DODGE COUNTY EXECUTIVE COMMITTEE
October 3, 2016, 8:30 A.M.
FIRST FLOOR – ROOMS H & I AUDITORIUM
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Kottke, Maly, Marsik, Miller, Schmidt, and Berres.

Member(s) absent: None.

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; Deputy County Clerk Christine Kjornes; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Corporation Counsel John Corey; Land Resources and Parks Director Joyce Fiacco; Manager of Planning and Economic Development Dean Perlick; Jefferson County Administrator Benjamin Wehmeier; Executive Director of the Jefferson County Economic Development Consortium Vicki Pratt; and, WBEV Radio Station Reporter John Muir.

Motion by Maly, seconded by Miller to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Schmidt, seconded by Marsik to approve the September 6, 2016, minutes as presented. Motion carried.

Jefferson County Administrator Benjamin Wehmeier provided an oral update to the Committee regarding the proposed Glacial Heritage Development Partnership with Jefferson County. Mr. Wehmeier introduced Vicki Pratt, the new Executive Director of the Jefferson County Economic Development Consortium. It will be necessary for Dodge County and Jefferson County to enter into an intergovernmental agreement, and to develop and execute a strategic plan for economic development. Ms. Pratt provided the Committee with a brief background of her experience of working in the field of economic development for 25 years. Ms. Pratt stated that there is a need to stabilize funding, to have a solid strategic plan, and a clear marketing strategy. Ms. Pratt reported that reports will be issued that will document the progress of the Partnership in achieving economic development, and that the nature, content, and frequency of such reports will be outlined in the strategic plan. Land Resources and Parks Director Joyce Fiacco stated that a partnership in economic development between Dodge County and Jefferson County will benefit all inhabitants of Dodge County.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, October 18, 2016, County Board meeting. Ms. Gibson reported that the agenda will include an appointment to the Dodge County Board of Supervisors to fill a vacancy in County Board Supervisory District No. 11, and a Special Order of Business recognizing Deputy Emergency Management Director Joe Meagher for a life-saving event. Ms. Gibson further reported that the agenda will include Resolutions from the Building Committee, the Executive Committee, the Finance Committee, the Information Technology Committee, the Law Enforcement Committee, and a Claim for Damages from the Executive Committee.

Ms. Gibson provided a brief oral report to the Committee regarding the accepted bid submitted by JP Graphics of Appleton, Wisconsin for the printing of the 2017 Dodge County Plat Book. Ms. Gibson reported that, at the September 6, 2016, meeting of the Executive Committee, the Executive Committee accepted the bid submitted by JP Graphics, in the amount of $2,820, and that on September 13, 2016, she was contacted by JP Graphics, who then advised her that JP Graphics had made a mistake in the bid which JP Graphics had submitted. Ms. Gibson further reported that upon the request of JP Graphics, she provided JP Graphics with the amounts of the other three bids that had been received, and that on September 13, 2016, JP Graphics submitted a new bid in the amount of $5,000. Motion by Frohling, seconded by Miller to accept the bid submitted by Westphal Printing of Brownsville, Wisconsin, in the amount of $6,238.23, for 800 plat books. Motion carried.

Ms. Gibson provided an oral report to the Committee regarding a Resolution to Amend the *Dodge County – Final Supervisory District Plan* affected by the annexation of a parcel of land by the City of Watertown from the Town of Emmet. Ms. Gibson reported that the boundaries of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 22 need to be altered due to the annexation of a Town of Emmet parcel to the City of Watertown. Motion by Schmidt, seconded by Maly to approve and forward to the County Board for consideration at its October 18, 2016 meeting, a Resolution to amend the *Dodge County – Final Supervisory District Plan As Amended The Second time Pursuant to 2011 Wisconsin Act 39*, by moving the annexed parcel of land from Dodge County Supervisory District No. 19 to Dodge County Supervisory District No. 22. Motion carried.

Administrator Jim Mielke provided a brief oral update to the Committee regarding County projects. Mr. Mielke reported that the sanitary pipe replacement project at the Dodge County Detention Facility will begin in January of 2017, the estimated completion date of the secured electronics project at the Dodge County Detention Facility is April of 2017, and the go-live date for the Netsmart project in the Human Services and Health Department is the first quarter of 2017.

The Committee considered and discussed the Claim for Damages submitted by Barbara Rehm, wherein Barbara Rehm alleges that a vehicle that she was operating sustained pavement paint damage on August 25, 2016. Motion by Marsik, seconded by Berres to recommend to the County Board that it disallow the Claim for Damages submitted by Barbara Rehm. Motion carried.

Mr. Mielke provided a brief oral report to the Committee regarding the policy of comprehensive liability insurance that WMMIC will provide to Dodge County beginning on January 1, 2017. Mr. Mielke reported that it has been recommended that the self-insured retention for Dodge County be increased from $100,000 to $150,000, per incident, effective with the January 2017 policy renewal. Mr. Mielke noted that the higher self-insured retention will result in a decrease in the premium of slightly less than $25,000 for 2017. Motion by Frohling, seconded by Berres to grant authority to increase the self-insured retention from $100,000 to $150,000, effective with the January 2017 policy renewal. Motion carried.

Emergency Management Director Amy Nehls reported that the work product portion of the Plan of Work close-out for 2016 was due September 30, 2016, and the financials will be due October 30, 2016. Ms. Nehls further reported that the 2017 Plan of Work application was also due September 30, 2016. Ms. Nehls further reported that she and Emergency Management Deputy Director Joe Meagher will attend the Wisconsin Emergency Management Association (WEMA) Conference in Green Bay, Wisconsin, next week.

Corporation Counsel John Corey provided a brief oral update to the Committee regarding the status of his review of contracts for various departments. Mr. Corey reported that his review of the Zirmed Agreement and the Experian Health Inc. Agreement, which are Agreements related to the current, ongoing implementation of a computerized billing system at the Dodge County Human Services and Health Department, has been completed. Mr. Corey further reported that he is in the process of reviewing a proposed Agreement by and between the Sheriff's Office and the Dodge County Emergency Response Team. Mr. Corey further reported that he is in the process of reviewing an Agreement template that will be used by the Sheriff's Office and various other, individual, law enforcement agencies in Dodge County, regarding the sharing of information by and between the Sheriff's Office and various other, individual, law enforcement agencies in Dodge County, an amendment to the GFOA contract for the purchase of additional consulting services from GFOA, specifically, consulting services to negotiate and finalize a contract by and between Dodge County and Tyler Technologies, Inc., for the purchase of a new ERP

system, consisting of computer software, maintenance services, and support services, a contract with Johnson Controls, Inc., for the purchase of additional computer software in connection with the automated control of HVAC in County buildings, and a contract regarding a grant award to be used to purchase body cameras in the Sheriff's Office.

Mr. Corey asked the Committee members if there were any questions about the Memorandum, dated September 9, 2016, that he drafted and included in the meeting packet materials, about the coverage of members of the Dodge County Board of Supervisors by WMMIC's Errors and Omissions Insurance Policy. There were no questions by the Committee members.

Chairman Kottke provided a brief oral update to the Committee regarding the UW Extension Reorganizational Plan. Mr. Kottke reported that the deadline for the UW Extension to submit the UW Extension Reorganizational Plan to Wisconsin counties is March 1, 2017, and that the tentative effective date for the UW Extension Reorganization is July 1, 2017. Mr. Kottke further reported that the UW Extension system has not yet sent a survey to Wisconsin elected officials.

The Committee briefly discussed the Wisconsin Counties Association Annual Conference that was held on September 25-27, 2016, in Milwaukee, Wisconsin.

The Committee recessed at 10:21 a.m.

The Committee reconvened at 10:24 a.m.

Motion by Berres, seconded by Maly to convene in closed session.

Before voting on the motion, Chairman Kottke announced to all present that the purpose of the closed session will be to consider performance evaluation data and compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James E. Mielke, Dodge County Administrator, and that Section 19.85(1)(c), of the *Wisconsin Statutes*, authorizes the closed session.

A roll call was taken. Motion carried by unanimous vote of all members present, at 10:25 a.m.

There was consideration, deliberation, and discussion concerning performance evaluation data and compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James E. Mielke, Dodge County Administrator.

Motion by Maly, seconded by Marsik at 11:38 a.m., to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present, at 11:38 a.m.

Motion by Maly, seconded by Miller to adjourn the meeting. Motion carried at 11:39 a.m.

The next regular meeting is scheduled for **Monday, November 7, 2016 at 8:30 a.m.**

Jeff Berres

Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.