DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: November 4, 2015

Call to order: The meeting was called to order by Chairman Mattson at 8:30 a.m. with the following members present: **Rodger Mattson, Mark Roesch, Dennis Schmidt, Chester Caine and Tom Nickel**

Also present: Russell Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Jim Mielke, County Administrator

Public Forum: None

Minutes: A motion was made by Chester Caine and seconded by Dennis Schmidt to approve the minutes of the October 7, 2015 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Communications & Committee Member Reports: None

Consider, Discuss and Take Action:
Cemetery Drawing of Monument & New Headstone: New Head Stones and Memorial Designs were presented to the committee. **A motion** was made by Mark Roesch and seconded by Dennis Schmidt to proceed.

Change Order for Air Conditioner at the Henry Dodge Office Building: Heat Exchanger quote was originally $75,000. We removed redundant pumps, and piping, and the quote was lowered to $37,772. **A motion** was made by Dennis Schmidt and seconded by Tom Nickel to proceed with the Heat Exchanger installation.

Retaining Wall Repairs at the Administration Building: The retaining wall at the Administration Building was in need of repair. The Highway Department removed the retaining block, added stone for a base, and added drain tile to remove water from in back of the wall. Some blacktopping was done to get the water to drain toward the drain. The wall was then rebuilt. Next year the lot will be sealed and restriped.

Parking Lot lights/Repair/Replace with LED at the Administration Building: The parking lot currently has two fixtures that are in need of repair. Russ Freber noted that he is looking into a cost of replacing these with LED's. Russ didn't have those numbers as of the start of the meeting. LED's would be a long term fix with less wattage and labor for repairs. **A Motion** was made by Mark Roesch and seconded by Chester Caine to replace fixtures contingent of price not to exceed $2,500 each.

Regarding Parcel of Real Estate: **A motion** was made by Chester Caine and seconded by Dennis Schmidt to convene in closed session at 8:58 a.m.

Before voting on the motion, Chairman Mattson announced to all present that the purpose of the closed session will be to deliberate the purchasing of public properties, which, because of competitive and bargaining reasons, requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2114-057 has been assigned, and which is located in the City of Juneau, Dodge County, Wisconsin, and that Section 19.85 (1) (e) of the Wisconsin Statutes authorizes the closed session.
A roll call vote was taken. Motion carried by unanimous vote of all members present. There was deliberation concerning the purchasing of public properties, which, because of competitive and bargaining reasons requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel

Identification Number 241-1115-2114-057 has been assigned and which is located in the City of Juneau, Dodge County, Wisconsin.

A motion was made by Tom Nickel and seconded by Dennis Schmidt to reconvene in open session. A roll call was taken. Motion carried by unanimous vote of all members present at 9:11 a.m.

The Building Committee is not interested in purchasing the parcel of real estate at this time. **A motion** was made by Dennis Schmidt and seconded by Chester Caine.

Report & Consider Maintenance Operations & Projects:
Russ Freber updated the committee on the projects at the different locations.
Administration Building
Air Vapor Project is almost complete.
Henry Dodge Office Building
Air Conditioner has been removed. Demo is complete. Cooling tower has been removed. Work has started on the installation of the new unit.
Court House
Statz Restoration is repairing the balconies at the Courthouse, with a couple of stones to be replaced next summer.
Jail
Floors have been worked on for over a month with stripping, waxing and replacing of tiles. There is still about a month of work left to finish the job. The Committee did express their appreciation to the Department on the fine job that has been done and the money that they are saving the County.

The next meeting is scheduled for Wednesday December 2, 2015 at 8:30 a.m. in Room 1A of the Dodge County Administration Building

Adjournment:
There being no further business to come before this committee, a motion was made by Chester Caine and seconded by Tom Nickel to adjourn the November 4, 2015 meeting at 9:40 a.m. Motion Carried.

Respectfully submitted,

Dennis Schmidt

Dennis Schmidt, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.