

**DODGE COUNTY PLANNING, DEVELOPMENT AND PARKS COMMITTEE
MINUTES
February 2, 2015**

The Dodge County Planning, Development and Parks Committee met on February 2, 2015 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Vice Chairman Randy Grebel called the meeting to order. Roll Call was taken. Members present were Allen Behl, Randy Grebel and Joseph Marsik. Tom Schaefer and Janice Bobholz were excused. The staff present at the request of the Chairman were Joyce Fiacco, Bill Ehlenbeck, Dean Perlick and Joseph Giebel.

Vice Chairman Grebel asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Mr. Giebel noted that the meeting was properly noticed in accord with the open meeting law and noted that the required notice for the public hearing listed on the agenda was posted, mailed and published in accord with the statute and code requirements.

The agenda was reviewed and approved as posted.

The hearing procedures were read into the record.

PUBLIC HEARING

Nicholas Moeller, agent for Wayne and Marion Moeller – Petition to rezone 5.5-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District under the Land Use Code, Dodge County, Wisconsin to allow for the creation of a non-farm residential lot on this site. The property is located in part of the NE ¼, NE ¼, Section 19, T13N, R14E, Town of Trenton, the address being W9339 State Road 68.

Motion by Marsik to submit a favorable recommendation to the County Board of Supervisors on the rezoning request to rezone 5.5-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District under the Land Use Code, Dodge County, Wisconsin to allow for the creation of a non-farm residential lot on this site

Second by Behl Vote 3-0 Motion carried.

PLANNING AND ECONOMIC DEVELOPMENT

1. Review Revolving Loan Fund Application – Mayville Hotels, LLC.

Dean Perlick provided the committee with an update on the January 20, 2015 meeting of the Revolving Loan Committee. Mr. Perlick also provided information on the proposed revolving loan fund application submitted by Mayville Hotels, LLC. A request for \$315,000 loan has been made by this group which will be used to remodel rooms on the second and third floor of the Audubon Inn located in Mayville. At least 6 new full time jobs would be created and 7 full –time jobs would be retained. The length of the loan would be 12 years, amortized on a 20 year basis. The interest rate would be fixed at 3.25%. Collateral would be 2nd position on the real estate. The full loan payment would be due 30 days after the loan close date. There would also be a personal loan guarantee by Keith Hill and Spouse and a life insurance policy would be taken for Keith Hill to Dodge County for the loan

amount. The Revolving Loan Advisory Committee has recommended approval of the loan with conditions.

Keith Hill, agent for Mayville Hotels, LLC was also present. Mr. Hill answered the Committee's questions and provided the Committee with information on the proposed remodeling project for the Audubon Inn and on the proposed jobs that would be created as part of the loan conditions.

Motion by Behl to approve the Resolution as proposed and to forward said resolution to the County Board for approval.

Second by Marsik Vote 3-0 Motion carried.

PARK SYSTEM

1. Discuss, Consider and Take Action on County Board Resolution to Appropriate Supplemental Snowmobile Program Funds.

Bill Ehlenbeck reviewed a resolution to the County Board for the appropriation of a snowmobile supplemental funds grant award in the amount of \$36,420.79 that the Committee reviewed at their January 5th meeting and had forwarded to the Finance Committee. Bill explained that the process for approval was changed to now require County Board approval. The Committee also reviewed a snowmobile program fact sheet prepared by staff to be sent to the County Board members along with the resolution. A modification to the fact sheet to identify that no county funds are needed for the snowmobile program was requested by the Committee. The grant funds will be appropriated to the proper revenue and expenditure accounts in the Land Resources and Parks Department Business Unit 7861, Snowmobile Trail Maintenance.

Motion by Behl to approve the resolution and to send said resolution to the County Board.

Second by Marsik Vote: 3-0 Motion carried.

2. Consider Park Fee Changes.

Bill Ehlenbeck previously provided the Committee with a draft proposal listing the current and proposed fee changes for the park facilities. Mr. Ehlenbeck reviewed the fee structures from the surrounding counties including Fond du Lac, Dane, Sauk, Waukesha and Adams Counties and assessed the current booking history, customer feedback and current facility and staff costs to determine the proposed fee adjustments. Mr. Ehlenbeck presented a final proposed Park Fee Schedule which included an increase in the campsite fee of \$2.00 per night for electric sites and \$3.00 per night for non-electric sites. The group campsite fee rates were modified to charge based on the number of people using the site rather than using a per camping unit rate. The clubhouse and shelter rental fees were increased from \$5-\$20 depending on the number of people using the facility. The firewood fee was increased by \$1.00 a bundle and some other miscellaneous facility and equipment fees were adjusted to better compare with similar facilities in other Counties. A refund policy change to eliminate money refunds and replace with credit refunds for future parks use was also part of the fee change proposal.

Motion by Behl to approve the park fee schedule as presented to be effective March 1st.

Second by Marsik Vote 3-0 Motion carried.

The Committee was given a flyer on the upcoming Winterfest Event to be held on February 14, 2015 at Harnischfeger Park.

TOWN AMENDMENT PETITIONS

1. Town of Herman Town Board – A petition to amend certain provisions of Section 384 of the Town of Herman Zoning Ordinance has been submitted by the Town of Herman Town Board to the County Board of Supervisors for approval. The intent of the petition is to bring the Ordinance into compliance with the applicable state regulations and to clarify certain provisions and terms used within the Ordinance. County Board Recommendation

Motion by Behl to submit a favorable recommendation to the County Board of Supervisors on the petition to amend the Town of Herman Zoning Ordinance.

Second by: Marsik Vote 3-0 Motion Carried.

ADMINISTRATION

1. Request for Committee Recommendation to Finance Committee for Reallocation of Unexpended Funds and Unanticipated Revenues Between Accounts and Business Units within the Department

Joyce Fiacco reviewed a draft letter of support that will be sent to the Finance Committee recommending the approval of the Departments proposed 2014 request for reallocation of unexpended funds and unanticipated revenue request between accounts and business units within Department 02-Land Resources and Parks. The potential overdrafts and the request for reallocation of funds between accounts were reviewed with the Committee. The only overdraft that is anticipated at this time is for Business Unit 7866 Derge Park totaling \$881.00. The overdraft was primarily due to an increase in health insurance costs. If the Department's request for reallocation of the unexpended funds is approved as proposed and the proposed resolution to carry over funds to complete several park projects that were delayed until 2015 is approved by the Finance Committee, it is anticipated that approximately \$147,006.00 in unexpended funds and unanticipated revenue would be available for return to the General Fund or Sales and Use Tax Fund as per county policies and procedures.

Motion by Marsik to support the 2014 request for the reallocation of unexpended funds and unanticipated revenue between accounts and business units as proposed.

Second by: Behl Vote 3-0 Motion Carried.

OTHER BUSINESS

1. The minutes from the January 5, 2015 meeting were reviewed by the Committee.

Motion by Marsik to approve the minutes as written.

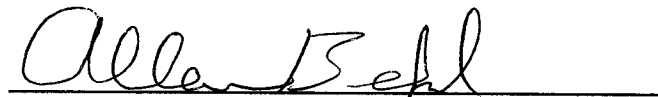
Second by Grebel Vote: 3-0 Motion carried.

2. No Committee Member Reports
3. No additional per diems

Motion by order of the Vice Chairman to adjourn the meeting.

Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Allen Behl". The signature is written in black ink and is positioned above a solid horizontal line.

Allen Behl, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

DODGE COUNTY PARK SYSTEM FEES:Effective March 1, 2015

Campsite

| | |
|---|---|
| Electric | \$22 |
| Non-Electric | \$18 |
| Extra Tent(s) on site: | 50% of site fee/tent/night |
| Extra wheeled camping unit | site fee per unit/night |
| *no extra fees for tents for minor children of principal site occupant..... | |
| Group Site (General Public)..... | \$60 (1-25 people)..\$100 (26-100)..\$200 (100+) |
| Group Site (Youth Groups)..... | \$50 (1-25 people).. \$90 (26-100).. \$180 (100+) |
| Clubhouse Overnight (General Public) ** | |
| 1-50 People | \$90 |
| 51-100 People | \$120 |
| 101-150 People..... | \$160 |
| Over 150 People | \$270 |
| Clubhouse Overnight (Youth Groups) | ** \$2 per person (\$40 min) |

** requires payment of day rental and vacate building by 10:00 a.m.

Shelter

| | |
|--|-------|
| Electric | \$50 |
| Non-Electric | \$25 |
| Derge Quonset..... | \$60 |
| Harnischfeger Concession Stand (with South Pavilion – not rented separately) | \$20 |
| Harnischfeger North Pavilion * | \$55 |
| Harnischfeger South Pavilion | \$70 |
| Harnischfeger Clubhouse Weekend (Sat/Sun) & Off Season (Nov 1-April 30) | |
| 1-50 People | \$90 |
| 51-100 People | \$120 |
| 101-150 People..... | \$160 |
| Over 150 People | \$270 |
| Harnischfeger Clubhouse Weekday (Mon-Fri May 1–Oct 31) | |
| 1-50 People | \$70 |
| 51-100 People | \$100 |
| 101-150 People..... | \$140 |
| Over 150 People | \$250 |
| Harnischfeger Kitchen Fee (per reservation)..... | \$20 |
| Harnischfeger Clubhouse (Security Deposit) | \$100 |

** Clubhouse not available for rental: December 1 through week after Winterfest

Canoe/Kayak

| | |
|-------------------------------|------|
| Hourly..... | \$10 |
| Half Day (4 hours)..... | \$20 |
| Full Day (over 4 hours) | \$30 |

Pedal Boat

| | |
|--|-----|
| 1 st Hour | \$7 |
| Each Consecutive Additional Hour | \$5 |

Boat Launch (fee by Beaver Dam Lake Improvement Association)

| | |
|---------------------------------------|------|
| Daily Pass | \$5 |
| Seasonal Pass (County resident) | \$25 |
| Seasonal Pass (non resident)..... | \$35 |

Miscellaneous

| | |
|---|--|
| Camping Gift Certificate..... | \$20 each or 3 for \$57 |
| Dump Station: | |
| Registered Camper | \$0 |
| Not Registered Camper..... | \$10 |
| Extra Picnic Tent Install (over 12' x 12') | \$25 |
| Firewood (Per Bundle)..... | \$5 |
| Harnischfeger Cooler Trailer Rental | \$40 |
| Harnischfeger Equipment Bag/Horseshoes | \$10 with facility or shelter rental |
| Harn Facility Rentals (courts/field/horseshoe pits) | \$10/court per day with shelter rental |
| Harnischfeger Mini-Golf Course | |
| Per Round | \$5 |

| | |
|---|-----------|
| Unlimited Use Group Rate With Shelter Reservation | \$45 |
| Unlimited Use Group Rate Without Shelter Reservation | \$75 |
| Dodge County Departments – staff development or training use..... | no charge |

Scout Group Discount: \$50 credit to the troop with an approved completed Eagle Scout Project at a Dodge County Park

No cash or check refunds provided on cancelled reservations. A full refund in the form of credit for future park use will be provided if a reservation is cancelled 7 or more days in advance. No refund if cancellation less than 7 days in advance.

Adopted February 2, 2015