

## MINUTES

### DODGE COUNTY LIBRARY PLANNING COMMITTEE

August 20, 2015

1. Call to order & Roll Call: The meeting was called to order by Committee Chair Alex Harvancik at 2:30 p.m. Present were, MaryAnn Miller, Sue Cantrell, Tracy Scheffler, Alixe Bielot Absent: None. Others: County Administrator Jim Mielke, Ralph Clement, Paula Torgeson (Fox lake Library); May Alice Bodden (Theresa Public Library); Sue Kinyon (Brownsville Public Library); Constance Schuett (Juneau Public Library) Mary Jensen, Candy Graulich (Hutisford Public Library) Susan Smith, Mark Hanson, Geri Feucht (MWFLS); Sue Mevis, Donna Maly ( City of Beaver Dam); Russell Kottke – County Board Chair.
2. Consideration of Minutes: September 4, 2014 & May 21, 2015: Motion by Miller, 2<sup>nd</sup> by Bielot to approve the September 4, 2014 and May 21, 2015 minutes as presented. Motion carried.
3. Status Update: Mid Wisconsin Federated Library System: Sue Cantrell informed the Committee the 2016 system budget has been approved. The budget will require the use of contingent dollars in the amount \$4,200 in order to balance.

Sue noted the Strategic Plan Committee met on August 18<sup>th</sup>. The focus of the meeting was to discuss possible outcomes / scenarios that could happen based upon the direction the counties plan to take to determine their system future. (Dodge & Washington counties). At the August 18<sup>th</sup> meeting, the Committee reviewed a letter received from Washington County stating if the County does not hear from the Mid-Wisconsin Federated Library System about a viable merger by October 1<sup>st</sup>, they will presume the best option is for each county (Washington / Dodge) to individually look at other Systems. Sue indicated that the goal of MWFLS is to have their recommendation related to a system merge known by the end of 2015. Sue noted that for 2016, the MWFLS will continue to operate with a reduced budget / staffing. The impact of a merge or joining a new system would take effect in January 2017. Ultimately, the boards of Dodge and Washington Counties will need to take official action related to a merge; two- county system or other alternatives.

Sue stated that a letter should be prepared by the System should be received by both Dodge and Washington counties on August 21<sup>st</sup> related to the Washington County deadline of October 1<sup>st</sup>.

4. Review 2014 Rural Circulation Payments:
  - a. Review of Plan for Library Service: Chair Harvancik recommended at this time, the Committee not take a great deal of time to review or propose changes as there is a good chance the entire plan will need to be updated very shortly following decisions made by MWFLS. Members were in agreement to wait for now.
  - b. 2016 Budget: Mielke noted that based on meetings with various library officials in June and July, the recommendation is to fund the Per Circulation minimum reimbursement at 75% in 2016 and maintain the per circulation floor payment at \$2.32. If approved, the reimbursement payment to Dodge County libraries would total \$655,644. Motion by Miller, 2<sup>nd</sup> by Bielot, to set the per circulation reimbursement at 75% for payment made in fiscal year 2016 and maintain the base circulation payment at \$2.32. Motion carried.

Motion by Miller, 2<sup>nd</sup> by Scheffler to continue the annual \$1,000 grant to the Juneau Public Library for special material serving Clearview residents, Motion carried.

The recommended 2016 Dodge County library levy for Rural Reimbursement is:

Dodge County Rural Payments	\$655,644 (\$2.32 per circulation minimum)
Adjacent County Payments	\$80,025
Juneau Clearview Grant	<u>\$1,000</u>
Total	\$736,669

5. Set Next Meeting Date: Consensus of the Committee to schedule a meeting for 1:00 p.m. Tuesday September 8, 2015 for the purposes of reviewing / responding to communication received from the Mid-Wisconsin Federated Library System.
6. Motion by Bielot, 2<sup>nd</sup> by Scheffler to adjourn. Motion carried, Time: 3:25 p.m.

*James Mielke*  
*Recording Secretary of the Planning Committee*