

**Dodge County, State of Wisconsin
Information Technology
Tuesday, September 29, 2015**

Minutes of the Tuesday, September 29, 2015 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 5:45 PM.

Members Present: Maly, Houchin, M. Bobholz, Duchac, J. Bobholz

Members Excused: None

Also Present: Ruth M. Otto, Director of Information Technology; James Mielke, County Administrator; Sheriff Dale Schmidt; Chief Deputy Scott Smith; Christine Churchill, Director of Communications

Meeting called to order at 5:45 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Supervisor Maly confirms compliance with open meetings law following brief posting report by IT Director.

Motion by Houchin, seconded by J. Bobholz, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Committee Member reports.

Motion by M. Bobholz, seconded by Duchac to approve minutes from Wednesday, August 19, 2015 of the Information Technology Committee meeting. Motion carried.

Sheriff Schmidt presented a PowerPoint presentation to the committee on the Records Management System. This presentation covered the goals of the RMS, the RFP process, the costs to continue to stay with New World and decision that the best choice for the County is to go forward with Spillman. He then went over the costs, what that includes and why it is important to move forward with the purchase of Spillman. The committee felt he covered many good points but asked that the Sheriff's Office bring back a Business Case representing this decision and the Committee can discuss further at the October meeting. Following the PowerPoint, the committee asked what the current status of New World is. It was reported that the second Service Pack was loaded and it was not as successful as the first in July. It did not fix as many issues as promised and it did break a few things that were rectified quickly by Floyd from New World.

Under the IT Director's report the following were summarized and reviewed:

- Kronos project – The Sheriff had a demo of Advanced Scheduler. It was advised by Kronos to have a second demo to ensure this is the right product for the Sheriff before moving forward off of Telestaff. That is scheduled in early October. Activities is in testing. The remaining modules yet to install – Talent Acquisition and Performance and Compensation – will be worked on starting in October,
- RFP updates – The Financial Suite RFP responses were graded. 5 were received and it was narrowed down to 2 – BS&A and Tyler Technologies. Demonstrations of both were held and the next steps are to have another demo for Highway to better see which will be the better choice and set up site demos with clients.
- LIMS project – GCS is live. Some data is not as clean as hoped so both Land Information and Treasurer is reviewing it to clean up what is a problem. On the most part things are going well. Next step is training the local Treasurers in October.
- Jail/Justice Facility Secured Electronics project – Bids were returned and the numbers were much better than expected. The decision was made to go with Elmstar Electric and the majority of the project will be in the 2016 budget short of licenses and storage for the Courthouse going in the 2017 budget.
- The final website changes were viewed by the Committee. These changes will be in effect shortly into October. It was proposed that perhaps some verbiage with the location of the photo could be included. That will be taken to the website developers.
- The final version of the 2016 budget was presented to the committee. This will be the version that will be presented to the County Board for approval.

Suggested next committee meeting date: Wednesday, October 21st at 5:45 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Meeting adjourned by Chair Donna Maly at 7:00 PM.



James Houchin, Secretary



Date