

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, February, 25 2015 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Ken Neumann, Shirley Kitchen and Mary Reak, Eugene Wurtz

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Caseworker

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Shirley Kitchen to approve the agenda. The motion was seconded by Ken Neumann. Motion carried.

Motion was made by Ken Neumann and seconded by Shirley Kitchen to dispense the reading of the January 28, 2015 minutes and approve them as presented. Motion carried.

Public Forum: Jay Westhuis Director from the Treatment Alternatives & Diversion Program (TAD) for Dodge County appeared to inform the board about the TAD program, services and participants.

Motion was made by Glenn Stousland and Eugene Wurtz to acquire further information on regulations set by HUD and RD related to the TAD program.

Communications:

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Ken Neumann to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. A Motion was made by Shirley Kitchen and seconded by Ken Neumann to approve the bills and pay as due. Motion carried.

Unfinished Business:

11. A Dodge 1, 6 and OGLLC Occupancy Report for period February 2015.

Theresa	12-12	Burnett	12-11	Iron Ridge	8-8	Waupun	48-46
Ashippun	12-12	Lowell	12-12	Juneau	15-13	Oak Gove	24-21
Reeseville	14-13	Hustisford	14-14	Beaver Dam	17-16		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 135

Maintenance report- Waupun has REAC, RD and WHEDA inspection scheduled for March 19, 2015. Currently remodeling 2 occupied units in Waupun. Two units in Juneau are finished. Will start #1 and complete 3 or 4 more units.

Tenant/Program participation report-Reported on several tenant issues including well check, parking, noise and eviction.

HUD final funding award letter should be here soon. We should receive full HAP funding equal to HAP we spend in 2014. Program Participants have reduced bring us into range for available funding. Based on the current figures, we can support 134 households. 131 households are currently receiving assistance but 2 households with large HAP amounts are currently looking. We will continue to monitor program levels and funding.

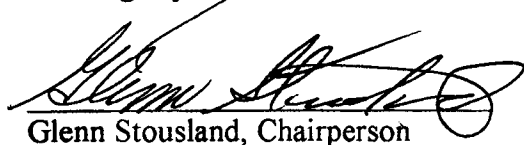
Management report- Office was closed on 2/19/15 so Donna and Jamie could do Tenant certification files in Waupun. Met with 24 tenants in January and 24 tenants in February. Testing was done on 2/3/2015 in Iron Ridge in foyer, community room and two units. No issues were discovered with thermal imaging and relative humidity within normal ranges. Donna will share results with tenants. Oak Grove Project of the year was in the Pionier newspaper and submitted to Daily Citizen. Received SVA draft audit and tax return for OGLLC. No findings except segregation of duties. Tax returns and submission to NEF complete by 2/28/2015. Will submit year end to RD by 3/31/2015. Dodge 1 and 6 budgets were submitted to Rural Development. Ad is running for part time clerical and custodian positions.

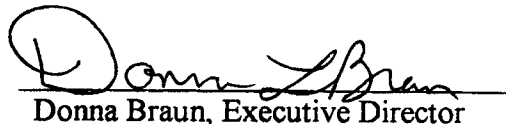
Old Business: None

New Business:

- A. A Motion was made by Shirley Kitchen and seconded by Mary Reak to approve the capitalization policy for Oak Grove LLC as presented.

A motion was made by Shirley Kitchen and seconded by Ken Neumann to adjourn.  
Meeting adjourned at 9:43 a.m.

  
Glenn Stousland, Chairperson

  
Donna Braun, Executive Director