

**DODGE COUNTY PLANNING, DEVELOPMENT AND PARKS COMMITTEE
MINUTES
August 17, 2015**

The Dodge County Planning, Development and Parks Committee met on August 17, 2015 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Tom Schaefer, Allen Behl, Randy Grebel, Joseph Marsik and Janice Bobholz. The staff present at the request of the Chairman were Joyce Fiacco, Bill Ehlenbeck and Joseph Giebel.

The Chairman asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Mr. Giebel noted that the meeting was properly noticed in accord with the open meeting law and noted that the required notices for the public hearing listed on the agenda were posted, mailed and published in accord with the statute and code requirements.

The agenda was reviewed.

Motion by Marsik to approve the agenda and to allow the Chairperson to go out of order as needed to efficiently conduct the meeting.

Second by Behl Vote: 5-0 Motion carried.

ADMINISTRATION

1. Six Month Land Resources and Parks Department Budget Review.

Joyce Fiacco provided the committee with a status report on the Land Resources and Parks Department Budget for January through June 30, 2015. The new report format changes were pointed out to the Committee and an update on the status of the department budget was provided to the Committee.

The hearing procedures were read into the record.

PUBLIC HEARING

RA Pinno Construction, agent for Matthew Wiese - Request for a Conditional Use Permit under the Land Use Code, Dodge County, Wisconsin to allow the establishment of an agricultural trucking business within the A-1 Prime Agricultural Zoning District. The site is located in part of the NE ¼, SE ¼, Section 23, Town of Leroy, the site address being N10661 Dairy Road.

Motion by Grebel to approve the conditional use permit request subject to the following conditions:

1. The business operation shall be conducted without offensive noise, vibration, dust, smoke, odor, glare, lighting or the risk of fire, explosion or other accident and shall not be detrimental to the public health and safety or general welfare of the immediate neighborhood or community.
2. It shall be the responsibility of the applicant to obtain all other Federal, State and/or local municipality permits and approvals that may be required for the proposed business operation on this site.

3. The applicant shall obtain a new building number for the proposed shop due to the change in driveway location on this lot.
4. The construction or placement of structures on this lot shall require a Dodge County Land Use permit and said construction and development shall be designed and constructed in compliance with the Dodge County Land Use Code.
5. A stormwater management and erosion control plan in accord with Section 7.9 of the Code shall be submitted to the Department for review and approval prior to the issuance of the conditional use permit.
6. The construction or placement of signs on this lot shall require a Dodge County Land Use permit and said signs shall be designed in compliance with subsection 8.9 of the Dodge County Land Use Code.
7. All hazardous wastes used or generated in the operation of the proposed business shall be handled and disposed of in accord with the applicable regulations.
8. All exterior lighting shall meet the functional and security needs of the proposed development without adversely affecting adjacent properties. A lighting plan shall be submitted to the Department for review and approval prior to the issuance of the land use permit for the proposed buildings.
9. Any significant change to or expansion of the business operation and/or of its facilities may require that a new Conditional Use Permit be obtained.
10. The decision of the Committee is valid for one year.

Waiver: The landscaping requirements of Section 8.6.7 were waived for this proposal.

Second by Bobholz Vote 5-0 Motion carried.

PARK SYSTEM

1. Update on Astico Park Cleanup.

Bill Ehlenbeck provided the Committee with an update on the Astico Park Cleanup project. Contracts with Algoma Lumber/King Firewood from Reeseville and Casper Creek Hardwood/Hanson & Lega from Watertown to assist with the tree removal project. Revenue from the sale of the merchantable salvaged lumber and the fire wood hopefully will cover the cost of the tree removal. Bill provided the Committee with an update on the cleanup costs to date along with an update on the potential revenue lost while the camp is not in use. The park will remain closed for camping until it is deemed safe. The projected date at this time is to have the camping portion of the park open for camping on the Labor Day weekend.

2. Authorize Urban Forestry Grant Application.

Motion by Behl to authorize Bill Ehlenbeck to act on the behalf of the County to take the necessary action to seek an urban forestry grant to help to cover some of the cost to develop a reforestation plan for the County Parks and to possibly cover the cost to replant trees at Astico Park.

Second by Marsik Vote: 5-0 Motion carried.

OTHER BUSINESS

1. Discuss department policy related to "after the fact" permit requests, variance requests and violations.

Mr. Giebel informed the Committee that the Department staff has noted a substantial increase in the number of violations this spring dealing with after-the-fact permit and variance requests where the structures are constructed in violation of the highway and/or water setbacks requirements.

Giebel noted that the current department policy in dealing with "after-the-fact" construction is to proceed through the violation process. The owners are given the option to remove the structure or to try to obtain an after-the-fact permit and variance to allow the structure to remain on the property. If the structures are not removed and if a variance is not approved to allow the construction to remain, the violation is then sent to the Corporation Counsel for resolution of the violation which could include a fine and removal of the structure.

The staff asked for input from the Committee on whether the Department policy is still appropriate to handle these situations or if other options would be more effective when addressing after-the-fact situations.

The Committee recommended that the staff should continue to follow the current policy when dealing with after the fact permits. The Committee also recommended that the staff should try to work with the Towns to re-educate their town inspectors on the County permit requirements.

2. The minutes from the July 20, 2015 meeting were reviewed by the Committee.

Motion by Marsik to approve the minutes as written.


Second by Grebel Vote: 5-0 Motion carried.

3. No Committee Member Reports
4. No additional Per Diems

Motion by order of the Chair to adjourn the meeting.

Meeting adjourned at 8:15 p.m.

Respectfully Submitted,



Allen Behl, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.