date	LRP Decision Date	LRP Decision <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied
Notes/Stipulations:				

APPLICATION FORM COMPLETION TIPS

Please use only blue or black ink to complete the application and site plan (sketch) — **DO NOT USE PENCIL**

Property Identification Number (PIN): The PIN can be found in the upper right-hand corner of the tax bill for the property. Alternatively, the PIN can also be found using the **Land Records Search Tool** (<http://dr1.co.dodge.wi.us/lrst/default.asp>) located on the Dodge County Website (www.co.dodge.wi.us) or by contacting the County Property Description Office (920) 386-3770 (propdesc@co.dodge.wi.us).

NOTE: All Conditional Use Permit applications require the submission of the information that is listed in the “Application Checklist” for your project type. The “Application Checklist” can be found on the Dodge County Website (www.co.dodge.wi.us) or by contacting the County Land Resources and Parks Department (920) 386-3701 (landresources@co.dodge.wi.us). Your County Conditional Use Permit application will be withheld and will not be processed without the submittal of the required information listed in the “Application Checklist”.

NOTE: If your conditional use permit request includes the construction of a structure, please remember to clearly mark, flag, or stake-out the corners of the proposed project and the nearby property lines. Failure to identify the project corners will result in delay in the review and/or issuance of the permit.

The application must be signed and dated to be valid. Application will not be processed without payment of the required fee.

ALL applications must be accompanied by a site plan (sketch). You may use either the (blank) site plan on page 2 or supply your own. Where applicable, the site plan must show the setback or distance (either scaled or dimensioned) of the proposed project from such items as:

Side and Rear Lot/Property Line(s)	Abutting Road/Highway Centerline(s)
Nearby Lakes and/or Creeks/Streams	Nearest Adjacent Structure/Building on Lot
Septic/Holding Tank and/or Pump Chamber	Septic System Absorption Area (Mound, Trench, Drainline, etc.)

NOTE: Generally, setbacks (distances) greater than 200 feet can be estimated. Missing, ambiguous, imprecise or inaccurate information will result in delay in the review and/or issuance of the permit application.

