

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, March, 25 2015 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Mary Reak, Eugene Wurtz

Absent: Ken Neumann, Shirley Kitchen

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Caseworker

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Eugene Wurtz to approve the agenda. The motion was seconded by Mary Reak. Motion carried.

Motion was made by Mary Reak and seconded by Eugene Wurtz to dispense the reading of the February 25, 2015 minutes and approve them as presented. Motion carried.

Public Forum: None

Communications: None

The Financial reports were reviewed. A motion was made by Mary Reak and seconded by Eugene Wurtz to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. A Motion was made by Mary Reak and seconded by Eugene Wurtz to approve the bills and pay as due. Motion carried.

Unfinished Business:

11. A Dodge 1, 6 and OGLLC Occupancy Report for period March 2015.

Theresa	12-12	Burnett	12-11	Iron Ridge	8-8	Waupun	48-48
Ashippun	12-11	Lowell	12-12	Juneau	15-13	Oak Gove	24-23
Reeseville	14-13	Hustisford	14-14	Beaver Dam	17-16		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 130

Maintenance report-Combined REAC, RD and WHEDA inspection for Waupun. Inspected common areas, garage and 18 units. We had a score of 80. (Under 60 is a fail) Addressed apartment issues with the tenant. Tenant understands what he needs to do to correct. Remodel in 2 occupied Waupun units went well. Unit # 1 in Juneau almost finished. Will remodel and shift more units. Lowell roof replacement underway.

Tenant/Program participation report-Telephone conference was held on 3/12/2015. Retained attorney Karla Chase. Tenant sent an email requesting to come to an agreement. Attorney Chase sent letter tenant to move out prior to eviction hearing.

HUD funding award letter came. We are in good shape. Issued vouchers to the families we pulled back last year.

Management report- Interviewed for office position. Working on Fiscal year end. RD approved Waupun budget and rent increase. RD approved Dodge 1 budget and rent increase. Held Burnett annual meeting and inspections. Horicon inspections scheduled for 3/27.

Old Business: None

New Business:

Motion was made by Eugene Wurtz to approve the write off of outstanding checks. The motion was seconded by Mary Reak. Motion carried.

A motion was made by Mary Reak and seconded by Eugene Wurtz to adjourn. Meeting adjourned at 9:30 a.m.

Glenn Stousland, Chairperson

Donna Braun, Executive Director

DODGE COUNTY HOUSING AUTHORITY

491 East Center Street

Juneau, WI 53039

Office 920-386-2866

Fax Number 920-386-2725

OCCUPANCY REPORT---Rural Development

March 1, 2015

Move-Outs/Move Ins

April 1, 2015

Dodge 1

Theresa 12-12
Ashippun 12-11
Reeseville 14-13
Burnett 12-11
Hustisford 14-14
Lowell 12-12
Iron Ridge 8-8
Juneau 15-13
Beaver Dam 17-16
Total Vacancies 116 -111
Percent Vacancy 4.3%

1 transfer in
1 transfer out
1 M/I

1 M/I

Dodge 6

Waupun 48- 48
Total Vacancies 48-0
Percent vacancy 0%

3 M/O

Dodge 8/OGLLC

Oak Grove 24 -23
Percent Vacancy 4.2%

1 M/I, 1 M/O

Theresa 12-12
Ashippun 12-12
Reeseville 14-12
Burnett 12-12
Hustisford 14-14
Lowell 12-12
Iron Ridge 8-8
Juneau 15-14
Beaver Dam 17-16
Total Vacancies 116 - 112
Percent Vacancy 3.4%

Waupun 48-45
48 - 3

Percent Vacancy 6.3%

Oak Grove 24-23
Percent Vacancy 4.2%

HUD HOUSING CHOICE VOUCHER PROGRAM

March 1, 2015

Total program participants paid by Dodge County 130

April 1, 2015

Removed 2 households

Program Participants in Dodge County 128

Paying for 1 port out

Total program participants we are paying for 129

Current program participant searching 3

Currently Vouchers Issued 3

Waiting List 1099/1538 with local preference, and not very low

Prepared – April 7, 2015