

**DODGE COUNTY JOINT EXECUTIVE COMMITTEE AND TAXATION COMMITTEE
AND DODGE COUNTY EXECUTIVE COMMITTEE**

June 1, 2015, 8:30 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The joint meeting was called to order by Dodge County Executive Committee Chairman, Russell Kottke, at 8:30 a.m.

Members present from the Executive Committee: Berres, Frohling, Johnson, Kottke, Maly, Marsik, and Miller.

Members present from the Taxation Committee: Behl, Berres, Mattson, Nelson, and Schmidt.

Members absent and excused from the Executive Committee: None.

Members absent and excused from the Taxation Committee: None.

Others present: Jim Mielke, County Administrator; John F. Corey, Corporation Counsel, and Patti K. Hilker, Dodge County Treasurer.

Motion by Miller, seconded by Marsik, to convene in closed session. Before voting on the motion, Executive Committee Chairman Kottke announced to all present that the purpose of the closed session will be to conduct specified public business which, because of competitive and bargaining reasons, requires a closed session, namely, considering and discussing and deliberating on an Offer to Purchase Lot 7 of the Plat of Monarch Development, in the City of Beaver Dam, made to Dodge County by the City of Beaver Dam, and that Section 19.85(1)(e), of the *Wisconsin Statutes*, authorizes the closed session. A roll call vote was taken. Motion carried by a vote of 6 yes and 1 abstention (Maly) of all members of the Executive Committee present, and by unanimous vote of all members of the Taxation Committee present, at 8:31 a.m.

There was consideration, discussion, and deliberation concerning an Offer to Purchase Lot 7 of the Plat of Monarch Development, in the City of Beaver Dam, made to Dodge County by the City of Beaver Dam.

Motion by Frohling, seconded by Miller, to reconvene in open session. A roll call vote was taken. Motion carried by a vote of 6 yes and 1 abstention (Maly) of all members of the Executive Committee present, and by unanimous vote of all members of the Taxation Committee present, at 8:50 a.m.

Motion by Johnson, seconded by Berres to submit a counter offer to the City of Beaver Dam to the Offer to Purchase Lot 7 of the Plat of Monarch Development, in the City of Beaver Dam, made to Dodge County by the City of Beaver Dam. Motion carried by a vote of 6 yes and 1 abstention (Maly) of all members of the Executive Committee present, and by unanimous vote of all members of the Taxation Committee present.

The Taxation Committee adjourned its part of the joint meeting at 8:52 a.m., by order of Chairman Berres.

The Executive Committee meeting continued as follows, at 8:53 a.m.:

Members present: Berres, Frohling, Johnson, Kottke, Maly, Marsik, and Miller.

Members absent: None.

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Others present: County Administrator Jim Mielke, County Clerk Karen Gibson, Deputy County Clerk Christine Kjornes, Corporation Counsel John F. Corey, UW-Extension Director Jeff Hoffman, County Board Supervisor Allen Behl, Daily Citizen Reporter Terri Pederson, and WBEV Radio Station Reporter John Muir.

Motion by Maly, seconded by Miller to approve the May 4, 2015 minutes as presented. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, June 16, 2015 County Board meeting. Ms. Gibson reported that the meeting will include Resolutions from the Executive Committee, the Human Services and Health Board, the Law Enforcement Committee, and claims for damages from the Executive Committee. Ms. Gibson further reported that the agenda will include a presentation by Veteran Service Officer Mark Grams, a presentation by UW-Extension Education Youth and Dairy Livestock Agent Bonnie Borden, and ice cream will be served by the Dodge County Dairy Youth Recognition Auction Committee to celebrate June Dairy Month. Corporation Counsel John Corey reported that the agenda will also include a Resolution from the Planning, Development, and Parks Committee.

UW-Extension Director Jeff Hoffman requested that the ice cream break at the June 16, 2015 County Board meeting occur as soon as possible after the start of the meeting so that the Dodge County Dairy Youth Recognition Auction Committee does not need to be present for the entire County Board meeting.

Jeff Hoffman provided an oral report to the Committee regarding the request by County Board Supervisor Allen Behl and County Board Supervisor Ed Nelson to attend the Wisconsin Counties Association Annual Conference to be held in La Crosse, Wisconsin, on September 20-22, 2015. Jeff Hoffman reported that the 2015 Wisconsin Associated County Extension Committee Conference (WACEC) is scheduled at the same time as the Wisconsin Counties Association Annual Conference, and there are funds available in the 2015 Dodge County UW-Extension budget sufficient to cover the cost for Supervisor Behl and Supervisor Nelson to attend the conferences. Supervisor Behl reported that the WACEC conference will be scheduled, in odd-numbered years, to take place at the same time as the Wisconsin Counties Association Annual Conference. Motion by Frohling, seconded by Johnson to authorize County Board Supervisor Allen Behl and County Board Supervisor Ed Nelson to attend the Wisconsin Counties Association Annual Conference in La Crosse, Wisconsin, on September 20-22, 2015. Motion carried.

Administrator Mielke provided an oral update to the Committee regarding county projects. Mr. Mielke reported that the air barrier remediation project in the Administration Building is progressing very well, and some issues pertaining to window moisture on the east side of the building are being addressed. Mr. Mielke reported that the replacement of a new air cooled glycol chiller unit in the Henry Dodge Office Building has an estimated start date of late summer because there is a 12-week lead time from time of order to time of delivery of the new chiller unit. Supervisor Maly asked whether or not Dodge County will incur additional costs in making repairs that are required in order to correct the window moisture issues on the east side of the Administration Building. Mr. Mielke reported that Dodge County will incur additional costs in making repairs that are required in order to correct the window moisture issues on the east side of the Administration Building and that these additional costs will be covered by funds from the construction contingency.

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Mr. Mielke provided an oral update to the Committee regarding the Baker Tilly Operational Review Project. Mr. Mielke reported that two kick-off meetings were held on May 29, 2015, to discuss the Operational Review Project, and Heather S. Acker, a certified public accountant employed by Baker Tilly, Finance Director Julie Kolp, Chairman Kottke, Supervisor Maly, Supervisor Frohling, Supervisor Gohr, Supervisor Stousland, and he, attended these meetings. Mr. Mielke further reported that project field work will begin the last week in June, and Baker Tilly will issue a report in the fall of 2015.

Mr. Mielke provided an oral report to the Committee regarding two separate claims for money damages to repair vehicles that were submitted by Chad Voll and Mayville Motors, Inc. Motion by Johnson, seconded by Miller to recommend to the County Board that it disallow claims for damages submitted by Chad Voll and Mayville Motors, Inc. Motion carried.

Corporation Counsel John Corey provided an oral update to the Committee regarding a proposed Resolution to create a new county board rule, specifically Rule No. 41, to require that the Dodge County Administrator and the Dodge County Corporation Counsel review all proposed contracts for services in which Dodge County is a vendee and to negotiate the terms and conditions of those contracts. Mr. Corey reported that on May 29, 2015, he sent an email to Janet Wimmer, Human Services and Health Director, Jane Hooper, Clearview Administrator, Brian Field, Highway Commissioner, and Dale Schmidt, Sheriff, wherein he requested each of them to send him a list of contracts that his or her respective department uses to purchase services, and to include in the list, other pertinent information about the contracts.

Mr. Corey provided an oral report to the Committee regarding adopting an official seal for Dodge County. Mr. Corey reported that some documents require the use of an official seal, and that Dodge County does not have an official seal. Mr. Corey further reported that he worked with Schwaab, Inc. to create an official seal for Dodge County. Supervisor Maly stated that she would like the year "1836" added to the seal, because Dodge County became a county in the year 1836. Motion by Maly, seconded by Marsik to approve and forward to the County Board for consideration at its June 16, 2015 meeting, a Resolution to adopt an official seal of Dodge County, Wisconsin. Motion carried.

Mr. Corey provided an oral update to the Committee regarding the former MetalFab property located at 401 Madison Street, in the City of Beaver Dam. Mr. Corey reported that on May 19, 2015, the Dodge County Board of Supervisors adopted Resolution No. 15-14, wherein it authorized and directed the Dodge County Clerk to convey the former MetalFab property to Mike Fornetti, but, on May 21, 2015, Mr. Corey was informed by an Attorney at Law who represented Mike Fornetti, that Mike Fornetti wanted Dodge County to sell and convey the former MetalFab property to Done Right Rentals, LLC, a Wisconsin Domestic Limited Liability Company, rather than to Mike Fornetti. Mr. Corey further reported that it now appears to him that Mr. Fornetti and the Attorney at Law who represents Mr. Fornetti, are willing to accept a Quit Claim Deed from Dodge County which will convey the former MetalFab property to Mr. Fornetti, rather than to Done Right Rentals, LLC. Mr. Corey further reported that the closing of the sale and purchase transaction has been scheduled to occur on June 1, 2015, at 3:00 p.m. in his office. Motion by Maly, seconded by Johnson to approve and forward to the County Board for consideration at its June 16, 2015 meeting, a Resolution to authorize and approve the sale of the former MetalFab property to Done Right Rentals, LLC, a Wisconsin Domestic Limited Liability Company, however, in the event that Dodge County will convey the former MetalFab property to Mike

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Fornetti on June 1, 2015, this Resolution will not be forwarded to the County Board for consideration at its June 16, 2015 meeting. Motion carried.

Mr. Mielke provided an oral report to the Committee regarding repairs to the Ashippun Communications Tower. Mr. Mielke reported that one of the dishes owned by Dodge County and located on the Ashippun Communications Tower required repair. Mr. Mielke further reported that the dish is currently in the process of being repaired, that no cause of the need for repair has been determined, and the cost to repair the dish is unknown.

Mr. Mielke provided an oral report to the Committee regarding changes to the Mid-Wisconsin Federated Library System. Mr. Mielke reported that Jefferson County will leave the Mid-Wisconsin Federated Library System effective January 1, 2016, and it appears that it is the consensus of the Dodge County librarians to continue through the year 2016, to operate a two-county system, which will include Dodge County and Washington County. Mr. Mielke further reported that libraries are required to submit to Karen Gibson, Dodge County Clerk, by July 1, 2015, the 2014 Wisconsin Department of Public Instruction Annual Report, along with a report listing the number of non-resident circulations, and that Dodge County is responsible for reimbursing the libraries for non-resident circulations. Mr. Mielke further reported that he and Supervisor Bischoff have been invited to attend a meeting of the Hustisford Library Board, the Hustisford Village Board, and the Hustisford Town Board, but, at this time, no date has been set for that meeting. Mr. Mielke further reported that in order for a municipal library to receive state aid, a municipal library is required to be part of a library system, and if there is a decrease in state aid to a library system, there will be a corresponding decrease in expenditures by that library system. Mr. Corey asked how state aids to libraries will be affected by the proposed 2015-2017 State Biennial Budget. Mr. Mielke responded by stating that there are no known proposed changes to state aids to libraries included in the proposed 2015-2017 State Biennial Budget.

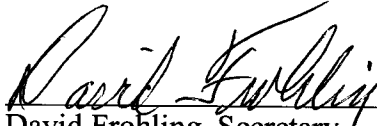
Supervisor Maly reported that on May 13, 2015, she attended a meeting of the County Organization and Personnel Steering Committee of the Wisconsin Counties Association in Stevens Point, Wisconsin.

The Committee briefly discussed the Wisconsin sales tax and various proposals that have been made to change it.

Supervisor Miller asked about the status of the Dodge County Strategic Plan. Chairman Kottke responded that it has been put on hold until after Baker Tilly has completed the Operational Review project.

Meeting adjourned at 9:38 a.m. by the order of the Chairman.

The next regular meeting is scheduled for Monday, **July 6, 2015 at 8:30 a.m.**



David Frohling, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.