

**Central Wisconsin Community Action Council, Inc.**

**EPF&A Committee Meeting Minutes**

**March 13, 2015**

**Present:** Dave Singer, Muriel Harper, Donna Maly, Charlie Krupa, and John Earl

**Excused Absence:** None

**Staff:** Fred Hebert, Jim Dahlke, and Donna Lynch

**Guests:** Renee Greenland, Joy Casperson, and Sandy Wormet

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the February 13, 2015 EPF&A Committee Meeting.
3. No personnel issues to report.
4. Jim Dahlke presented the Finance Report. Cash Balances for 2015 reflected \$235,257 for January and \$449,585 for February; the large increase accounted for grant revenue received. Our property mortgages total \$2,811,723; the total as of December 31, 2014 was \$2,405,818; total 2014 equity increase was \$68,191; total equity increase for all properties was \$405,905. Mortgage detail for all our properties was also presented.
5. Motion passed by unanimous vote approving the 2015 Agency Goals including a) Reduce causes & conditions creating poverty, b) Provide & offer opportunities to agency programs & services to all eligible individuals & families in our service area, c) Establish & maintain the highest levels of financial & business practices, d) Aggressively pursue opportunities for growth & expansion.
6. Committee members reviewed and discussed the Standards of Excellence Organizational Standards for Community Action Agencies.
7. Committee members received a copy of board member job descriptions for their review and discussion at the next EPF&A Committee Meeting.
8. Fred presented an update on the Staff Voluntary Contribution Fund. This fund allows staff to confidentially make contributions which are used to help staff or board members in the case of a crisis or emergency.
9. Committee members reviewed the CSBG Board Member Survey.
10. Meeting Adjourned – Next Meeting – Friday, April 10, 2015