Minutes of the
Dodge County Highway Committee Meeting
May 18, 2017

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on May 18, 2017, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, William Muche, Jeffrey Caine, and Ed Nelson. Jeff Berres was absent. Commissioner Brian Field was also present. Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, County Board Chairman Russell Kottke, Office Manager Lori Fett, and Shawn Lepple were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Muche and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF APRIL 27, 2017: Minutes of April 27, 2017, were approved as submitted.

PUBLIC COMMENTS: Shawn Lepple presented a petition signed by residents that live on or drive on CTH M (Watertown – Juneau). The petitioners request improvements to this section of CTH M short-term and long-term as there are numerous safety concerns.

STAFF REPORTS AND DEPARTMENT CONCERNS: The Drainage District #1 project at the Airport property is on hold pending DATCP permit approval.

COMMITTEE REPORTS: Pavement conditions on CTH JK and CTH Y were discussed. Questions involving body damage to a supervisor vehicle in 2016 were addressed. GRS bridges and seal coating were also reviewed.

APPROVE PER DIEMS AND EXPENSES: Motion by Caine and seconded by Nelson to approve the following expenses and per diems:

May 1 Executive Committee Meeting – Jeff Caine and Bill Muche
May 9 Finance Committee Meeting – Jeff Caine, Bill Much, and Ed Nelson
May 10 TDA Capital Days Event – Bill Muche

Motion carried.

CONSIDER HANGAR LOT 25 LEASE TRANSFER: A request to transfer the hangar lease on Lot 25 from James Zuelsdorf to Michael and Mary Rothschadl was reviewed. Motion by Muche and seconded by Caine to allow the lease transfer. Motion carried.

DISCUSS SALES TAX APPROPRIATION POLICY: The current draft of the Sales Tax Appropriation Policy was discussed. No action was taken.

CONSIDER THE TOWN OF HUSTISFORD USED EQUIPMENT PURCHASE NEGOTIATION REQUEST: A letter of interest from the Hustisford Town Board seeking options to purchase a used roadside tractor/mower unit from Dodge County was reviewed. It was the consensus of the members present that the unit be advertised for sale locally and sold by sealed bid in the spring of 2018.

UPDATE COMMITTEE ON DEBT COLLECTION STATUS: Office Manager Lori Fett discussed debt collection service options with the Committee. No action was taken.

ATV-UTV SIGN COST RETAINAGE POLICY: There was a motion by Caine and seconded by Muche to establish a policy for ATV-UTV route signage maintenance as follows: Dodge County will retain 40% of the original sign installation cost. Dodge County will draw from these funds for labor, equipment, and post expenses for maintaining these route signs for 10 years. The replacement signs will be furnished by the route sponsor. Motion carried.

UPDATE ON CTHY YY RIGHT OF WAY ACQUISITION EMINENT DOMAIN CASE: Field reported that Attorney Southwick and Corporation Counsel Nass have been representing Dodge County in this matter. A jury trial is scheduled for December 2017 if required to resolve this case.

REVIEW VOUCHER PAYMENTS AND MAY CREDIT CARD PAYMENT REPORT: Vouchers payment registers and the May credit card report were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: debt collection options, capital project, and equipment purchasing options for 2018.

NEXT COMMITTEE MEETING: The next Committee meeting is to be determined at a later date.

RECESS AND RECONVENE: The Committee recessed and reconvened at the Horicon Marsh Visitors Center located at N7725 State Road 28 in Horicon to attend Senator Scott Fitzgerald's District Office Hour session at 11:30 a.m. The Committee members addressed Senator Fitzgerald with concerns on the lack of transportation funding at all levels of government.

ADJOURNMENT: The meeting adjourned at 1:09 p.m.

Harold J. Johnson – Chairman

Jeffrey Caine – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.