

**Dodge County, State of Wisconsin  
Information Technology  
Thursday, March 12, 2015**

Minutes of the Thursday, March 12, 2015 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:15PM.

Members Present: Duchac, Maly, M. Bobholz

Members Excused: J. Bobholz, Houchin

Also Present: Ruth M. Otto, Director of Information Technology, James Mielke, County Administrator, Dale Schmidt, Dodge County Sheriff, Susie Mueller, IT Trainer and Social Media Coordinator, Julie Kolp, Finance Director.

Meeting called to order at 6:15 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Supervisor Maly confirms compliance with open meetings law following brief posting report by IT Director.

Motion by Duchac, seconded by M. Bobholz, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments

No Committee Member reports.

Motion by Duchac, seconded by M. Bobholz to approve minutes from Wednesday, February 18, 2015 of the Information Technology Committee meeting. Motion carried.

Susie Mueller was asked to provide the committee an understanding of what she gathered from public facing departments on the Dodge County website. Departments provided their requests of what should be updated or changed on the website to provide a more usefulness as well as ensuring that the site does not become stale. Representatives from LRP, County Clerk, Child Support and IT compiled a list of those recommended changes. Susie also shared that the vendor who recreated our site has a future upgrade which can provide many of what others are requesting. This upgrade, at a cost of \$14,000, is not in the budget but would be considered for future budget year. Attached to these minutes is a copy of the website requests.

Under the IT Director's report the following were summarized and reviewed:

- New World – Discussed the presentation which was going before the board. Sheriff Schmidt shared an overview of what to expect at the Board meeting the following day. The only real update is the lack of movement on the LOU with New World and the upgrade scheduled for April 14.
- Kronos – Julie Kolp shared how the Kronos project has gone. She sees the project as a success but there are many outstanding issues that need to be addressed yet. Her department has worked hard and perhaps an option should have been to consider temporary help. She feels the issues that are high on the list are reconciliation of checks for Treasurer/Finance, adjusting internal controls with the new system, how to handle employees who can't cover the benefit costs, tax reports, EE04 census reports. All agree some manual process will continue until the payroll rolls up to one next year and when the replacement finance package is in place.
- Human Services and Health Database – the current system, TCM (The Clinical Manager) is in the position of not being compliant with some current and future requirements. The small company that supports the system has request additional investment in the custom made system to hopefully provide the requirements in 2016/2017. The recommendation of the IT Director is to not invest any more in the system and look for an off-the-shelf system that can support the services of HS and be in full compliance. HS is currently putting together their requirements list and from there a RFP will be produced to go out yet this spring.
- The Sheriff's Office engaged with an engineering firm late last year to review the current secured electronics of the jail. The current systems are from 2000 and require replacement/upgrading to ensure it works properly. The engineering firm is proposing two proposals for bids – one for the jail and the other for the courts building. This will be a 2016 project and will go out to bid this summer.
- LIMS (Land Information Management System) is moving forward. Currently data is being converted, some history as old as 22 years. This supports the treasury and land assessments. It is on target with the anticipated go live of September.
- Network security project – the firewalls have been installed and the web security is in process. It is anticipated to be completed by end of May.
- Microsoft analysis of AD – utilizing the Microsoft Enterprise agreement, Dodge sent Microsoft a copy of the Active Directory to evaluate. Microsoft's engineer came on site and spent 2 days going over all that was discovered and providing resolution to items of concern.
- IT Move – the department moved across the hall with no issue.

#### Consideration for Action:

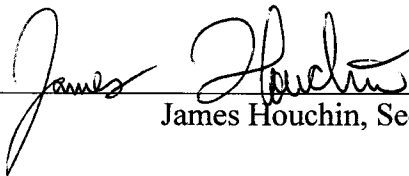
- Recommended to approve renewal of MailArchiva support in the amount of \$1,187.26. This is a 2015 budget item #39 (BU #1811.5249) for \$1162. Motion by Duchac, seconded by M. Bobholz. Motion carried.
- Recommend to approve upgrade to Aristotle in the amount of \$28,140.22. This is a 2015 budget item #58 (BU #1811.5818) for \$30,200. Motion by M. Bobholz, seconded by Duchac. Motion carried.
- Recommend to approve purchase of wireless access points for Administration, Highway, Clearview, and Courts in the amount of \$17,871. This is a 2015 budget item #62, #63, and

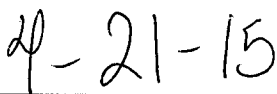
#64 (BU 1811.5818) for \$17,345. Motion by Duchac, seconded by M. Bobholz. Motion carried.

- Recommend to approve renewal of JD Edwards maintenance in the amount of \$28,445.87. This is a 2015 budget item #76 (BU #1814.5249) for \$32,148.90. Motion by M. Bobholz, seconded by Duchac. Motion approved.

Suggested next committee meeting date: Wednesday, April 15 at 6:15 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Duchac, seconded by M. Bobholz to adjourn the meeting. Meeting adjourned by Chair Donna Maly at 7:15 PM. Motion carried.

  
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James Houchin, Secretary

  
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Date