

**Central Wisconsin Community Action Council, Inc.**

**EPF&A Committee Meeting Minutes**

**May 8, 2015**

**Present:** Dave Singer, Muriel Harper, Donna Maly, Charlie Krupa, and John Earl

**Excused Absence:** None

**Staff:** Fred Hebert and Donna Lynch

**Guests:** John Atkinson, Sandy Wormet, Renee Greenland, Joy Casperson, and John Wenum

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the April 10, 2015 EPF&A Committee Meeting.
3. No personnel issues to report.
4. Kari is completing year-end financials for the WIPFLI Audit; a Finance Report will be presented at the next meeting.
5. Committee members reviewed the Community Services Block Grant Monitoring Results indicating our by-laws will need to be reviewed by an attorney and clarifying our democratic process for election of Low-Income Representatives.
6. We are in negotiations with the City of Mauston for purchase of property to construct a new office building. Hartje is working on a site plan; we're checking into the need for an elevator; and a Payment in Lieu of Taxes is being discussed.
7. Committee members discussed adding verbiage for a 25 year term limit in a separate section in our by-laws. Fred will present a proposal at the next meeting.
8. Committee members reviewed the site plan for Gomoll's Senior Village which included space for a Senior Community Center. Fred will contact the City of Wisconsin Dells regarding the Conditional Use Permit. The State HOME RHD grant will be submitted this week and the Federal Home Loan Bank Grant will be submitted at the end of June.
9. The Bank of Mauston has agreed to sponsor our HOME RHD and FHLB grant applications including a \$100,000 construction loan for one year at 5% and permanent loan of \$278,200 for 30 years at 5%.
10. Information was requested on the Second Harvest Mobile Food Pantry in Beaver Dam.
11. The contractor bidding process for our Weatherization/WHEAP programs will be reviewed.
12. Fred reported discussion at the last WISCAP meeting to have public hearings and invite low-income people to gather new ideas.
13. Meeting Adjourned – Next Meeting – June 12, 2015