DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: May 4, 2017

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 5:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Kira Sheaham-Malloy, and Cathy Houchin**

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator

Public Forum: None

Minutes: A motion was made by Mark Roesch and seconded by Kira Sheaham-Malloy to approve the minutes from the April 6, 2017 meeting and allow the chairman to go out of order to efficiently conduct the meeting: Motion carried.

Correspondence and Announcements: None

Committee Member Reports: Dennis Schmidt informed the Committee that he attended the meeting with Potter Lawson regarding possible future building of additional Pods at the Dodge County Detention Facility.

Consider, Discuss and Take Action:
Johnson Controls Proposal for Dodge County Administration Building HW Pump and Piping a motion was made by Cathy Houchin and seconded by Kira Sheaham-Malloy to except the Proposal from Johnson Controls in the amount of $47,386. Motion carried.

Contingency Fund Transfer for Dodge County Administration Building a motion was made by Mark Roesch and seconded by Cathy Houchin to approve the Contingency Fund Transfer for Finance in the amount of up to $15,000 for the Dodge County Administration Building. Motion carried.

Support to Bid on Purchase of Tractor a motion was made by Cathy Houchin and seconded by Kira Sheaham-Malloy to support to bid on purchase of 425 John Deere tractor from $4,000-$6,000 at auction. Motion carried.

Motion to Recommend to Finance to use Jail Improvement Funds to Remodel Officer Station Pod A a motion was made by Kira Sheaham-Malloy and seconded by Mark Roesch to recommend to Finance to use Jail Improvement Funds to remodel officer station Pod A in the amount of $8,817.50. Motion carried.

Report & Consider Maintenance Operations & Projects:
Russ Freber updated the committee on the projects at the different locations.

Dodge County Detention Facility
Update on Pipe Project three weeks, and 2 days ahead of schedule.
Change Orders Approved committee was informed of Change Orders for the Dodge County Detention Facility Pipe Project. A motion was made by Cathy Houchin and seconded by Jeff Caine to approve the change order H-Pod Sink Revisions in the amount of $14,981.96. Motion carried.
Change Orders Carpet a motion was made by Kira Sheaham-Malloy and seconded by Cathy Houchin to approve the carpet change orders in the amount of $9,987.00, $2,567.00, and $562.00, total amount being $13,116. Motion carried.
Update on Schedule three weeks and 2 days ahead of schedule. There will be a meeting tomorrow regarding kitchen in which kitchen work will begin on June 19th.

Update on Budget Russ Freber updated Committee on Pipe Replacement Project expenses to date.
Discuss Possible Expansion there was a meeting with Potter Lawson last Thursday. They will be getting us some budget amounts for possible future expansion for 2018-2021.
Update on Security Electronics there will be a final meeting on May 8th. Project should be pretty much completed.

Courthouse:
Request for Handicap Door Openers on Courtroom Doors this was a request by the public. The committee discussed the request. A motion was made by Jeff Caine and seconded by Kira Sheaham-Malloy to not install Handicap door openers on interior of Courtroom doors. Motion carried.

Other
Cemetery stones are still being worked on. Weather permitting stone work will be started.
Blue Zone Orchard Jim Mielke informed the Committee that there was a city resident that inquired about an Orchard being established on Dodge County property. The property mentioned was the 7 ½ acres between Clearview Community Group Home and the Archie Monument. The Committee discussed, and shared their views regarding the inquiry of an Orchard. The Committee is willing to listen to a proposal from the Blue Zone Committee.

The next meeting is scheduled for Thursday, June 1, 2017 at 5:00 p.m. in Room 1A of the Dodge County Administration Building.

Adjournment:
There being no further business to come before this committee, a motion was made by Cathy Houchin and seconded by Kira Sheaham-Malloy to adjourn the May 4, 2017 meeting at 6:25 p.m. Motion Carried.

Respectfully submitted,

Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.