Dodge County, State of Wisconsin
Information Technology
Wednesday, May 11, 2016

Minutes of the May 11, 2016 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 5:45 PM.

Members Present: Maly, Duchac, M. Bobholz, J. Bobholz, Bartsch

Members Excused: none

Also Present: Jim Mielke, County Administrator; Ruth M. Otto, Director of Information Technology

Meeting called to order at 5:50 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is a quorum at start of meeting.

Supervisor Maly confirms compliance with open meetings law following brief posting report by IT Director.

Supervisor Maly welcomed new members and explained the role of the Information Technology Committee.

Nominations were opened for the following positions within the Information Technology Committee:

> Motion by J. Bobholz, seconded by M.Bobholz to nominate Donna Maly as Chairman of the Information Technology Committee. Motion to close nominations by J. Bobholz, seconded by Bartsch and cast of unanimous ballot was carried.
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> Motion by M. Bobholz, seconded by Maly to nominate Jeff Duchac as Vice Chairman of the Information Technology Committee. Motion to close nominations by J. Bobholz, seconded by Bartsch and cast of unanimous ballot was carried.
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> Motion by Maly, seconded by Duchac to nominate Janice Bobholz as Secretary of the Information Technology Committee. Motion to close nominations by Maly, seconded by M. Bobholz and cast of unanimous ballot was carried.

Motion by Duchac, seconded by Bartsch to schedule the Information Technology Committee meetings for the second Wednesday of each month at 6:00 PM starting in July. Motion carried.

Motion by M. Bobholz, seconded by Duchac, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments or Committee Member reports.

Motion by M. Bobholz, seconded by Duchac to approve minutes from December 15, 2015 of the Information Technology Committee meeting. Motion carried

Motion by Duchac, seconded by M. Bobholz to approve minutes from April 20, 2016 of the Information Technology Committee. Motion carried.

Discussion was had on the GFOA engagement. The Steering Committee has been formed and met for the first time. The committee includes Jim Mielke, Julie Kolp, Ruth M. Otto, Donna Maly, Wayne Uttke, Brian Field, and Jane Hooper. The role of the Steering Committee is to provide oversight of the project.

A motion was taken from M. Bobholz, seconded by Duchac to approve the payment of a per diem to Donna Maly for her attendance of the Steering Committee for the duration of the project. The motion was approved. Maly abstained from the vote.

Under the IT Director's report the following were summarized and reviewed:

- Details was shared with the Committee of an appliance from Fortinet. This appliance is being tested to see if it will help combat ransomware that continues to attack the County.
- Dodge County Website upgrade – Susie met with the team formed to help design the new website. The contract is sitting with Corporation Counsel.
- HIPAA Risk Assessment – Interviews will be held the last week of June with key departments and HIPAA Officers. The consultant will also review all policies and procedures of the County for HIPAA and perform a systems security check.
- Kronos project – Advanced Scheduler is moving forward. Talent Acquisition is scheduled for middle of June. Request of the Committee was what we are paying for maintenance for things that are not yet installed. Will get back to the committee on that.
- NetSmart – Go live has been pushed back to September 1st due to the PPS report (state) not yet ready for testing.
- Secured electronics – progress continues.
- EMC World Conference – great takeaway from the event. The focus on flash storage and converged technology. Education for the Network team.

Suggested next committee meeting date: Wednesday, June 15th at 6:00 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Meeting adjourned by Chair Donna Maly.

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Janice Bobholz, Secretary Date

Information Technology Committee Meeting

June 15, 2016

Committee Consideration of the following Action Items:

1) Recommended by Ruth M. Otto to approve payment for website upgrade by Vision for $24,500. This is a 2016 budget item #89 (BU 1814.5818) for $24,500.

2) Recommended by Ruth M. Otto to approve payment of rent for use of poles for fiber for $398.72. This is a 2016 budget item #35 (BU 1811.5227) for $400.

3) Recommended by Ruth M. Otto to approve payment of maintenance for Gumbo software for $105. This is a 2016 budget item #77 (BU 1814.5249) for $105.