DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
June 29, 2017

By roll call, members present: Hilbert, Greshay and Stousland. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: Nickel and Bennett – excused.

Meeting called to order at 8:00 a.m. by Vice-Chairman Hilbert

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Stousland, seconded by Greshay to approve the minutes of June 13, 2017. Motion carried.

Committee member reports: None

Old Business:

a. Bohonek, J – UHI*U-Haul Lidtke Motors – rented truck – remain old business need to know what the truck was rented for
b. Brandt, B – APL* Itunes.com – fraudulent charge
c. Brandt, B – Officemax/Office Dept – batteries, notepads, fasteners
d. Gibson, K – Watertown Daily Times – election guides/inserts and public postings
e. Invoice – City of Beaver Dam, CPR Training – need explanation on who the students trained were – Sheriff's office employees from all divisions to include: Administration/Patrol/Detectives/Corrections/Communications-Support Staff/Court Security/Civil Process-Transport

US Bank Purchase Card Review of March Non-Department Head purchases:

Becker, P. – Human Services, Amazon Mktplace (2), Great Wolf Lodge (2)
Duckett, A. – Sheriff Dept, Kalahari Resorts (1)
Enright, C. – Sheriff Dept, In*Lite 11 LLC (2), Amazon (2), LA Police Gear (1)

Motion by Stousland, seconded by Greshay to allow payment of Clearview vouchers Batch # 202242 in the sum of $ 60,332.35 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Stousland to allow payment of vouchers for Employee Expenses dated 6/16/17 for $ 17,033.20. Motion carried.

Motion by Stousland, seconded by Greshay to allow payment of vouchers for County Board Expenses dated 6/20/17 for $ 2,768.79. Motion carried.

Motion by Greshay, seconded by Stousland to allow payment of vouchers for US Bank Purchase Card in Batch #202176 for $ 280,827.88. Motion carried.

Motion by Stousland, seconded by Greshay to allow payment of vouchers in Batch #202021 for $ 68,557.26. Motion carried.

Motion by Greshay, seconded by Stousland to allow payment of vouchers in Paid Batches 201662, 201752, 201781, 201942, 202240 for $ 35,345.94. Motion carried.

The next regular meeting of the Audit Committee is scheduled for July 13, 2017 at 8:00 a.m. in Room 4A

Motion by Stousland, seconded by Greshay to adjourn. Motion carried. Meeting adjourned at 8:31 a.m.

Respectfully submitted,

Secretary
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.