

**Central Wisconsin Community Action Council, Inc.**  
**PBP Committee Meeting Minutes**  
**November 13, 2015**

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**Present:** John Atkinson, Charlie Krupa, Joy Casperson, Dave Repinski, and John Earl

**Excused Absence:** John Wenum, Scott Beard, Sandy Wormet, and Renee Greenland

**Staff:** Fred Hebert, George Thompson, Dale Casperson, and Donna Lynch

**Guests:** Donna Maly and Dave Singer

1. Charlie Krupa called the meeting to order. Roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the September 18, 2015 PBP Committee meeting minutes.
3. Joy reported we have 61 total apartment rentals with 58 currently occupied and 95% occupancy rate.
4. We have a signed purchase agreement for the Neighborhood Stabilization Program house on Tamarack Street in Randolph and hope to close by December 31<sup>st</sup>. A structural engineer reported additional support posts are needed and is making arrangements for completion.
5. We are waiting to hear from the State and Federal Home Loan Bank regarding grant awards for Gomoll's Senior Village. If the FHLB grant is not approved, we will submit another grant at year end to the State for eight units and request financing from Bank of Mauston for two market rate units.
6. Fred shared a survey received from Team Engineering for our new Mauston Office property.
7. Committee members reviewed the 2016 Program Budgets. Fred reported that Susan Tucker, our Homeless Unit Manager, has resigned; we are exploring options for moving forward.
8. The Wells Fargo Community Housing Donation Program has approved our application so we are now eligible to be a recipient of donated properties.
9. The State is not pursuing a Weatherization audit finding of \$6,300 for window replacements. They have focused in on our Weatherization Unit annual energy saving statistics which George mentioned are not reflecting the actual savings of switching out bulk fuel for natural gas. The State is reviewing how they capture year end results for inclusion of these statistics.
10. Fred reported the Beaver Dam Men's Shelter has been occupied since opening. There was a question about using the cabin units on Highway A for the homeless during the winter.
11. The Holiday Train will take place on Saturday, December 5<sup>th</sup> at 1:30 at the Amtrak Station in Wisconsin Dells and the Turkey Raffle will be on Saturday, November 14<sup>th</sup> at 7:00 pm at Country Keg.
12. Meeting Adjourned – Next Meeting – Friday, January 8, 2016