DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
COUNTY BOARD ROOM, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
November 23, 2016

By roll call, members present: Bennett, Greshay, Hilbert, Nickel and Stousland. Also present was Mary Muskovitz, Administrative Assistant and Makenzie Drays, Senior Accountant

Members absent: None

Meeting called to order at 8:00 a.m. by Chairman Nickel

Muskovitz certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Greshay, seconded by Hilbert to approve the minutes of November 10, 2016. Motion carried.

Committee member reports: None

Old Business: 1. Nickel reported back on what the Child Support Call Center is.

US Bank Purchase Card Review of October Non-Department Head purchases:

Brugger, Sheriff – 2 inv. Galls & SQ*JMC Associates
Wenzel, Treasurer – 2 inv. Amazon, Office Max
Churchill, Sheriff, - Raddisson Hotels
Link, Maintenance – In*ASC1 Parts, 2 inv. NAPA Parts
Ketchem, Sheriff – Glock Professional
Huebner, Clearview – Lidtke Lincoln
All of the above had documentation in File Director, with the exception of Wenzel which will be followed up at next meeting.

Motion by Hilbert, seconded by Bennett to allow payment of Clearview vouchers Batch #193503 in the sum of $53,508.25 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Hilbert to accept the payment of County Board Mileage on Payroll check dated 11/15/16 for $2,752.70 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Hilbert, seconded by Bennett to accept the payment of Employee Expenses on Payroll check dated 11/18/16 for $22,490.13 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Stousland to accept payment of the US Bank Purchase Card in Batch #193300 for $236,002.47 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Stousland, seconded by Bennett to allow payment of the Batch #193388 for $72,956.76 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Hilbert, seconded by Greshay to accept the payment of Miscellaneous vouchers paid in the Amount of $23,767.05 for Batches #193236 and 193297 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

The next regular meeting of the Audit Committee is scheduled for December 15, 2016 at 8:00 a.m. in Room 4A

Motion by Greshay, seconded by Stousland to adjourn. Motion carried. Meeting adjourned at 8:45 a.m.

Respectfully submitted,

Secretary
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.