DODGE COUNTY LAND INFORMATION COUNCIL MEETING
August 08, 2014

Members Present:	Dianne Bell, Larry Bischoff, Patti Hilker, Harold Johnson, Pat Ninmann, Chris Planasch, Joyce Fiacco
Excused:	Ted Dumke
Also Present:	Ed Nelson, Larry Schraufnagel, Wayne Uttke, Dave Addison, Scott Smith, Ruth Otto, Erin Roberts, Jim Mielke, Martha Wells

The Dodge County Land Information Council meeting was called to order by Vice-Chair Dianne Bell at 8:31 A.M., Room 1F, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met. The meeting was jointly held with the Dodge County Land Information Committee (LIC).

Johnson motioned, second by Planasch to approve minutes from the July 11, 2014 meeting. Motion carried.

No comments were received from the public regarding committee business.

Fiacco reported that a project to improve the accuracy and management of addresses in Dodge County planned in 2015 could be accelerated with the development of a strategic implementation plan in 2014. She distributed several handouts: one summarizing the benefits of accurate addressing and a second outlining the proposed planning process to improve management of addressing in the county. She reported that she and several department employees who are involved with address assignment and management had attended a day-long Urban and Regional Information System Association (URISA) workshop entitled "Building an Address Repository Using the FDGC Standard" presented by Ms. Wells at the 2014 Annual Wisconsin Land Information Association (WLIA) Conference earlier in the year. Given Ms. Wells to be a national leader in addressing, along with her extensive background and experience with what we were trying to accomplish, a conversation on how we could improve the quality of our addressing was initiated. Fiacco said that a proposal had been received from Spatial Focus, LLC, University Park, MD, to leverage our existing data and technologies, capabilities and requirements to provide a solution designed for Dodge County.

Martha Wells, Spatial Focus, was present to summarize the importance and benefits of standardized addressing, explain how development of an address management strategic implementation plan would enable the creation, management and maintenance of a high quality address repository to support all address-related business processes in the County, and answer questions.

As development of this planning tool was not included in the 2014 budget, Fiacco requested the Council formally recommend transfer of $21,325 in uncommitted funds from the Land Information Office business unit fund balance to support development of the plan to the Land Information Committee. The LIC in turn would make a recommendation to the Finance Committee to support the transfer and provide a fiscal impact review on a joint county board resolution with Planning, Development and Parks Committee in support of this plan development effort. She noted that the Finance Committee would

review the request at their August 12th meeting and distributed a copy of the letter making this request. Planning, Development and Parks would consider the joint resolution at their August 18th meeting. The resolution, if approved, would be on the August 19th County Board agenda. Johnson motioned, second by Bischoff to make this recommendation for a fund transfer to support development of the plan and county board resolution. Motion carried. The Land Information Committee subsequently voted to recommend their support of the fund transfer to the Finance Committee and to forward the resolution to county board for the fund transfer to secure professional services from Spatial Focus to develop and addressing strategic implementation plan.

Fiacco presented a request to expand membership of the Land Information Council to better reflect the needs of key land information stakeholders. She requested the addition of the Highway Commissioner, Land Conservationist, and Senior Land Information Specialist. Fiacco noted that this will take a county board resolution and she presented a draft of the resolution that was to be reviewed by Corporation Counsel and considered by the LIC at their September 12th meeting. Following discussion and questions, Bell motioned, second by Ninmann to support the expansion of their body and recommended the LIC forward a resolution expanding the Council to the county board for consideration. Motion carried.

Johnson motioned, second by Planasch to adjourn the meeting. The meeting was adjourned at 9:30 A.M. The date of the next regular meeting was not set and will be determined upon need.

Respectfully Submitted,

Joyce A. Fiacco

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Land Information Council Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.