

Central Wisconsin Community Action Council, Inc.
PBP Committee Meeting Minutes
February 13, 2015

Present: John Atkinson, John Wenum, Scott Beard, Charlie Krupa, and John Earl

Excused Absence: Joy Casperson, Sandy Wormet, and Renee Greenland

Staff: Fred Hebert, Ed Czerkas, George Thompson, and Donna Lynch

Guests: Donna Maly, Muriel Harper, and Dave Singer

1. Charlie Krupa called the meeting to order. Roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the December 12, 2014 PBP Committee meeting minutes.
3. Ed presented the Buildings Maintenance & Repairs Report: Wyona Lake Apts – minor electrical/plumbing repairs completed, fully occupied with waiting list; Beaver Dam – furnace & back door replaced in Apt. #1, commercial space available, apts fully occupied, future projects pending, roof repair pending; Portage – commercial space available, apts fully occupied with waiting list, roof replacement completed, minor repairs pending; Pine Grove – fully occupied; Adams Bldg – projects nearly completed, rental space available; Dells Bldg – projects nearly complete; Wood Hollow – fully occupied; Apt openings at Kirk-Wood, Holly Heights, and Rolan's Senior Village. Motion passed by unanimous vote approving Ed's report.
4. A new roof has been installed on our Portage building. With the quote from Great Lakes Roofing exceeding expectations, we will likely have the company that installed the Portage roof complete the Beaver Dam building roof after the weather warms up.
5. Planning, Buildings, & Programs Committee Goals for 2015 were reviewed and discussed. They included a) Develop or sell Dells Lot #2, b) Attain 100% occupancy on all available rental space, c) Maintain each of our properties at 100% of repair and upgrades, d) Seek at least two program expansion opportunities, e) Mauston building project.
6. Committee members reviewed a Summary of Uses of Funds regarding Rolan's Senior Village Project. Total project cost was \$731,525.00 which estimates out to approximately \$80 per square foot.
7. New Beginnings is searching for a House Manager for the new Women's/Families Shelter in Beaver Dam; a small stipend may be offered to attract applicants.
8. Meeting Adjourned – Next Meeting – Friday, March 13, 2015