

**DODGE COUNTY
HEALTH FACILITIES COMMITTEE MEETING
198 COUNTY DF
JUNEAU, WI 53039
AUGUST 5, 2015**

MINUTES

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 8:17 a.m. with the following members present:

2. **ROLL CALL:**

Larry Bischoff
Lisa Derr
Jeff Duchac (late)
Tom Schaefer

ALSO PRESENT: James Mielke, Dodge County Administrator; Jane E. Hooper, Clearview Administrator; Jackie Kuhl, Brain Injury Coordinator; Lori Kurtz, Director of Support Services; Bill Wiley, Director of Finance; Heather Ninmann, IID Household Specialist; and Lindsay Kirchoff, Assisted Living Supervisor.

3. **APPROVAL OF MINUTES OF JULY 1, 2015 MEETING:** Motion made by Schaefer to approve the July 1, 2015 Minutes; seconded by Derr. Motion carried.

4. **APPROVAL DEVIATING FROM THE AGENDA:** Motion made by Schaefer to deviate from the Agenda if required; seconded by Derr. Motion carried.

5. **PUBLIC COMMENT:** None to report.

6. **COMMITTEE MEMBER REPORTS:** None to report.

7. **INVOLUNTARY DISCHARGES:** None to report.

8. **CENSUS REPORTS:**

CBIC:	20 of 30
Clearview:	132 of 140
Clearview Behavioral Health 1/2:	18 of 20
ICF-IID (formerly FDD):	44 of 46
Trailview	3 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	18 of 20

9. **ADMINISTRATOR'S REPORT:**

- **Dane County Visit:** Dane County Human Services and the Aging and Disability Resource Centers ("ADRC") scheduled a meeting with Lori Kurutz, Director of Support Services, and Hooper to discuss possibilities of joining Marsh Country Health Alliance and utilizing our facilities for their special needs clients.
- **Budget:** An update was given on the preliminary status of the 2016 budget.
- **New Positions for Budget Year 2016:** There was continued discussion on the Assistant Administrator position for 2016 and if able to fund this position through operations. The full Committee consensus was to add this position. A Resolution is to go to the County Board meeting on August 18, 2015.
- **Certainteed Warranty:** An update was provided on the status of the class action process. We are moving forward with completing the application for submission.
- **Budgetary Appropriation Control:** A discussion was held: how budgeting by department vs. business unit will apply to Clearview following Resolution #15-21 passed in July at the County Board meeting.
- **State Surveys:**
 - **Northview Heights:** There was a citation free survey at Northview Heights.
 - **Clearview Behavioral Health:** There was one correction order on each behavioral health household / Clearview Behavioral Health.
 - **Individuals with Intellectual Disabilities:** There were two citations issued to the Individuals with Intellectual Disabilities household.

All in all, very good surveys.

10. **NEXT MEETING DATE: Wednesday, September 2, 2015, at 7:30 a.m., in the Chapel** on the first floor of Clearview, located at 198 County DF, Juneau, Wisconsin.
11. **ADJOURN:** There being no further business to come before the Committee, Motion by the Duchac to adjourn; seconded by Schaefer. Meeting adjourned at 10:23 a.m.

Dated this 2nd day of September, 2015.

Respectfully submitted,



Thomas Schaefer, Secretary