

MINUTES

DODGE COUNTY LIBRARY PLANNING COMMITTEE

August 20, 2015

1. Call to order & Roll Call: The meeting was called to order by Committee Chair Alex Harvancik at 2:30 p.m. Present were, MaryAnn Miller, Sue Cantrell, Tracy Scheffler, Alixe Bielot Absent: None. Others: County Administrator Jim Mielke, Ralph Clement, Paula Torgeson (Fox lake Library); May Alice Bodden (Theresa Public Library); Sue Kinyon (Brownsville Public Library); Constance Schuett (Juneau Public Library) Mary Jensen, Candy Graulich (Hutisford Public Library) Susan Smith, Mark Hanson, Geri Feucht (MWFLS); Sue Mevis, Donna Maly (City of Beaver Dam); Russell Kottke – County Board Chair.
2. Consideration of Minutes: September 4, 2014 & May 21, 2015: Motion by Miller, 2nd by Bielot to approve the September 4, 2014 and May 21, 2015 minutes as presented. Motion carried.
3. Status Update: Mid Wisconsin Federated Library System: Sue Cantrell informed the Committee the 2016 system budget has been approved. The budget will require the use of contingent dollars in the amount \$4,200 in order to balance.

Sue noted the Strategic Plan Committee met on August 18th. The focus of the meeting was to discuss possible outcomes / scenarios that could happen based upon the direction the counties plan to take to determine their system future. (Dodge & Washington counties). At the August 18th meeting, the Committee reviewed a letter received from Washington County stating if the County does not hear from the Mid-Wisconsin Federated Library System about a viable merger by October 1st, they will presume the best option is for each county (Washington / Dodge) to individually look at other Systems. Sue indicated that the goal of MWFLS is to have their recommendation related to a system merge known by the end of 2015. Sue noted that for 2016, the MWFLS will continue to operate with a reduced budget / staffing. The impact of a merge or joining a new system would take effect in January 2017. Ultimately, the boards of Dodge and Washington Counties will need to take official action related to a merge; two- county system or other alternatives.

Sue stated that a letter should be prepared by the System should be received by both Dodge and Washington counties on August 21st related to the Washington County deadline of October 1st.

4. Review 2014 Rural Circulation Payments:
 - a. Review of Plan for Library Service: Chair Harvancik recommended at this time, the Committee not take a great deal of time to review or propose changes as there is a good chance the entire plan will need to be updated very shortly following decisions made by MWFLS. Members were in agreement to wait for now.
 - b. 2016 Budget: Mielke noted that based on meetings with various library officials in June and July, the recommendation is to fund the Per Circulation minimum reimbursement at 75% in 2016 and maintain the per circulation floor payment at \$2.32. If approved, the reimbursement payment to Dodge County libraries would total \$655,644. Motion by Miller, 2nd by Bielot, to set the per circulation reimbursement at 75% for payment made in fiscal year 2016 and maintain the base circulation payment at \$2.32. Motion carried.

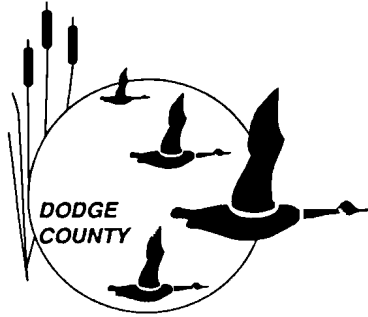
Motion by Miller, 2nd by Scheffler to continue the annual \$1,000 grant to the Juneau Public Library for special material serving Clearview residents, Motion carried.

The recommended 2016 Dodge County library levy for Rural Reimbursement is:

Dodge County Rural Payments	\$655,644 (\$2.32 per circulation minimum)
Adjacent County Payments	\$80,025
Juneau Clearview Grant	<u>\$1,000</u>
Total	\$736,669

5. Set Next Meeting Date: Consensus of the Committee to schedule a meeting for 1:00 p.m. Tuesday September 8, 2015 for the purposes of reviewing / responding to communication received from the Mid-Wisconsin Federated Library System.
6. Motion by Bielot, 2nd by Scheffler to adjourn. Motion carried, Time: 3:25 p.m.

DRAFT



ADMINISTRATION DEPARTMENT

JAMES MIELKE, COUNTY ADMINISTRATOR

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

September 8, 2015

Board of Trustees
Mid-Wisconsin Federated Library System
112 Clinton Street,
PO Box 177
Horicon, WI 53032

Dear Board of Trustees,

The members of the Dodge County Library Planning Committee have had the opportunity to review and discuss the August 21, 2015 correspondence from the Board of Trustees. At its September 8th Dodge County Library Planning Committee meeting, the Committee unanimously affirmed the following:

- Agree to refrain from investigating joining another system as a single county during the review process based upon the following conditions:
 1. Require the investigative process conducted by MWFLS include the hiring of an outside consultant with the expertise to best serve the interests of Dodge County libraries.
 2. Require the investigative process along with MWFLS recommendation be presented to the Dodge County Library Planning Committee no later than November 25, 2015.

Questions related to the action by the Dodge County Library Planning Committee can be addressed to Alexandra Harvancik at 485-3535 and or, Dodge County Administrator Jim Mielke at 386-4251.

Sincerely,

Dodge County Library Planning Committee