Minutes of the
Dodge County Highway Committee Meeting
September 1, 2016

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on September 1, 2016, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, William Muche, Jeffrey Caine, Jeff Berres, and Ed Nelson. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Administrator Jim Mielke were also present. Randy Soldner, Bill Blaska, and Dan Gorder of Quad County Runners ATV Club were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Caine and seconded by Muche to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF AUGUST 18, 2016: Minutes of August 18, 2016, were approved as submitted.

PUBLIC COMMENTS: Bill Blaska and Randy Soldner expressed an interest in additional ATV-UTV route modifications in the future. They will develop a formal request and present it at a future meeting.

STAFF REPORTS AND DEPARTMENT CONCERNS: The upcoming state-wide town hall meeting on September 29th was discussed. The WiDOT accounting presentation by Doug Meek on August 30th was also discussed.

COMMITTEE REPORTS: Muche, Berres, Nelson, and Caine discussed the GRS-IBS Bridge Showcase Day event in Juneau and agreed that this was a very well organized and successful program and showcase.

APPROVE PER DIEMS AND EXPENSES FOR AUGUST 25TH AND AUGUST 30TH: Motion by Muche and seconded by Caine to approve per diems and expenses for Berres, Caine, Muche, and Nelson for attending the GRS Bridge Event held on August 25th at the Juneau Community Center and at two local bridges and for Caine and Muche for attending the Highway Accounting Requirements meeting in the Highway Department's Vehicle Storage Building in Juneau on August 30th. Motion carried.

PROJECT UPDATES: CTH YY paving is scheduled for the week of September 19th. The GRS bridges on CTH S and CTH KW are scheduled to be opened by October 1st. Thompson is still acquiring right-of-way in Iron Ridge for the CTH S (STH 67 – CTH WS) reconstruction project.

DISCUSS AND CONSIDER A RESOLUTION FOR A LAND LOAN FROM WIDOT BUREAU OF AERONAUTICS FOR AVIGATION EASEMENT: The Committee discussed a resolution for a land loan from the Wisconsin Department of Transportation Bureau of Aeronautics for an avigation easement. Motion by Muche and seconded by Nelson to approve the resolution

authorizing the Commissioner to start a process to acquire an avigation easement for private property adjacent to the airport. Motion carried.

DISCUSS STAFFING CONCERNS: Field gave a brief update on current hiring/recruiting efforts.

2017 BUDGET UPDATE: The Committee reviewed the proposed capital acquisition list and the proposed 2017 highway improvement project list.

REVIEW AND CONSIDER ATV-UTV ROUTE REQUEST APPLICATION: An ATV-UTV route application from the Town of Williamstown was reviewed. No action was taken. This will be reviewed again at a future meeting. Department staff and Sheriff's office staff will discuss this application with Town of Williamstown officials.

ROADSIDE MEMORIAL POLICY REVIEW: The Committee reviewed the Wisconsin Department of Transportation roadside memorial policy. Department staff will prepare a draft policy for consideration at a future Committee meeting.

REVIEW VOUCHER PAYMENTS: Vouchers payment registers were reviewed. Information relating to a recent intrafund transfer was presented for the Highway Committee's awareness.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: Town of Williamstown ATV-UTV route application, private fence installations adjacent to CTH right-of-way policy review, 2017 budget request update, review draft of roadside memorial policy, and field review the Neosho shop project.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on September 15, 2016, in the Juneau office.

ADJOURNMENT: The meeting adjourned at 11:14 a.m.

William T. Mucha
~~Harold J. Johnson~~ – Chairman

Jeffrey Caine
Jeffrey Caine – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.