

DODGE COUNTY EXECUTIVE COMMITTEE

August 3, 2015, 8:30 A.M.

FOURTH FLOOR – ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Johnson, Kottke, Maly, Marsik, and Miller.

Members absent: None.

Others present: County Administrator Jim Mielke, County Clerk Karen Gibson, Deputy County Clerk Christine Kjornes, Emergency Management Director Amy Nehls, Emergency Management Deputy Director Joe Meagher, Information Technology Director Ruth Otto, Finance Director Julie Kolp, Daily Citizen Reporter Bobby Pyke, WBEV Radio Station Reporter John Muir, and Mayville Public Library Trustee Board Member Geri Feucht.

During the public comment portion of the meeting, Mayville Public Library Trustee Board Member Geri Feucht provided an oral report to the Committee regarding the increase in the operating costs to libraries in the Mid-Wisconsin Federated Library System. Ms. Feucht reported that due to the lack of funding, libraries will have an increase in their operating costs, and the Mid-Wisconsin Federated Library System has reduced services and staff to help offset the deficit for the 2016 budget. Ms. Feucht stated that to join another library system would also cost more, and libraries are requesting assistance from their local governments.

Motion by Miller, seconded by Marsik to approve the July 6, 2015, minutes as presented. Motion carried.

Motion by Maly, seconded by Miller to authorize out-of-state travel for Network Technician Josh Kohlhoff and Technical Services Lead Dawn Lokken to attend the Microsoft TechMentor Conference in Redmond, Washington, from August 16-19, 2015, and to authorize out-of-state travel for Information Technology Director Ruth Otto, Technical Support Specialist Kevin Nakielski, and Network Technician Erin Roberts to attend the Kronos Annual Conference in Las Vegas, Nevada, from November 15-18, 2015. Ms. Otto reported that the Microsoft TechMentor Conference will include Microsoft technical training with over 100 units to participate in. Ms. Otto further reported that Dodge County has been asked to present as a public sector customer and to be part of a question and answer panel for the Kronos system. Supervisor Johnson asked if Kronos is contributing to the conference expenses for the Dodge County Information Technology staff to attend the Kronos Conference. Ms. Otto reported that she consulted with Corporation Counsel John Corey regarding the offer by Kronos to pay for the expenses for the Dodge County Information Technology staff to attend this conference, and Ms. Otto stated that Mr. Corey advised against accepting this offer. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, August 18, 2015, County Board meeting. Ms. Gibson reported that the meeting will include a large number of Resolutions, a presentation of the Annual Report from Discover Dodge, a Report from the Planning, Development, and Parks Committee, and a Claim for Damages from the Executive Committee.

Supervisor Maly provided an overview of the current software system that the Human Services and Health Department is using. Supervisor Maly reported that the current system is not certified and the system is not eligible for grants until it becomes certified. County Administrator Mielke reported that the current system was purchased in 2011, and the vendor is no longer able to provide adequate services.

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Supervisor Berres asked if Dodge County has the ability to pay upon delivery of services. Mr. Mielke stated that the payment schedule has been structured so that a significant portion of the total cost will not be due and payable until after final installation of the new system.

Ms. Gibson provided an oral report to the Committee regarding the Resolution to amend the Dodge County – Final Supervisory District Plan affected by the annexation of a parcel of land by the City of Beaver Dam from the Town of Beaver Dam. Ms. Gibson reported that the boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31 need to be altered due to the annexation of a Town of Beaver Dam parcel to the City of Beaver Dam. Motion by Frohling, seconded by Maly to approve and forward to the County Board for consideration at its August 18, 2015 meeting, a Resolution to amend the Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39, by moving the annexed parcel of land from Dodge County Supervisory District No. 3 to Dodge County Supervisory District No. 31. Motion carried.

Ms. Gibson reported to the Committee that today she will send in the registration forms for the Wisconsin Counties Association Annual Conference to be held in La Crosse, Wisconsin, on September 20-22, 2015.

Mr. Mielke provided an oral update to the Committee regarding the changes to the Mid-Wisconsin Federated Library System. Mr. Mielke reported that on July 22, 2015, Chairman Kottke, Dodge County Clerk Karen Gibson, and he attended a meeting to discuss the reimbursement to Dodge County Municipal Libraries for non-resident circulation. Mr. Mielke reported that the minimum statutory percentage payment is 70%, but there has been discussion about increasing the percentage payment to 75% for 2016. Mr. Mielke further reported that in the event that the percentage amount is increased to 75%, this would result in an estimated \$13,000-\$15,000 increase to the Dodge County library levy. Supervisor Johnson asked how Dodge County collects the percentage amount. Mr. Mielke responded that the percentage amount is collected through Dodge County tax levy dollars. Mr. Mielke reported that library reimbursements are calculated using the previous year's circulation figures. Ms. Feucht reported that due to the withdrawal of Jefferson County from the Mid-Wisconsin Federated Library System, the Mid-Wisconsin Federated Library System will be losing catalog volume. Ms. Feucht also stated that not all libraries have the option of moving to another library system, such as Hutchinson Memorial Library in Randolph moving to the South Central Library System because the Village of Randolph is a part of Dodge County and Columbia County.

Finance Director Julie Kolp provided an oral report to the Committee regarding the 2015 County Board budget. Ms. Kolp reported that the revenue portion of the County Board budget has been changed to make it uniform with the budgets of the other Dodge County departments. Ms. Kolp further reported that the meeting pay for meetings of the Board of Adjustment Committee, the Civil Service Committee, Health Facilities Committee, Highway Committee, Library Planning Committee, and Veterans Service Commission is now charged directly to the County Board budget, and then an interdepartmental transfer is performed.

Mr. Mielke provided an oral update to the Committee regarding county projects. Mr. Mielke reported that the Miller Street parking lot is tentatively scheduled to be milled the week of August 10, 2015. Mr. Mielke further reported that Dodge County has purchased a new air cooled glycol chiller unit to be

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installed in the Henry Dodge Office Building, but the County Board will need to approve its installation prior to its installation.

Supervisor Johnson requested an update on New World Records Management Software. Supervisor Maly reported that when the last updates were made to the software, New World was on site to immediately address any unresolved issues.

Mr. Mielke provided an oral update to the Committee regarding the Human Resources Director Recruitment. Mr. Mielke reported that at 10:00 a.m. August 4, 2015, there will be a meet and greet with department heads to introduce the candidates for the Dodge County Human Resources Director position. Mr. Mielke further reported that after the meet and greet, second interviews are scheduled for 10:45 a.m. and 11:30 a.m. Mr. Mielke further reported that the Human Resources and Labor Negotiations Committee is scheduled to meet on August 7, 2015, to consider a resolution confirming the appointment of the Human Resources Director.

Mr. Mielke provided an oral update to the Committee regarding the Baker Tilly Operational Review Project. Mr. Mielke reported that Baker Tilly was on site July 27-28, 2015, to complete their field work, and it is reasonably anticipated that Baker Tilly will submit a draft report of their findings to Dodge County by the end of August of 2015. Mr. Mielke further reported that Baker Tilly will present their findings at the October 2015 County Board meeting, but Heather S. Acker, a certified public accountant employed by Baker Tilly, is unable to attend the County Board meeting scheduled for October 20, 2015, so he recommends that the County Board meeting take place on October 22, 2015, instead of October 20, 2015, to allow Ms. Acker to attend the meeting and present Baker Tilly's findings.

Mr. Mielke provided an oral update to the Committee regarding the Dodge County City Leaders Consortium. Mr. Mielke reported that on July 6, 2015, he and Chairman Kottke attended a meeting of the Dodge County City Leaders Consortium held in the City of Beaver Dam, to discuss sales tax sharing. Mr. Mielke further reported that the Dodge County City Leaders Consortium will make a presentation at the September 15, 2015 County Board meeting. Members of the Executive Committee discussed the County Sales and Use Tax.

Mr. Mielke provided an oral report to the Committee regarding a claim for money damages to repair a vehicle that was submitted by Matthew Golemgski. Motion by Johnson, seconded by Berres to recommend to the County Board that it disallow the claim for damages submitted by Matthew Golemgski. Motion carried.

Mr. Mielke reported to the Committee that there will be a claim that will be brought to the Committee at its next meeting.

Chairman Kottke reported to the Committee that Corporation Counsel John Corey is presently in court and is, therefore, unavailable to attend today's Executive Committee meeting.

Emergency Management Director Amy Nehls provided an oral update to the Committee regarding repairs made to the Ashippun communications tower. Ms. Nehls reported that a larger dish was installed on the Ashippun communications tower and that this action resolved the issue and, therefore, it will not be necessary to make repairs to the St. Helena communications tower.

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Ms. Nehls provided an oral report to the Committee regarding the July 13, 2015, storm that affected Dodge County. Ms. Nehls reported that straight line winds caused severe damage to many areas in Dodge County, and the greatest amount of wind damage took place in the City of Columbus and Astico Park. Ms. Nehls further reported that she is working with local municipalities in collecting data regarding costs to repair storm damage. Ms. Nehls further reported that the cleanup at Astico Park is progressing very well, that the Highway Department assisted with the opening of roads located within Astico Park, and that local foresters are also helping with cleanup efforts.

Ms. Nehls provided an oral report to the Committee regarding the July 16, 2015, ethanol tanker roll over on Highway 33. Ms. Nehls reported that the HAZMAT team was called out to assist with the cleanup efforts of the ethanol spill resulting from the tanker roll over. Ms. Nehls further reported that the fire was extinguished by noon, the Highway Department reopened the road by 6:30 p.m., after it had repaired damage to the road caused by the fire. Ms. Nehls further reported that she has submitted an invoice to Klemm Tank Lines for the reimbursement of the costs associated with the HAZMAT emergency response.

Ms. Nehls provided a brief review of the Emergency Management budget. Ms. Nehls explained the reasons for some overages in the budget.

Supervisor Johnson asked Ms. Nehls about the Town of Leroy tower. Ms. Nehls stated that the radio communications equipment that was located on the Leroy tower has been removed from the Leroy tower and installed on the Knowles tower, and that the Leroy tower is no longer functional.

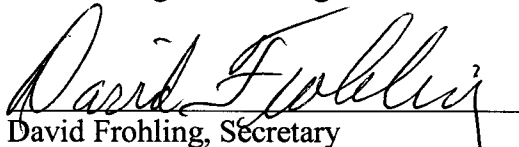
Supervisor Miller reported that on July 17, 2015, she attended a meeting of the Judicial and Public Safety Steering Committee of the Wisconsin Counties Association in Madison, Wisconsin.

Supervisor Maly reported that on July 22, 2015, she attended a meeting of the County Organization and Personnel Steering Committee of the Wisconsin Counties Association in Madison, Wisconsin.

Supervisor Frohling reported that on August 10, 2015, he will attend a meeting of the Resolution Committee of the Wisconsin Counties Association.

Meeting adjourned at 10:13 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Tuesday, September 8, 2015 at 8:30 a.m.**


David Frohling, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.