

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Tuesday, October 6, 2015 in the Human Services Admin Room #G52 of the Henry Dodge Office Building.

The meeting was called to order at 7:00 p.m. by Glenn Stousland, Chairman.

ROLL CALL: PRESENT: Glenn Stousland, Chairman, Mary Bobholz, Gilbert Falkenthal, Phillip Gohr, David Godshall, Lois Augustson and Clem Hoelzel, Mark Roesch.

NOT PRESENT: James Houchin

ALSO PRESENT: STAFF: Jim Mielke, County Administrator, Janet Wimmer, Director, Ken Kamps, Jay Westhuis and Sheila Drays.

OTHERS: Janet Carlson and Kathy Ryan.

Certification of Public Notice: Jackie Vincent certified public notice.

Consideration to Deviate from the Agenda if Needed:

A motion was made by Phillip Gohr to approve deviation from the agenda if needed. The motion was seconded by Clem Hoelzel. Motion carried.

Approval of Minutes of the September 2, 2015 meeting:

A motion was made by Phillip Gohr to approve the minutes of the September 2, 2015 meeting as presented. The motion was seconded by Mary Bobholz. Motion carried.

Public Forum: None

Board Action:

- A. Motion was made by Glenn Stousland to consider, discuss and take action on the resolution creating two new Non-Lapsing Business Units and Appropriate unbudgeted revenues and expenditures to the 2015 budget. This motion was seconded by Phillip Gohr. Motion carried.

The Treatment Alternatives and Diversion program and Alcohol Treatment Court are paid for by grant dollars but that money can't be used for incentives such as gift cards or other prizes for milestones or celebration upon completion of the programs. The Treatment Alternatives and Diversion program of Dodge County initiated a non-refundable participation fee of \$100 for all individuals entering the program, that money can be used toward incentives. The incentives funding of Alcohol Treatment Court's is solely generated by donations.

Director's Report:

- A. Mr. Kamps is on intermediate medial leave, 16 hours per week. We are contracting with Baker Tilly, Justin Joseph is here two days per week.

HUMAN SERVICES & HEALTH BOARD MINUTES

October 6, 2015 – Page 2

- B. There will be an all staff meeting on October 14th regarding the Baker Tilly Operational Review. Heather from Baker Tilly will be at the meeting to walk through the review with staff.
- C. There will be a resolution before the Executive Committee creating an External Audit Review Committee, which will make sure the recommendations are followed through with and aren't lost in the shuffle over time.

Division Reports:

The Board members reviewed and discussed the following informational items:

- **Fiscal & Support Services Division:**

- A review of August, 2015 expenditures & revenue was given by Ken Kamps.
- Regarding the 2015 budget, Ken stated as a whole at the end of August we were at a surplus of \$342,976.00. There are some grants and allocations we won't be receiving any further revenue for in 2015. However, it's looking good that we could end the year within budget. Janet added, we can be cautiously optimistic.

- **Community Support Services Division:**

- **Aging/Nutrition/Transportation/ADRC items:** ADRC Call Activities 2014 – 2015 report, August senior dining center comments & dining statistics, most recent Volunteer Drivers 2015 Report.
- **Economic Support Items:** Economic Support caseload statistics.
- **Long Term Support Items:** Adult Protective Services/Long Term Support and 2014 & 2015 Adult Services Activities report.
- **Public Health Items:** Public Health Program Statistics 2015.

- **Clinical & Family Services Division:**

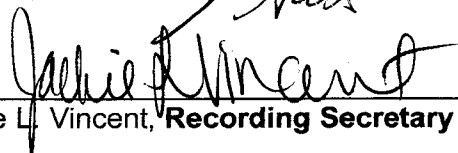
- **Child Welfare Items:** Kinship Care Expenditure Report for August, Child and Adolescent Services data and 2015 Children's Monthly Out-of-Home Placement Costs.
- **Mental Health Items:** Clinical Services Program Statistics 2015.

Next Meeting Date: November 4, 2015 @ 7:00 p.m.

A motion was made by Phillip Gohr to adjourn the **October** meeting. The motion was seconded by James Houchin. Motion carried. The meeting was adjourned at 8:50 p.m.


Lois Augustson, **Secretary**


Glenn Stousland, **Chairman**


Jackie L. Vincent, **Recording Secretary**

jv

DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING.